

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – October 2, 2018

Meeting called to order by Claire Boettler, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 2, 2018.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – September 18, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-147 Prevention and Wellness Services submitting Memorandums of Understanding (MOUs) with the following school districts under the Teen Wellness Initiative (TWI) grant from July 1, 2018 through June 30, 2020 to enable the implementation of CCBH's TWI program curriculum within the school districts. No exchange of funds.

Euclid City School District
Warrensville Heights City School District

It was moved by Chris Kippes, seconded by Judy Wirsching, that the consent agenda, including the minutes of the September 18, 2018 CRC meetings be approved.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-99
16002 W. 130th St.
Strongsville, Ohio 44136

No action at this time.

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No action at this time.

CRC 2018-137
16006 W. 130th St.
Strongsville, Ohio 44136

No action at this time.

CRC 2018-142 Epidemiology, Surveillance and Informatics Services submitting an agreement with the Association of Ohio Health Commissioners (AOHC) to secure an emergency preparedness consultant from July 1, 2018 to June 30, 2019. Amount to be paid to AOHC is not to exceed \$5,500.00.

Purpose: To allow AOHC to secure an emergency preparedness consultant on behalf of CCBH to serve as a liaison for emergency preparedness planning functions as outlined by the BTeam.

Funding Source: 100% reimbursable through the FY2019 PHEP grant

No action at this time.

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New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Household Sewage program Bid Opening presented by: Domenica McClintock

CRC 2018-148

7536 Stearns Rd.

Olmsted Township, Ohio 44138

Item CRC 2018-148 was tabled due to incomplete bids being received. The RFQ has been re-issued.

CRC 2018-149

4919 Brainard Rd.

Orange Village, Ohio 44022

Item CRC 2018-149 was tabled due to incomplete bids being received. The RFQ has been re-issued.

It was moved by Judy Wirsching, seconded by Claire Boettler that the following quote (CRC 2018-150) for 13020 Old Pleasant Valley, Middleburg Hts., Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Klarich Farms, LLC in the amount of \$15,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Chris Kippes, seconded by Rick Novickis that the addendum (CRC 2018-151) to the contract (CRC 2018-116) with Heidi Harris, MSN, CNP to increase the amount paid to Heidi Harris from \$5,850.00 to \$7,850.00 be approved.

Presented by: Andrew Heffron

Purpose: To serve as PRN Nurse Practitioner for the CCBH Family Planning Clinic as needed.

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Funding Source: 100% reimbursable through the FY2019 RHW grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Chris Kippes, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:01 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Name: Kucera Residence
Address: 13020 Old Pleasant Valley
City, State, Zip: Middleburg Hts, Ohio 44130
PPN# 374-01-012
of Bedrooms 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
Klarich Farms, LLC	\$15,000.00	\$200.00	\$12,950.00	\$2,050.00	\$15,000.00

Bids Reviewed by: N. McConoughey and D. McClintock
Selected Contractor Bid: Klarich Farms LLC