

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Robert Watkins – Co Chairs



Quality Improvement Committee Minutes

Wednesday, October 17, 2018

3:00 pm to 4:00 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland 44102

Start: 3:00

End: 4:10

Facilitating Co-chair: J. McMinn

Moment of Silence

Welcome and Introductions

Approval of Agenda: October 17, 2018

Motion: C. Ritter

Seconded: R. Watkins

VOTE: In Favor: All

Oppose: 0

Abstain: 0

Approval of Minutes: September 19, 2018

Motion: C. Ritter

Seconded: L. Yarbrough-Franklin

VOTE: In Favor: All

Oppose: 0

Abstain: 0

New Business

a. Ohio Needs Assessment Process update

- V. Sundaram provided an update
 - Greater Cleveland TGA represented greatest turnout at the focus groups
 - OU willing to present around the state on outcomes of the needs assessment
 - Discussion around whether presentation should be to QI Committee or full PC – agreement that presentation should be to PC
 - MRM Committee will look at available training slots
 - M. Robinson-Statler will check on availability of using Web-Ex as an option
 - T. Leonard discussed the need for high-risk negative individuals to be more involved/represented in the needs assessment process
 - Question regarding whether oversight of the Needs Assessment process should be moved to the CLC rather than the QI Committee
 - Consensus that oversight should remain with QI Committee but that more involvement/input should be sought from CLC members, especially with regard to development and wording of survey/focus group questions

b. Statewide Integrated Plan update

- M. Rodrigo provided an update from meeting held on 10/12/18

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Robert Watkins – Co Chairs



- Slides from the meeting will be sent to J. McMinn for distribution to QI Committee members
 - The next meeting will be in January
- c. Service category review
- M. Rodrigo provided an overview of requested service category information on Substance Abuse Outpatient and Substance Abuse Residential in response to the data request submitted by the QI Committee
 - Discussion around considering continuing to prioritize these 2 categories but not allocating funding to them
 - M. Robinson-Statler moved to continue to rank the Substance Abuse-Outpatient category but remove funding in the next grant year (FY19/20); seconded by C. Ritter
 - Vote: 7 in favor; 2 abstentions; motion passes.
 - C. Ritter moved to continue to rank the Substance Abuse-Residential category but remove funding in the next grant year (FY19/20); seconded by M. Robinson-Statler
 - Vote: 5 in favor; 3 opposed; 1 abstention; motion passes.
- d. QI Portion of Grant Guidance – Grantee
- (tabled due to lack of time)

Standing Business

- a. Determine formal CAREWare data request
- No data request at this time

Parking Lot Items

- a. Monitor committee work plan for compliance

Next Steps

Announcements

None

Adjournment

Motion: R. Watkins

Seconded: L. Yarbrough-Franklin

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Robert Watkins – Co Chairs



	QI Committee	Mar	Apr	May	June	Aug	Sep	Oct
1	Jason McMinn Co-chair	20	20	0	20	20	20	20
2	Robert Watkins Co-chair	0	20	20	20	20	20	20
3	Barbara Gripshover, MD	20	20	20	20	20	20	20
4	Leshia Yarbrough-Franklin	20	20	20	0	20	20	20
5	Tim Leonard	20	20	20	20	20	20	20
6	Christy Nicholls	0	20	0	20	0	0	0
7	Marlene Robinson-Statler	0	20	20	20	0	0	20
	Total in Attendance	6	7	6	7	6	5	6

PC Members: C. Ritter; K. Dennis; C. Droster

Staff: S. Harris; C. Boettler; M. Rodrigo; V. Sundaram

Guests: C. Barnett; B. Williams