

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – August 22, 2018

Meeting called to order by Debbie L. Moss, President of the Board at 9:11 a.m. at the Sheet Metal Workers' Local 33, 12515 Corporate Drive, Parma, Ohio, on August 22, 2018.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang; Dr. Sherrie Williams was delayed due to traffic.

The reading of the minutes of the July 25, 2018, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Hall abstained due to his absence from the July 25, 2018 meeting.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – Tobacco 21

Since May of 2018, CCBH has been working with the City of Euclid to develop a template to operationalize, spread and scale Tobacco 21 in Cuyahoga County. At that time, Euclid City Council passed a resolution in support of Tobacco 21 (T21) and additional components including permitting, enforcement, appeals, hearings and other related matters have been in development over the last year to create a template for Euclid and other communities in the health district to follow.

T21 raises the age to purchase tobacco products (cigarettes, e-cigarettes, cigars, nicotine products) to 21. Only 5% of people start smoking after age 21. Only 2% of tobacco product sales are to kids aged 18-21 but this age group drives 90% of the addiction as they share their tobacco products with younger children.

We're happy to report that on August 20th, CCBH presented the City of Euclid with a resolution from the Board demonstrating our appreciation for their support of T21. Subsequently, Euclid City Council unanimously approved the template that we created in collaboration with the Mayor, her staff and City Council.

The following people have been instrumental in all of the work that led to this moment. They include: Rick Novickis, Nichelle Shaw, Roger Sikes, Tom O'Donnell, Martha Halko, and Michele Benko from CCBH. From the City of Euclid, Mayor Gail, Councilwoman Hill, Councilwoman Caviness, Law Director Kelley Sweeney and Police Chief Scott Meyer were instrumental.

We are now in dialogue with the City of Cleveland Heights on T21 and will keep the board posted as we move forward.

Committee Reports –

(1) Finance Committee

Dr. Williams arrived at 9:33 a.m.

At the conclusion of the Finance Committee Report, Chairman Wang requested that the Board consider a resolution to approve the per capita contract rates for the calendar years 2019 and 2020. This resolution was considered as the first item under regular actions of the Board.

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Dr. Williams, to waive the three reading requirement and declare an emergency for RESOLUTION (2018-85) to set the per capita rates for Public Health Services for the calendar years 2019 and 2020 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-85) be adopted:

BE IT RESOLVED to set the per capita rates for Public Health Services for the calendar years 2019 and 2020 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2018-86) be adopted:

BE IT RESOLVED to accept the 2018/2021 HUD Lead Hazard Control grant from September 4, 2018 through September 3, 2021. Amount to be received is not to exceed \$2,900,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2018-87) be adopted:

BE IT RESOLVED to renew the contract with Summit County Combined General Health District under the 2018/2019 ODH Breast and Cervical Cancer Project (BCCP) grant from June 30, 2018 through June 29, 2019. Amount to be paid to Summit County Combined General Health District is not to exceed \$95,238.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-88) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Mercy Health Regional Medical Center (Resolution 2018-52) under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the amount to be paid to Mercy Health Regional Medical Center from \$53,430.00 to \$249,384.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-89) be adopted:

BE IT RESOLVED to approve Fall 2018 tuition for the following employees and amounts approved at the July 31, 2018 meeting of the Tuition Assistance Review Committee:

Wallace Chambers, Deputy Director, MPH (amount not to exceed \$3646.00)	\$3,384.00 + books/fees
Timothy Hitchcock, Environmental Tech, coursework (amount not to exceed \$1,029.38)	\$ 551.40 + books/fees
Erika Smith, PHN 2, BSN	\$1,995.00
Richard Stacklin, Data Analyst, MPH (amount not to exceed \$4,000.00)	\$3,606.00 + books/fees

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

None

THIRD READING:

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017, Third Reading-December 19, 2017 - Tabled).

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2018-90) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 10:10 a.m. – 10:23 a.m.

Health Commissioner's Report – (10:23 a.m. – 11:34 a.m.)

- (1) West Nile Virus Update (10:23 a.m. – 10:28 a.m.)
- (2) Legionella Update (10:28 a.m. – 10:42 a.m.)
- (3) Strategic Plan Status Report (10:42 a.m. – 11:24 a.m.)
- (4) 2018 Mid-year MBO Update (ref. enclosed) (11:24 a.m. – 11:34 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel and litigation issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 11:40 a.m.

Executive Session ended at 12:03 p.m.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:06 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2018/2021 HUD Lead Hazard Control grant in the amount of \$2,900,000.00.

2. Budget Revisions

- A. Budget revision in the 2016/2018 Safe Routes to School – East Cleveland grant to redistribute \$50.00 (ref. enclosed).
- B. Budget revision in the 2014/2018 Safe Routes to School – East Cleveland grant to redistribute \$1,000.00 (ref. enclosed).
- C. Budget revision in the 2017/2018 Safe Routes to School – East Cleveland grant to redistribute \$41.88 (ref. enclosed).
- D. Budget revision in the 2015/2018 HUD Lead Hazard Control grant to redistribute \$5,025.12 (ref. enclosed).
- E. Budget revision in the 2017/2018 Ohio EPA ARCO project to decrease the budget by \$1,675,000.00 (ref. enclosed)
- F. Budget revision in the 2017/2018 ODH Maternal and Child Health grant to redistribute \$522.63 (ref. enclosed).
- G. Budget revision in the 2017/2018 Immunization Action Plan (IAP) grant to decrease the budget by \$196,648.54 (ref. enclosed).
- H. Budget revision in the 2017/2018 Reproductive Health & Wellness grant to increase the budget by \$13,677.80 (ref. enclosed).
- I. Budget revision in the 2017/2018 ODH Ryan White Part A Program grant to decrease the budget by \$13,758.54 (ref. enclosed).
- J. General Revenue Fund revision of the 2018 Estimated Revenue to increase Revenue by \$125,063.74 and increase and redistribute Appropriations (Expenditures) by \$42,268.00.

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2017/2018 Immunization Action Plan (IAP) grant in the amount of \$49,490.81 (ref. enclosed).

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Thomas Murach, Sanitarian In Training, Grade C, \$41,149.00 annually effective August 6, 2018.

Appointments(s):

- A. Laura Williams, Administrative Specialist, Grade A, \$30,060.00 annually.
- B. Shayla Davis, Grant Coordinator, Grade C, \$41,149.00 annually.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to AOHC Fall Conference September 26-28, 2018 – Columbus – registration fee \$330.00.

Environmental Public Health

- a. John Sobolewski to present at the Environmental Law Institute October 11 - 14, 2018 – Washington D.C.
- b. Robert Brand to present at the Rift Valley Fever Project August 22 – 23, 2018 – Johannesburg, South Africa – time only.
- c. 10 Environmental Public Health staff to OOWA Technology Field Day – Red Tulip Project August 23, 2018 – Huntsburg – registration \$99.00 each.
- d. Rick Novickis to AOHC Fall Conference September 26-28, 2018 – Columbus – registration fee \$330.00.

Epidemiology, Surveillance and Informatics

- a. Samantha Smith to present at American Public Health Association (APHA) 2018 Annual Meeting November 9-15, 2018, San Diego, CA registration \$750.00.

Prevention and Wellness

- a. Monica Baker to Power of Diversity training August 3, 2018 – Berea – registration fee \$55.00.
- b. Joy Gordon* to Transforming Healthcare: The Non-Pharmacological Approach to Pain September 14, 2018 – Cleveland – registration fee \$95.00.
- c. BCMH Staff to Children with Medical Handicaps PHN Sharing Days September 14, 2018 – Medina.
- d. Viki Marsh and Sharon Verhotz to BCCP Manager's meeting September 19, 2018 – Columbus.
- e. Michele Benko to American Public Health Association (APHA) 2018 Annual Meeting November 9-15, 2018, San Diego, CA - registration fee \$750.00.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. August 7, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-131: MOU - City of Cleveland Department of Public Health, Cypress Research Group, The Center for Health Affairs and University Hospitals Health System, Inc.

Tabled Items

CRC 2018-99
16002 W. 130th St.
Strongsville, Ohio 44136

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

Contract Authorizations

CRC 2018-85: Bull Construction Services, LLC - \$8,700.00

CRC 2018-113: Bull Construction Services, LLC - \$4,970.00

CRC 2018-124: Restivo Excavating - \$8,200.00

Contract Approvals

CRC 2018-132: Addendum - Alyssa Wagner-Sherer - increase the amount paid from \$5,000.00 to \$10,000.00

CRC 2018-133: CB Mullins Construction - increase the amount paid from \$29,445.00 to \$29,940.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President