

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – June 27, 2018**

Meeting called to order by Debbie L. Moss, President of the Board at 9:06 a.m. at the Sheet Metal Workers' Local 33, 12515 Corporate Drive, Parma, Ohio, on June 27, 2018.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Sherrie Williams from this meeting due to a hospital emergency at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

The reading of the minutes of the May 23, 2018, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates - N/A

Committee Reports –

- (1) Finance Committee
- (2) Diversity Committee

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2018-64) be adopted:

BE IT RESOLVED to renew the 2018/2019 Ohio Department of Health (ODH) Public Health Emergency Preparedness (PHEP) grant from July 1, 2018 through June 30, 2019. The amount to be received is not to exceed \$896,747.00. CCBH to provide \$55,983.00 in-kind match.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-65) be adopted:

BE IT RESOLVED to renew the 2018/2019 Ohio Department of Health (ODH) Breast and Cervical Cancer Project (BCCP) grant from June 30, 2018 through June 29, 2019. Amount to be received is not to exceed \$432,900.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-66) be adopted:

BE IT RESOLVED to renew the contract with Brooklyn City School District for school health services from August 1, 2018 through June 30, 2019. Amount to be received is not to exceed \$56,100.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-67) be adopted:

BE IT RESOLVED to accept additional funding in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program (Resolution 2018-18 & 2018-39) grant from March 1, 2018 through February 28, 2019. Increase the amount to be received from \$2,140,230.00 to \$4,729,016.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-68) be adopted:

BE IT RESOLVED to accept addendums to the following contracts under the 2018/2019 Health

Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019 (ref. enclosed).

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (Resolution 2018-33)	\$ 97,017.00	\$181,387.00
Nueva Luz (Resolutions 2018-33 & 2018-53)	\$231,598.00	\$495,174.00
Tech-Logix, Inc. (CRC 2018-50)	\$ 10,000.00	\$ 50,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-69) be adopted:

BE IT RESOLVED to contract with Heidi Gullet, M.D. to serve as Medical Director from July 1, 2018 through December 31, 2019. Amount to be paid to Heidi Gullet, M.D. is not to exceed \$32,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2018-70) be adopted:

BE IT RESOLVED to adopt and approve the Maternity Licensure Application for Southwest General Hospital (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-71) be adopted:

BE IT RESOLVED to approve the Data Analysis & Informatics Supervisor job description effective July 1, 2018 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

During discussion concerning RESOLUTION (2018-72) it was determined that since the Data Analysis & Informatics Supervisor position falls within the current supervisor pay range it would not be necessary to amend the pay schedule. Therefore, the best process to follow would be to revise Resolution 2018-71. As a result, it was moved by Dr. Hall, seconded by Mr. Wang, to reconsider adoption of RESOLUTION (2018-71):

BE IT RESOLVED to reconsider RESOLUTION (2018-71).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, to amend RESOLUTION (2018-71) as follows:

BE IT RESOLVED to amend RESOLUTION (2018-71) as follows:

To create the Data Analysis & Informatics Supervisor position and approve the job description effective July 1, 2018 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-71) be adopted as amended:

BE IT RESOLVED to create the Data Analysis & Informatics Supervisor position and approve the job description effective July 1, 2018 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

RESOLUTION (2018-72) was withdrawn from the agenda due to no longer being necessary with the amendment of RESOLUTION (2018-71).

### **BOARD ORDERS, RULES, FEES OR REGULATIONS**

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2018-73) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 7151 Old Mill Road in Gates Mills (PPN # 842-14-013) (ref. enclosed).

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang; Ms. Moss abstained due to business affiliation.

### **FIRST READING:**

It was moved by Dr. Hall, seconded by Mr. Wang, to waive the three reading requirement and declare an emergency for RESOLUTION (2018-74) to establish a PHN fee for service rate of \$50.00 per hour and an onsite service fee of \$50.00 effective July 1, 2018 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-73) be adopted:

BE IT RESOLVED to establish a PHN fee for service rate of \$50.00 per hour and an onsite service fee of \$50.00 effective July 1, 2018 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

**SECOND READING:**

None

**THIRD READING:**

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017, Third Reading-December 19, 2017 - Tabled).

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-75) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- |            |  |
|------------|--|
| Schedule A | Appropriation Measures.                        |
| Schedule B | Cash Transfers.                                |
| Schedule C | Routine Personnel Actions.                     |
| Schedule D | Employee Training and Travel Expenses.         |
| Schedule E | Approval of Vouchers. (Available upon request) |
| Schedule F | CRC Report and Other Contracts.                |

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Break – 10:48 a.m. – 10:58 a.m.

Health Commissioner’s Report – (10:58 a.m. – 11:23 a.m.)

- (1) ARCO Update (10:58 a.m. – 11:13 a.m.)
- (2) Flu Update (11:13 a.m. – 11:23 a.m.)
- (3) PHAB Action Plan Update – Item tabled until next month’s meeting due to time constraints.

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Executive Session began at 11:24 a.m.

Executive Session ended at 11:52 a.m.

Miscellaneous Business –

Thereupon, it was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2018-76) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into an agreement with NAPOLI SHKOLNIK PLLC, PLEVIN & GALLUCCI COMPANY, L.P.A. and SCOTT ELLIOT SMITH, LPA to represent the Cuyahoga County Board of Health in the prosecution of any and all legal claims against manufacturers and/or distributors of opioids.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:54 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets
  - A. Establish a budget for the 2018 ODH Bathing Beach grant in the amount of \$30,978.00. (ref. enclosed).
  - B. Establish a budget for the 2018/2019 Public Health Emergency Preparedness (PHEP) grant in the amount of \$952,730.00 (ref enclosed).
  - C. Establish a budget for the 2018/2019 ODH Breast and Cervical Cancer Project (BCCP) grant in the amount of \$641,254.47 (ref. enclosed).
  - D. Establish a budget for the 2018/2019 Catalyzing a Community to Prevent Obesity grant in the amount of \$10,000.00 (ref. enclosed).
  
2. Budget Revisions
  - A. Budget revision in the 2016/2018 CareSource grant to redistribute \$1,636.84 (ref. enclosed).
  - B. Budget revision in the 2017/2018 Mosquito Control grant to redistribute \$1,253.77 (ref. enclosed).
  - C. Budget revision in the 2014/2018 Safe Routes to School – East Cleveland grant to redistribute \$3,248.40 (ref. enclosed).
  - D. Budget revision in the 2017/2018 Public Health Emergency Preparedness (PHEP) grant to redistribute \$2,728.48 (ref. enclosed).
  - E. Budget revision in the 2016/2018 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$15.66 (ref. enclosed).
  - F. Budget revision in the 2017/2018 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$11,548.00 (ref. enclosed).
  - G. Budget revision in the 2018/2019 Nestle Foundation grant to redistribute \$492.00 (ref. enclosed).
  - H. Budget revision in the 2017/2018 Ohio Department of Health (ODH) Ryan White Part A Program grant to redistribute \$2.21 (ref. enclosed).
  - I. Budget revision in the 2017/2019 Personal Responsibility Education Program (PREP) grant to redistribute \$28,100.27 (ref. enclosed).
  - J. Budget revision in the 2016/2018 Prevent Premature Fatherhood (PPF) grant to redistribute \$250.00 (ref. enclosed).

- K. Budget revision in the 2017/2018 Teen Wellness Initiative (TWI) grant to decrease budget by \$4,195.00 (ref. enclosed).
  
- L. Budget revision in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the budget by \$2,588,786.00 (ref. enclosed).



**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2016/2018 CareSource grant in the amount of \$1,636.84 (ref. enclosed).
- B. Operating transfer from the General Revenue Fund to the 2017/2018 Public Health Emergency Preparedness (PHEP) grant in the amount of \$29,348.89 (ref. enclosed).
- C. Operating transfer from the 2017/2018 Teen Wellness Initiative (TWI) grant to the General Revenue Fund to the in the amount of \$2,500.00 (ref. enclosed).

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Morgan Hammonds, Grant Coordinator, Grade C, \$ 41,149.00 annually.
- B. Marla Nichols, Public Health Nurse 1, 45 hours bi-weekly, \$25,447.50 annually.

Lateral Appointment(s):

- A. Pamela Ditlevson, Account Clerk, Grade A, \$38,596.48 annually effective July 9, 2018.

Promotion(s):

- A. Annie Bartosh, Sanitarian, Grade D, \$46,991.00 annually, effective July 9, 2018.
- B. Zachary Levar, Grant Program Manager, Grade E, \$53,968.00 annually, effective July 9, 2018.

Resignation(s):

- A. Melissa Cermak, PHN Program Manager, effective June 21, 2018.
- B. Deborah Horvath, PHN Supervisor, effective July 6, 2018.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Environmental Public Health

- a. Tom Fink, Barry Grisez, Domenica McClintock, and Megan Symanski to Great Lakes Beach & Water Safety Conference October 23-25, 2018 – Independence – registration \$158.20 each.

Epidemiology, Surveillance and Informatics

- a. Staff to Association for Professionals in Infection Control (APIC) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region (Ashtabula, Geauga, Lake, and Lorain counties), and Northeast Ohio Central Region (Medina and Summit counties) – registration fee not to exceed \$40.00 per meeting.
- b. Staff to bioterrorism education, training, and exercises July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- c. Staff to quarterly State Public Health Emergency Preparedness Epidemiologists meetings from July 1, 2018 through June 30, 2019– Columbus.
- d. Staff to combined Regional Public Health, Regional Public Information Officers (PIO) and Regional Epi meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- e. Staff to Regional Steering Committee meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- f. Staff to Regional Infection Control Coordinators (RICC) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- g. Staff to Northeast Ohio Metropolitan Medical Response System (NEOMMRS) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- h. Staff to Strategic National Stockpile (SNS) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- i. Staff to State Coordinators meetings from July 1, 2018 through June 30, 2019– Columbus.
- j. Staff to regional drill planning meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- k. Staff to provide assistance in the Northeast Ohio Region while serving as the Public Health Regional Coordinator from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- l. Staff to Epi Work Group meetings July 1, 2018 through June 30, 2019– Columbus.
- m. Staff to various meetings to support the Cleveland Metropolitan Statistical Area from July 1, 2018 through June 30, 2019– Cleveland MSA (Defined by the US Census Bureau as Cuyahoga,

Geauga, Lake, Lorain and Medina Counties.

- n. Staff to Public Health Emergency Preparedness Standards Workgroup meetings from July 1, 2018 through June 30, 2019– various locations in Ohio.
- o. Tara Hanchar to Introduction to Outbreak Investigation training July 31, 2018 – Akron.

#### Prevention and Wellness

- a. Breast and Cervical Cancer Project (BCCP) staff to various program meetings and screenings from June 30, 2018 through June 29, 2019 – Ashtabula, Carroll, Columbiana, Geauga, Harrison, Holmes, Jefferson, Lake, Lorain, Mahoning, Medina, Portage, Stark, Summit, Trumbull, Tuscarawas and Wayne counties.
- b. Zachary Levar to ECHO Collaborative conference June 12-14, 2018 – Bethesda, MD.
- c. Alison Patrick to Feed Our Future Leadership Council meeting – June 13, 2018 – Berlin Heights.
- d. Roger Sikes to Tobacco 21 meeting June 13, 2018 – Barberton.
- e. Lori Quirino\* to Relationship Development Intervention conference June 18, 2018 – Kent – registration fee \$50.00.
- f. Claire Boettler to OPHA Public Policy Institute June 21, 2018 – Columbus – registration fee \$50.00.
- g. Toni Waltman to AFIX Annual training July 9, 2018 – Columbus.
- h. Alison Patrick to Ohio Farm to School Advisory Council meeting July 13, 2018 – Columbus.
- i. JoAnn Carrothers and Toni Waltman to MOBI/TIES Train the Trainer July 18, 2018 – Grove City.
- j. Amy Geiss\*, Gayle Podoba\* and Michele Rodgers\* to Transforming Healthcare: The Non-Pharmacological Approach to Pain September 14, 2018 – Cleveland – registration fee \$95.00 each.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. June 5, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-81: Amendment - Paragon CMS - to extend the end of the contract period from May 8, 2018 to June 30, 2018

CRC 2018-82: Amendment - Paragon CMS - to extend the end of the contract period from May 16, 2018 to May 30, 2018

CRC 2018-83: Contracts - Ohio Department of Health (ODH) -  
Cuyahoga County Board of Health Clinic  
Warrensville Heights Satellite Clinic

CRC 2018-84: License agreement - Navicure

Tabled Items

CRC 2018-85  
7699 Stearns Rd.  
Olmsted Township, Ohio 44138

CRC 2018-86  
7632 Pleasantview  
Parma, Ohio 44134

CRC 2018-87  
7735 Stearns Rd.  
Olmsted Township, Ohio 44138

Contract Approvals

CRC 2018-88: Amendment - City of Cleveland Heights – decrease amount paid from \$562,417.00 to \$552,417.00

CRC 2018-89: Amendment - BDL General Contracting - to increase the amount to be paid from \$6,250.00 to \$6,610.00

CRC 2018-90: Amendment - Dynamerican - to extend the end of the contract period from April 10, 2018 to November 21, 2018 and to increase the amount to be paid from \$10,925.00 to \$13,975.00

CRC 2018-91: Addendum - Alyssa Wagner-Sherer - to increase the amount paid from \$4,000.00 to \$5,000.00

CRC 2018-92: Agreement - Trinity Biotech - Amount to be paid to Trinity Biotech is at the established rates

CRC 2018-93: Agreement - Smith Medical Partners - Amount to be paid to Smith Medical Partners is at the established 340B rates

CRC 2018-94: MOU - Village of Chagrin Falls - \$2,573.55

2. June 19, 2018 (ref. enclosed):

No Exchange of Funds

CRC 2018-95: Addendum - City of Cleveland Department of Public Health (CDPH) - to change the deliverable reimbursement requirements

CRC 2018-96: Addendum - Asbury Consulting, LLC - to extend the end of the contract period from June 29, 2018 to August 31, 2018

Tabled Items

CRC 2018-85  
7699 Stearns Rd.  
Olmsted Township, Ohio 44138

CRC 2018-86  
7632 Pleasantview  
Parma, Ohio 44134

CRC 2018-87  
7735 Stearns Rd.  
Olmsted Township, Ohio 44138

CRC 2018-99  
16002 W 130th St.  
Strongsville, Ohio 44136

CRC 2018-100  
7208 Broadview Rd.  
Parma, Ohio 44134

No action taken at this time.

Contract Authorizations

CRC 2018-97: Avantia, Inc. - \$24,500.00

CRC 2018-98: American Builders & Applicators - \$750.00

CRC 2018-101: KMU Residential, LLC - \$5,590.00 (Total project cost including tap in/sewer connection fee is \$6,380.00)

CRC 2018-102: KMU Residential, LLC - \$6,550.00 (Total project cost including tap in/sewer connection fee is \$11,550.00)

CRC 2018-103: KMU Residential, LLC - \$6,850.00 (Total project cost including tap in/sewer connection fee is \$11,850.00)

Contract Approvals

CRC 2018-104: Amendment - BDL General Contracting - to extend the end of the contract period June 11, 2018 to July 11, 2018 and increase the amount to be paid from \$9,750.00 to \$12,850.00

CRC 2018-105: Amendment - CB Mullins Construction - to extend the end of the contract period April 10, 2018 to July 11, 2018 and increase the amount to be paid from \$29,800.00 to \$30,295.00

CRC 2018-106: Contract - Far West Center - \$3,715.00

CRC 2018-107 Addendums –

	From	To
AIDS Healthcare Foundation	\$ 7,200.00	\$ 23,294.00
Family Planning Services of Lorain County	\$ 7,194.00	\$ 15,375.00
Near West Side Multi Service	\$ 7,482.00	\$ 16,466.00

B. Other Contracts

None

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**



Terry Allan, Secretary



Ms. Debbie L. Moss, President