

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Executive Committee Minutes

Wednesday, January 16, 2018

4: 00 pm to 5:30 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland

Start: 4:06 p.m.

End: 5:02 p.m.

Facilitating Co-chair: K. Dennis

Moment of Silence

Welcome and Introductions

Approval of Agenda: January 16, 2019

Motion: C. Ritter Seconded: N. O'Neal

Removal of agenda item C to be placed on the February meeting agenda

VOTE: In Favor: 9 Opposed: 0 Abstain: 0

Approval of Minutes: November 14, 2018

Motion: N. O'Neal Seconded: J. Stevenson

VOTE: In Favor: 9 Opposed: 0 Abstain: 0

Approval of Planning Council Agenda: January 16, 2019

Motion: C. Ritter Seconded: B. Glass

Modification: agenda item 9 removed

VOTE: In Favor: 9 Opposed: 0 Abstain: 0

Grantee Report – M. Rodrigo

- ODH has reorganized goals in the State Integrated Plan as follows: 1) achieve viral suppression; 2) reduce new infections; 3) strengthen data coordination; 4) reduce disparities. ODH will be producing a final document with all the updates.
- Clinical Quality Management (CQM) Committee continues to meet with efforts focused on disparities in viral suppression. Grantee provided technical assistance to all providers at the end of June and July related to a rapid 45-day QI project to impact viral load suppression rates using a driver diagram model. All providers presented updates on their projects in September. Meeting structure for the CQM Committee will be changing to allow providers more time to work on their projects. CQM meeting in Jan/Feb will focus on revising projects. TCQ Plus trainers will be scheduling additional training sessions in Lorain in the next couple of months.
- Notice of Award for 2017/2018 grant year carry-over funds was received by the Grantee in September in the amount of \$121,685.00, bringing the total 2018/2019 grant award total to \$4,850,701.00. Contracts are being executed and sub-recipients are working on new budgets and invoicing. Final budget revisions are being processed.
- Statewide Comprehensive Needs Assessment update: Ohio University (OU) completed focus groups across the state; OU is scheduled to provide an overview presentation at the January Planning Council meeting.
- The second edition of the Grantee's Part A newsletter was released in December 2018 – feedback is welcome.
- 2017 Epi reports from ODH for the TGA are on the CCBH website (www.ccbh.net)

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- Grantee staff will be updating the service category standards of care during January and February. Requests for input on all service categories will be distributed to the Quality Committee.
- Grantee staff completed on-site monitoring of all providers in December.

2018/19 grant year processing of invoices is ongoing. Current split is 78.83% core services and 21.17% support services. Total spent through the month of November is at 57.26% of the total award (should be at 75%; last year at same time was 70.18%). March – June expenditures were less than usual due to the availability of the Part B funds, which was one time only funding.

Motion #1 - To reallocate funding percentages from the Health Insurance Premium, Cost Sharing Assistance (HIPSCA), Substance Abuse-Outpatient, and Substance Abuse-Residential service categories to the Medical Case Management (MCM), Mental Health, Home Health Care, and Home and Community-based Care service categories, as submitted by the Grantee and contingent upon the State raising Part B Program eligibility to 500% of the Federal Poverty Level (FPL).

Motion made by C. Ritter and seconded by B. Glass

Vote: In Favor: 8 Opposed: 0 Abstain: 2

Motion Passed

Motion #2 - To zero out funding for the Substance Abuse – Residential and Substance Abuse - Outpatient service categories, and to reallocate those funds to the Mental Health service category.

Motion made by C. Droster and seconded by C. Ritter

Vote: In Favor: 8 Opposed: 0 Abstain: 2

Motion Passed

Planning Council Business

- a. **Strategy & Finance Committee Co-Chair Appointment**
 - Discussion on interest to fill the vacant Strategy and Finance co-chair position
 - Co-Chairs will bring up in full PC meeting to gather any other names for the co-chair role before the final decision is made on the final co-chair appointment

Committee Reports

- a. **Community Liaison Committee – N. O’Neal**
 - Discussed the meeting last week
 - Work plan was completed
 - Discussion about the community forums for the upcoming year to only hold one event
- b. **Strategy & Finance – C. Droster**
 - Discussion about steps to take to prepare for Priority Setting Resource Allocation (PSRA)
 - There was a request for more detailed presentations from the presenters in preparation for PSRA
 - The committee reviewed and approved the 2019 work plan.

