

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Robert Watkins – Co Chairs



Quality Improvement Committee Minutes

Wednesday, September 19, 2018

3:00 pm to 4:00 pm

Cuyahoga County Neighborhood Services Center

4261 Fulton Parkway, Cleveland

Start: 3:02 p.m.

End: 4:01 p.m.

Facilitating Co-chair: Jason McMinn

Moment of Silence

Welcome and Introductions

Approval of Agenda: September 19, 2018

Motion: R. Watkins

Seconded: C. Ritter

VOTE: In Favor: All

Oppose: 0

Abstain: 0

Approval of Minutes: August 15, 2018

Motion: C. Ritter

Seconded: R. Watkins

VOTE: In Favor: All

Oppose: 0

Abstain: 0

New Business

a. Ohio Needs Assessment Process update

- V. Sundaram provided the update
 - Focus group process being wrapped up and data being analyzed
 - Planning group meeting will be scheduled for early October to discuss focus group results and plan next steps
 - The Year 1 report should be completed by end of 2018 per T. Leonard and will include both the Cleveland and Columbus Part A program data

b. Statewide Integrated Plan update

- Next Integrated Plan Steering Committee meeting 10/12 at Dept. of Administrative Services in Columbus; 10 a.m. to 2 p.m.
- DIS Group meeting on 10/16 at Columbus Public Health
- Linkage to Care Work Group call 9/24 3:30 to 4:30
- Targeted Testing call scheduled for 9/24 1:00 to 2:00

c. Service category review

- S. Harris reviewed the 4 service categories receiving the lowest ranking score in the 2018 prioritization process
- Decision made to choose 1 or 2 of these lowest ranking categories to address per QI meeting
- Substance Abuse Outpatient category discussion for October QI meeting
 - Questions for L. Yarbrough-Franklin (ADAMHS Board) and other providers using this service category:
 - If Part A funding not available, how would the clients be served?

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- Are Part A funds being used to serve undocumented persons, persons recently released from incarceration, and/or persons who have relapsed and may no longer have available insurance coverage?
 - Info needed from Grantee regarding clients that previously used these services:
 - Formal data request would need to be prepared
 - J. McMinn will prepare the data request
 - Info such as demographics, documentation status, whether funding is supporting FTEs versus unit costs
 - Substance Abuse - Residential category discussion for October meeting
 - Use same questions listed above for Substance Abuse Outpatient category
- d. PC retreat update
- C. Ritter provided an update of purpose and goal of retreat and plan for the meeting agenda
 - Retreat scheduled for 10/10 at Lakewood Women's Pavilion during subcommittee meeting times (12:00 – 4:00)

Standing Business

- a. Determine formal CAREWare data request
 - Service category review data request will be prepared by J. McMinn

Parking Lot Items

- a. Monitor committee work plan for compliance
 - J. McMinn reviewed status of work plan components
 - Work plan on track to complete listed activities
 - M. Rodrigo will prepare an update of the quality component included in the 2019 grant application for presentation at the October meeting

Next Steps

None discussed

Announcements

None

Adjournment

Motion: R. Watkins

Seconded: B. Gripshover

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Attendance:

	QI Committee	Mar	Apr	May	June	Aug	Sep
1	Jason McMinn Co-chair	20	20	0	20	20	20
2	Robert Watkins Co-chair	0	20	20	20	20	20
3	Ryan Duhamell	20	0	20	20	0	0
4	Barbara Gripshover, MD	20	20	20	20	20	20
5	Leshia Yarbrough-Franklin	20	20	20	0	20	0
6	Tim Leonard	20	20	20	20	20	20
7	Christy Nicholls	0	20	0	20	0	0
8	Maurice Smith	0	0	0	0	0	0
9	Marlene Robinson-Statler	0	20	20	20	0	0
10	Alan Taege	20	0	0	0	20	20
	Total in Attendance	6	7	6	7	6	5

PC Members: C. Ritter; K. Dennis; J. Stevenson

Staff: S. Harris; C. Boettler; M. Rodrigo; Z. Levar; V. Sundaram

Guests: K. Burnett-Bruckman; D. Johnson; C. Barnett