

# Cuyahoga Regional HIV / AIDS Health Services Planning Council

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Jason McMinn, Robert Watkins – Co Chairs**



## **Quality Improvement Committee Minutes**

Wednesday, November 14, 2018

3:00 pm to 4:00 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland 44102

**Start:** 3:05 p.m.

**End:** 4:05 p.m.

**Facilitating Co-chair:** J. McMinn

### **Moment of Silence**

### **Welcome and Introductions**

### **Approval of Agenda: November 14, 2018**

Motion: C. Ritter

Seconded: R. Watkins

**VOTE:** In Favor: All

Oppose: 0

Abstain: 0

### **Approval of Minutes: October 17, 2018**

Motion: C. Ritter

Seconded: K. Dennis

**VOTE:** In Favor: All

Oppose: 0

Abstain: 0

### **New Business**

- a. Ohio Needs Assessment Process update
  - Next meeting 12/5 in Columbus
  - Ohio University will do a webinar presentation for full PC in January
  
- b. Statewide Integrated Plan update
  - C. Boettler is exploring with Sr. Susan the possibility of moving the Subcommittee meetings to the first Wednesday of the month in order to not conflict with the statewide meetings
    - This change would begin with the 2019 grant year
  
- c. Service category review
  - i. Food Bank/Home Delivered Meals
    - S. Harris provided a service definition and utilization overview of the service category to facilitate the discussion
    - Committee members requested additional information:
      - Geo-mapping of foodbank locations
      - Poverty profile of clients utilizing this service category
      - Breakout of foodbank utilization versus home-delivered meals utilization and dollars spent per each category
    - M. Rodrigo reminded committee members that PC made a reduction of \$20,000 to the foodbank category for the 2019-20 grant year
  - ii. Emergency Financial Assistance
    - S. Harris provided a service definition and utilization overview of the service category to facilitate the discussion
    - Additional information requested from Grantee's Office:
      - FPL breakdown

# Cuyahoga Regional HIV / AIDS Health Services Planning Council

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Jason McMinn, Robert Watkins – Co Chairs**



- Utilization of funds to purchase eye glasses
- iii. Further discussion of these two service categories will occur at the January meeting
- iv. J. McMinn provided a summary of information for consideration related to funding the substance abuse – outpatient and substance abuse – residential service categories as discuss at previous meetings
  - This included the committee’s vote to continue to prioritize the categories but not fund them beginning with the 2019 grant year
- d. QI Portion of Grant Guidance – Grantee
  - Tabled due to lack of time
  - M. Rodrigo will email the information out to committee members

**Standing Business**

- a. Determine formal CAREWare data request
  - Data request made during discussion of service categories (see above)

**Parking Lot Items**

- a. Monitor committee work plan for compliance

**Next Steps**

**Announcements**

- R. Watkins announced the next CTQ training will be held on Tuesday 11/20 at University Hospitals

**Adjournment**

Motion: L. Yarbrough-Franklin

Seconded: R. Watkins

|   | <b>QI Committee</b>            | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>June</b> | <b>Aug</b> | <b>Sep</b> | <b>Oct</b> | <b>Nov</b> |
|---|--------------------------------|------------|------------|------------|-------------|------------|------------|------------|------------|
| 1 | <b>Jason McMinn Co-chair</b>   | 20         | 20         | 0          | 20          | 20         | 20         | 20         | 20         |
| 2 | <b>Robert Watkins Co-chair</b> | 0          | 20         | 20         | 20          | 20         | 20         | 20         | 20         |
| 3 | Barbara Gripshover, MD         | 20         | 20         | 20         | 20          | 20         | 20         | 20         | 20         |
| 4 | Leshia Yarbrough-Franklin      | 20         | 20         | 20         | 0           | 20         | 20         | 20         | 20         |
| 5 | Tim Leonard                    | 20         | 20         | 20         | 20          | 20         | 20         | 20         | 20         |
| 6 | Christy Nicholls               | 0          | 20         | 0          | 20          | 0          | 0          | 0          | 0          |
| 7 | Marlene Robinson-Statler       | 0          | 20         | 20         | 20          | 0          | 0          | 20         | 20         |
|   | <b>Total in Attendance</b>     | 6          | 7          | 6          | 7           | 6          | 5          | 6          | 6          |

**PC Members:** C. Droster; C. Ritter; K. Dennis; C. Barnett; D. Johnson; T. Allan

**Staff:** S. Harris; C. Boettler; M. Rodrigo; Z. Levar

**Guests:** K. Burnett-Bruckman