

# **Cuyahoga Regional HIV Health Services Planning Council**

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*  
**Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs**



## **Planning Council Minutes**

Wednesday, June 20, 2018

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus  
7801 Detroit Avenue, Cleveland OH 44102

**Start: 5:50                      End: 7:22                      Co-chair: Terry Allan**

**Moment of Silence**

**Welcome and Introductions**

**Public Comment Opportunity (agenda items only) 5 minutes - None**

**Approval of Agenda, June 20, 2018**

**Motion: Naimah O'Neal      Seconded: Marlene Robinson-Statler**

**VOTE: In Favor: all          Oppose: 0          Abstain: 0**

**Approval of the Minutes, May 16, 2018**

**Motion: Chris Ritter          Seconded: Naimah O'Neal**

**VOTE: In Favor: 14          Oppose: 0          Abstain: 3**

### **Planning Council Training**

- a. *Housing Utilization Presentation* – Tammie Jones  
Tabled – handout was distributed
  
- b. *Consumer Feedback Presentation from CLC Mini-education sessions* – see slides  
Sharron Harris projected and reviewed the results from the CLC mini sessions  
A review and discussion of the top 5 service categories and the bottom 5 took place.

### **Ryan White Part B Update – Tim Leonard**

ODH is functioning on a partial award. They have been short staffed for 1 year, positions have been offered, and interviews for other positions are still taking place. A new epidemiologist has been hired. July 12, 2018 a MCM/NMCM training will take place. There is a plan to do outreach in Trumbull County. Prevention- releasing POPI (*Statewide PrEP Program*). Still waiting on the decision on 500% poverty, ODH will be at the 300% level while discussions continue to take place.

**\*\*Chris Ritter has requested an ODH organization chart.**

**\*\* Bryan Jones asked why there is no support to get people living with HIV to the states meetings? Tim's response was that he will take this back for discussion.**

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### **Medicaid Update – Christy Nicholls**

There have been leadership changes, Marlene Robinson-Statler has been promoted to Interim Director, Senior and Adult Services. On July 13<sup>th</sup> at 6:00p.m., through July 16<sup>th</sup> 2018 at 8a.m., the system will be down. A bigger system outage will occur from Aug 22, at 6pm, through August 29<sup>th</sup> 2018 at 6:00 am.

There will be 3 Community Forums: (handout was given)

1. Tuesday, July 24, 2018 – Greater Cleveland Food Bank
2. Thursday, July 26, 2018 – Cuyahoga Community College – Jerry Sue Thornton Center
3. Friday, July 29, 2018 – N.Olmsted Cuyahoga County Public Library

### **Grantee Report – Melissa Rodrigo**

- a. ODH is reorganizing goals in State Integrated Plan. Grouping prevention initiatives into one goal. ODH is going to release quarterly newsletters with ongoing updates. Grantee sent out presentation to PC management and QI chairs.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Revised AIM statements were submitted and data was submitted. The last meeting in conjunction with the CQII was held on March 19<sup>th</sup> at the Cuyahoga County - Warrensville Heights library. The CQM projects are expanding from viral load suppression to include retention in care project as well. This should address our data gaps on our continuum of care. Introduced the PC QI Directives to the committee. Next meeting is June 18<sup>th</sup> going to be held virtually in conjunction with CQII.
- c. EIIHA planning meeting was conducted in conjunction with Prevention partners in May 21<sup>st</sup> the location is the Independence library. ODH Prevention presented on upcoming changes to testing as well as PrEP.
- d. Grantee team received a partial award for FY2018 grant year in the amount of \$984,524.00. A second partial award arrived on March 15<sup>th</sup> for a total partial award of \$2,140,230.00. The final award was received May 23<sup>rd</sup> totaling \$4,729,016.00. This is an increase from last year by \$52,310. Contracts are in various stages depending on provider requests.
- e. ODH proceeding with a needs assessment for next year. OU put together a very experienced team to conduct the assessment. A presentation was presented to the PC QI committee in January 2018. OU is finalizing dates and locations for the groups with PC and outlying service providers. VINO continues to support efforts.
- f. FY17 closeout is occurring. The program reports have been submitted.

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- g. FY2018 requests for funding were received. Budget negotiation meetings have taken place. There have been various contracts and addendums processed.
  - h. Grantee conducted annual provider training March 28<sup>th</sup> and the Annual Showcase of services was held April 11<sup>th</sup> FTE's funded in the service categories of MCM, EIS, Non-Medical and Outreach are required to attend.
- 2) FY2019 grant application has been released.
- 3) The FY2018 grant is processing invoices. Current split is 79.44% Core and 20.56% Support.

Green = underutilization, White = on target, Red = Over utilization

### **Committee Reports**

#### **a. Community Liaison Committee – Naimah O’Neal**

The mini forums were a success, and the committee will create more sessions.

Criminalization was discussed and may be a topic in the mini sessions.

\*Melissa Rodrigo asked if they feel that MCM need training regarding the criminalization law. Naimah replied that a refresher would be good.

A suggestion to create “know your rights” statements and give to the community was suggested. It was also suggested to check with ODH for educational materials.

Possibly develop a packet of info for providers.

Ohio Health Modernization – check for information and materials.

#### **b. Strategy & Finance – Clinton Droster**

- i. **Motion for approval: Service Priority Rankings** - Jason requested a need to follow up with how the scoring factors (1,3,5,8) was applied by the NYC PC

Motion: Chris Ritter      Seconded: Robert Watkins

**VOTE:** In Favor: 16      Oppose: 0      Abstain: 0

*Motion carried*

- ii. **Reallocation motion:**

Motion: Chris Ritter      Seconded: Melissa Federman

**VOTE:** In Favor: 16      oppose: 0      Abstain: 0

*Motion carried*

- iii. **AEAM motion**

Motion: Chris Ritter      Seconded: Bryan Jones

**VOTE:** In Favor: 16      Oppose: 0      Abstain: 0

*Motion carried*

#### **c. Membership, Retention & Marketing –Chris Ritter**

The committee discussed attendance, recruitment and will schedule interviews.

The committee would like to plan a retreat In October instead of the regular meeting. The

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focus would be on team building and capacity building. This would be considered a mandatory meeting taking the place of the regular PC meeting. More details to come. The PC training list has been completed. Attendance and recruitment were discussed, and interviews will be scheduled. PSRA will be mandatory with 20 points earned.

### **d. Quality – Jason McMinn**

The QI meeting was today and the committee discussed 4 service categories. The cascade created by Zach Levar with the grantee's office was handed out, and support will email to all members. The Needs Assessment focus group dates have been set, members are encouraged to attend or recruit for them.

### **i. Motion for approval: 2019-2020 Directive**

Motion: Chris Ritter      Seconded: James Stevenson

**VOTE:** In Favor: 14      Oppose: 2      Abstain: 0

*Motion carried*

### **Other Business**

i. PSRA Update - The draft agenda was projected and reviewed by Sharron Harris. Suggested to \*\*Add "public comment" to the end of the agenda. Chris Ritter will do the overview. Melissa Federman will do the Service Rankings.

### **Public Comments**

PrEP Education for partners, PrEP navigator, Melissa Federman will email information for distribution.

**Announcements** - None

### **Adjournment**

Motion: James Stevenson      Seconded: Christy Nicholls

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**Attendance:**

	<b>Planning Council</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
1	<b>Kimberlin Dennis</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
2	<b>Terry Allan</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>20</b>
3	<b>Merle Gordon</b>	<b>20</b>	<b>20</b>	<b>0</b>	<b>0</b>
4	Clinton Droster	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
5	Ryan Duhamell	<b>20</b>	<b>0</b>	<b>20</b>	<b>20</b>
6	Melissa Federman	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>
7	Brenda Glass	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
8	Barbara Gripshover, MD	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
9	Bryan Jones	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
10	Tammie Jones	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
11	Chris Krueger	<b>20</b>	<b>20</b>	<b>0</b>	<b>20</b>
12	Tim Leonard	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
13	Tina Marbury	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
14	Jason McMinn	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
15	Christy Nicholls	<b>0</b>	<b>20</b>	<b>0</b>	<b>20</b>
16	Naimah O'Neal	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
17	Chris Ritter	<b>0</b>	<b>20</b>	<b>20</b>	<b>20</b>
18	Marlene Robinson-Statler	<b>0</b>	<b>20</b>	<b>20</b>	<b>20</b>
19	Max Rodas	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
20	Maurice Smith	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
21	James Stevenson	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
22	Alan Taege, MD	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>
23	Robert Watkins	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
24	Leshia Yarbrough- Franklin	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
	<b>Total in Attendance</b>	<b>18</b>	<b>20</b>	<b>18</b>	<b>16</b>

**Staff:** Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

**Guest:** Kim Rodas, Fiona Allan, Doug Vest, Jeannie Citerman-Kraeger, Duane Brown (3 didn't sign in)