

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – June 27, 2018

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting –May 23, 2018.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports –
 - (1) Finance Committee
 - (2) Diversity Committee
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2018-64) Renew the 2018/2019 Ohio Department of Health (ODH) Public Health Emergency Preparedness (PHEP) grant from July 1, 2018 through June 30, 2019. The amount to be received is not to exceed \$896,747.00. CCBH to provide \$55,983.00 in-kind match.
- B. RESOLUTION (2018-65) Renew the 2018/2019 Ohio Department of Health (ODH) Breast and Cervical Cancer Project (BCCP) grant from June 30, 2018 through June 29, 2019. Amount to be received is not to exceed \$432,900.00.
- C. RESOLUTION (2018-66) Renew the contract with Brooklyn City School District for school health services from August 1, 2018 through June 30, 2019. Amount to be received is not to exceed \$56,100.00.
- D. RESOLUTION (2018-67) Accept additional funding in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program (Resolution 2018-18 & 2018-39) grant from March 1, 2018 through February 28, 2019. Increase the amount to be received from \$2,140,230.00 to \$4,729,016.00.

- E. RESOLUTION (2018-68) Accept addendums to the following contracts under the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019 (ref. enclosed).

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (Resolution 2018-33)	\$ 97,017.00	\$181,387.00
Nueva Luz (Resolutions 2018-33 & 2018-53)	\$231,598.00	\$495,174.00
Tech-Logix, Inc. (CRC 2018-50)	\$ 10,000.00	\$ 50,000.00

- F. RESOLUTION (2018-69) Contract with Heidi Gullet, M.D. to serve as Medical Director from July 1, 2018 through December 31, 2019. Amount to be paid to Heidi Gullet, M.D. is not to exceed \$32,500.00.
- G. RESOLUTION (2018-70) To adopt and approve the Maternity Licensure Application for Southwest General Hospital (ref. enclosed).
- H. RESOLUTION (2018-71) Approval of the Data Analysis & Informatics Supervisor job description effective July 1, 2018 (ref enclosed).
- I. RESOLUTION (2018-72) Approval to revise the CCBH base pay structure to include the Data Analysis & Informatics Supervisor position effective July 1, 2018 (ref enclosed).

BOARD ORDERS, RULES, FEES OR REGULATIONS:

- A. RESOLUTION (2018-73) To grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 7151 Old Mill Road in Gates Mills Road (842-14-013) (ref. enclosed).

FIRST READING:

- A. RESOLUTION (2018-74) To establish a PHN fee for service rate of \$50.00 per hour and an onsite service fee of \$50.00 effective July 1, 2018 (ref. enclosed).

SECOND READING:

None

THIRD READING:

- A. RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

- B. RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017, Third Reading-December 19, 2017 - Tabled).
11. RESOLUTION (2018-75) Approval of the Consent Agenda as set forth in the attached schedules:
- Schedule A Appropriation Measures.
 - Schedule B Cash Transfers.
 - Schedule C Routine Personnel Actions.
 - Schedule D Employee Training and Travel Expenses.
 - Schedule E Approval of Vouchers. (Available upon request)
 - Schedule F CRC Report and Other Contracts.
12. Health Commissioner's Report –
- (1) ARCO Update
 - (2) Flu Update
 - (3) PHAB Action Plan Update
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2018 ODH Bathing Beach grant in the amount of \$30,978.00. (ref. enclosed).
- B. Establish a budget for the 2018/2019 Public Health Emergency Preparedness (PHEP) grant in the amount of \$952,730.00 (ref enclosed).
- C. Establish a budget for the 2018/2019 ODH Breast and Cervical Cancer Project (BCCP) grant in the amount of \$641,254.47 (ref. enclosed).
- D. Establish a budget for the 2018/2019 Catalyzing a Community to Prevent Obesity grant in the amount of \$10,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2016/2018 CareSource grant to redistribute \$1,636.84 (ref. enclosed).
- B. Budget revision in the 2017/2018 Mosquito Control grant to redistribute \$1,253.77 (ref. enclosed).
- C. Budget revision in the 2014/2018 Safe Routes to School – East Cleveland grant to redistribute \$3,248.40 (ref. enclosed).
- D. Budget revision in the 2017/2018 Public Health Emergency Preparedness (PHEP) grant to redistribute \$2,728.48 (ref. enclosed).
- E. Budget revision in the 2016/2018 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$15.66 (ref. enclosed).
- F. Budget revision in the 2017/2018 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$11,548.00 (ref. enclosed).
- G. Budget revision in the 2018/2019 Nestle Foundation grant to redistribute \$492.00 (ref. enclosed).
- H. Budget revision in the 2017/2018 Ohio Department of Health (ODH) Ryan White Part A Program grant to redistribute \$2.21 (ref. enclosed).
- I. Budget revision in the 2017/2019 Personal Responsibility Education Program (PREP) grant to redistribute \$28,100.27 (ref. enclosed).

- J. Budget revision in the 2016/2018 Prevent Premature Fatherhood (PPF) grant to redistribute \$250.00 (ref. enclosed).
- K. Budget revision in the 2017/2018 Teen Wellness Initiative (TWI) grant to decrease budget by \$4,195.00 (ref. enclosed).
- L. Budget revision in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the budget by \$2,588,786.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2016/2018 CareSource grant in the amount of \$1,636.84 (ref. enclosed).
- B. Operating transfer from the General Revenue Fund to the 2017/2018 Public Health Emergency Preparedness (PHEP) grant in the amount of \$29,348.89 (ref. enclosed).
- C. Operating transfer from the 2017/2018 Teen Wellness Initiative (TWI) grant to the General Revenue Fund to the in the amount of \$2,500.00 (ref. enclosed).

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Morgan Hammonds, Grant Coordinator, Grade C, \$ 41,149.00 annually.
- B. Marla Nichols, Public Health Nurse 1, 45 hours bi-weekly, \$25,447.50 annually.

Lateral Appointment(s):

- A. Pamela Ditlevson, Account Clerk, Grade A, \$38,596.48 annually effective July 9, 2018.

Promotion(s):

- A. Annie Bartosh, Sanitarian, Grade D, \$46,991.00 annually, effective July 9, 2018.
- B. Zachary Levar, Grant Program Manager, Grade E, \$53,968.00 annually, effective July 9, 2018.

Resignation(s):

- A. Melissa Cermak, PHN Program Manager, effective June 21, 2018.
- B. Deborah Horvath, PHN Supervisor, effective July 6, 2018.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Environmental Public Health

- a. Tom Fink, Barry Grisez, Domenica McClintock, and Megan Symanski to Great Lakes Beach & Water Safety Conference October 23-25, 2018 – Independence – registration \$158.20 each.

Epidemiology, Surveillance and Informatics

- a. Staff to Association for Professionals in Infection Control (APIC) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region (Ashtabula, Geauga, Lake, and Lorain counties), and Northeast Ohio Central Region (Medina and Summit counties) – registration fee not to exceed \$40.00 per meeting.
- b. Staff to bioterrorism education, training, and exercises July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- c. Staff to quarterly State Public Health Emergency Preparedness Epidemiologists meetings from July 1, 2018 through June 30, 2019– Columbus.
- d. Staff to combined Regional Public Health, Regional Public Information Officers (PIO) and Regional Epi meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- e. Staff to Regional Steering Committee meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- f. Staff to Regional Infection Control Coordinators (RICC) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- g. Staff to Northeast Ohio Metropolitan Medical Response System (NEOMMRS) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- h. Staff to Strategic National Stockpile (SNS) meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- i. Staff to State Coordinators meetings from July 1, 2018 through June 30, 2019– Columbus.
- j. Staff to regional drill planning meetings from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- k. Staff to provide assistance in the Northeast Ohio Region while serving as the Public Health Regional Coordinator from July 1, 2018 through June 30, 2019– Northeast Ohio Region.
- l. Staff to Epi Work Group meetings July 1, 2018 through June 30, 2019– Columbus.

- m. Staff to various meetings to support the Cleveland Metropolitan Statistical Area from July 1, 2018 through June 30, 2019– Cleveland MSA (Defined by the US Census Bureau as Cuyahoga, Geauga, Lake, Lorain and Medina Counties).
- n. Staff to Public Health Emergency Preparedness Standards Workgroup meetings from July 1, 2018 through June 30, 2019– various locations in Ohio.
- o. Tara Hanchar to Introduction to Outbreak Investigation training July 31, 2018 – Akron.

Prevention and Wellness

- a. Breast and Cervical Cancer Project (BCCP) staff to various program meetings and screenings from June 30, 2018 through June 29, 2019 – Ashtabula, Carroll, Columbiana, Geauga, Harrison, Holmes, Jefferson, Lake, Lorain, Mahoning, Medina, Portage, Stark, Summit, Trumbull, Tuscarawas and Wayne counties.
- b. Zachary Levar to ECHO Collaborative conference June 12-14, 2018 – Bethesda, MD.
- c. Alison Patrick to Feed Our Future Leadership Council meeting – June 13, 2018 – Berlin Heights.
- d. Roger Sikes to Tobacco 21 meeting June 13, 2018 – Barberton.
- e. Lori Quirino* to Relationship Development Intervention conference June 18, 2018 – Kent – registration fee \$50.00.
- f. Claire Boettler to OPHA Public Policy Institute June 21, 2018 – Columbus – registration fee \$50.00.
- g. Toni Waltman to AFIX Annual training July 9, 2018 – Columbus.
- h. Alison Patrick to Ohio Farm to School Advisory Council meeting July 13, 2018 – Columbus.
- i. JoAnn Carrothers and Toni Waltman to MOBI/TIES Train the Trainer July 18, 2018 – Grove City.
- j. Amy Geiss*, Gayle Podoba* and Michele Rodgers* to Transforming Healthcare: The Non-Pharmacological Approach to Pain September 14, 2018 – Cleveland – registration fee \$95.00 each.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. June 5, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-81: Amendment - Paragon CMS - to extend the end of the contract period from May 8, 2018 to June 30, 2018

CRC 2018-82: Amendment - Paragon CMS - to extend the end of the contract period from May 16, 2018 to May 30, 2018

CRC 2018-83: Contracts - Ohio Department of Health (ODH) -
Cuyahoga County Board of Health Clinic
Warrensville Heights Satellite Clinic

CRC 2018-84: License agreement - Navicure

Tabled Items

CRC 2018-85
7699 Stearns Rd.
Olmsted Township, Ohio 44138

CRC 2018-86
7632 Pleasantview
Parma, Ohio 44134

CRC 2018-87
7735 Stearns Rd.
Olmsted Township, Ohio 44138

Contract Approvals

CRC 2018-88: Amendment - City of Cleveland Heights – decrease amount paid from \$562,417.00 to \$552,417.00

CRC 2018-89: Amendment - BDL General Contracting - to increase the amount to be paid from \$6,250.00 to \$6,610.00

CRC 2018-90: Amendment - Dynamerican - to extend the end of the contract period from April 10, 2018 to November 21, 2018 and to increase the amount to be paid from \$10,925.00 to \$13,975.00

CRC 2018-91: Addendum - Alyssa Wagner-Sherer - to increase the amount paid from \$4,000.00 to \$5,000.00

CRC 2018-92: Agreement - Trinity Biotech - Amount to be paid to Trinity Biotech is at the established rates

CRC 2018-93: Agreement - Smith Medical Partners - Amount to be paid to Smith Medical Partners is at the established 340B rates

CRC 2018-94: MOU - Village of Chagrin Falls - \$2,573.55

2. June 19, 2018 (ref. enclosed):

No Exchange of Funds

CRC 2018-95: Addendum - City of Cleveland Department of Public Health (CDPH) - to change the deliverable reimbursement requirements

CRC 2018-96: Addendum - Asbury Consulting, LLC - to extend the end of the contract period from June 29, 2018 to August 31, 2018

Tabled Items

CRC 2018-85
7699 Stearns Rd.
Olmsted Township, Ohio 44138

CRC 2018-86
7632 Pleasantview
Parma, Ohio 44134

CRC 2018-87
7735 Stearns Rd.
Olmsted Township, Ohio 44138

CRC 2018-99
16002 W 130th St.
Strongsville, Ohio 44136

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No action taken at this time.

Contract Authorizations

CRC 2018-97: Avantia, Inc. - \$24,500.00

CRC 2018-98: American Builders & Applicators - \$750.00

CRC 2018-101: KMU Residential, LLC - \$5,590.00 (Total project cost including tap in/sewer connection fee is \$6,380.00)

CRC 2018-102: KMU Residential, LLC - \$6,550.00 (Total project cost including tap in/sewer connection fee is \$11,550.00)

CRC 2018-103: KMU Residential, LLC - \$6,850.00 (Total project cost including tap in/sewer connection fee is \$11,850.00)

Contract Approvals

CRC 2018-104: Amendment - BDL General Contracting - to extend the end of the contract period June 11, 2018 to July 11, 2018 and increase the amount to be paid from \$9,750.00 to \$12,850.00

CRC 2018-105: Amendment - CB Mullins Construction - to extend the end of the contract period April 10, 2018 to July 11, 2018 and increase the amount to be paid from \$29,800.00 to \$30,295.00

CRC 2018-106: Contract - Far West Center - \$3,715.00

CRC 2018-107 Addendums –

	From	To
AIDS Healthcare Foundation	\$ 7,200.00	\$ 23,294.00
Family Planning Services of Lorain County	\$ 7,194.00	\$ 15,375.00
Near West Side Multi Service	\$ 7,482.00	\$ 16,466.00

B. Other Contracts

None