

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – May 23, 2018

Meeting called to order by Debbie L. Moss, President of the Board at 9:05 a.m. at the Sheet Metal Workers' Local 33, 12515 Corporate Drive, Parma, Ohio, on May 23, 2018.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Dr. Sherrie Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED to excuse Mr. Douglas Wang from this meeting due to being out of town at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

The reading of the minutes of the April 25, 2018, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall; Dr. Williams abstained due to her absence from the April 25, 2018 meeting.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates - N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-50) be adopted:

BE IT RESOLVED to accept an amendment to the contract with Cuyahoga County to extend the contract term from December 31, 2023 through December 31, 2038 and increase the amount to be received from not to exceed \$5,387,625.00 to \$10,177,375.00 for building operations support.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2018-51) be adopted:

BE IT RESOLVED to contract with Quadax/EDI Services to serve as a Clearing House for electronic billing for the Children with Medical Handicaps program from June 1, 2018 – June 30, 2021. Amount to be paid to Quadex/EDI Services is at a rate of \$0.35 per claim plus a \$600.00 one-time set-up fee.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2018-52) be adopted:

BE IT RESOLVED to contract with Mercy Health Regional Medical Center under the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019. Amount to be paid to Mercy Health Regional Medical Center is not to exceed \$53,430.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2018-53) be adopted:

BE IT RESOLVED to accept addendums to the following contracts under the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019 (ref. enclosed).

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (CRC 2018-50)	\$ 7,200.00	\$ 97,017.00
Nueva Luz Urban Resource Center (Resolution 2018-33)	\$ 81,745.00	\$ 231,598.00
University Hospitals of Cleveland (Resolution 2018-33)	\$ 183,078.00	\$ 421,686.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2018-54) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute an agreement with

Trustees of Tufts College from March 1, 2018 through February 28, 2019. Amount to be received is not to exceed \$10,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-55) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Northeast Ohio Regional Sewer District (NEORS) for water quality lab services from June 1, 2018 through May 31, 2021. Amount to be paid to NEORS shall be consistent with the pricing schedule outlined in the contract.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-56) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Arlene Elizabeth Dent, M.D. from June 1, 2018 to December 31, 2019 for assistant medical director and travel clinic services (CRC 2018-78). Amount to be paid to Arlene Elizabeth Dent, M.D. is not to exceed \$20,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2018-57) be adopted:

BE IT RESOLVED to adopt and approve the Maternity Licensure Application for Hillcrest Hospital (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2018-58) be adopted:

BE IT RESOLVED to authorize a Then and Now Certificate for the following purchase order:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
18429	Blue Technologies	\$12,848.00	Purchase of Two Multi-Functional Devices

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-59) be adopted:

BE IT RESOLVED to approve Summer 2018 tuition for the following employees and amounts approved at the April 30, 2018 meeting of the Tuition Assistance Review Committee:

Wallace Chambers, Deputy Director, Ph.D.	\$ 177.00
Andrew Heffron, PHN Supervisor, MPA	\$1,874.40
Erika Smith, PHN 2, BSN	\$1,440.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2018-60) be adopted:

BE IT RESOLVED to approve the disposal of excess and/or surplus assets.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-61) be adopted:

BE IT RESOLVED to approve the appropriation of the annual estimated expense and revenue budget for the year 2019 in accordance with the ORC 3709.28 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

None

THIRD READING:

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017, Third Reading-December 19, 2017 - Tabled).

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-62) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Dr. Williams.

Health Commissioner's Report – (9:48 a.m. – 10:17 a.m.)

- (1) Syringe Service Program (SSP) (9:48 a.m. – 10:17 a.m.)

Ms. Moss left the meeting at 10:08 a.m.

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Dr. Williams, seconded by Mr. Gatt, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Dr. Williams.

Executive Session began at 10:18 a.m.

Executive Session ended at 11:07 a.m.

Miscellaneous Business –

Thereupon, it was also moved by Mr. Gatt, and seconded by Dr. Williams, that the following RESOLUTION (2018-63) be adopted to approve the following personnel items:

Promotion:

Jackie Lewison, Accounts Payable Specialist, Grade B, at a salary of \$39,393.11 annually effective June 11, 2018.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:07 a.m.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

None

2. Budget Revisions

- A. Budget revision in the 2017/2018 Taking Steps to Healthy Success to redistribute \$5,510.19 (ref. enclosed).
- B. Budget revision in the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to decrease the budget by \$121,685.25 (ref. enclosed).
- C. Budget revision in the 2017/2018 Teen Wellness Initiative (TWI) grant to decrease the budget by \$2,500.00 (ref. enclosed).
- D. Budget revision in the 2017/2018 Ohio Department of Health (ODH) Ryan White Part A Program grant to redistribute \$3,324.95 (ref. enclosed).
- E. Budget revision in the 2016/2017 Water Pollution Control Loan Fund grant to decrease the amount by \$148,404.16 (ref enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Brittanie Evans, Sanitarian in Training, Grade C, \$ 41,149.00 annually effective June 11, 2018.
- B. Dedonte Cheatham, Sanitarian in Training, Grade C, \$41,149.00 annually effective June 11, 2018.
- C. Brooke Shamblin, Sanitarian in Training, Grade C, \$41,149.00 annually effective June 11, 2018.
- D. JoAnn Carrothers, Public Health Nurse 1, \$45,903.00 annually effective June 11, 2018.

Student Appointment(s):

- A. Elizabeth Militante-Advey, Environmental Student Worker, \$11.00 per hour effective June 11, 2018.

Rescind Student Appointment(s):

- A. Taylor Sasak, Environmental Student Worker.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to Culture of Health Leaders National Advisory Committee meeting June 5-6, 2018 – Washington D.C. (National Collaboration for Health Equity to pay all expenses).
- b. Terry Allan to PHAB Board of Directors meeting June 27-28, 2018 – Alexandria, VA (PHAB to pay all expenses).

Environmental Public Health

- a. Correction to travel from March agenda item d - Marlene Skovenski and John Sobolewski to HUD Program Manager School April 29, 2018 – May 3, 2018 – Omaha, NE – registration fee \$165.00 each. Should have read April 29 – May 4, 2018.
- b. Matt Johnson to ODH Smoke Free Workplace Rules review meeting – June 8, 2018 – Columbus.
- c. Wallace Chambers to Environmental Public Health Seminar June 12, 2018 – Austintown.
- d. Tom Fink and Gerry Scott to 2018 Annual World Aquatic Health Conference October 9 – 13, 2018 – Charleston, SC – registration fee \$445.00 each.
- e. April Vince to Health Policy Institute of Ohio forum: What's Next in the Addiction Crisis? Policy, Practice and Collaboration Across the Region – June 26, 2018 – Grove City – registration \$65.00.

Epidemiology, Surveillance and Informatics

- a. Becki Gray and Richard Stacklin to Ohio Equity Institute Technical Assistance meetings 2018 – various locations in Ohio.

Prevention and Wellness

- a. Angela Perez and Erika Smith to LARC training April 24, 2018 – Sandusky.
- b. Andrew Heffron to Ohio Reproductive Health Project Director Training May 22, 2018 – Reynoldsburg.
- c. Lorie Considine and Angela Newman to Ohio Collaborative to Prevent Infant Mortality meeting June 12, 2018 - Columbus.
- d. Angela Newman to OEI conference June 14-15, 2018 – Pickerington.
- e. Deborah Horvath to Brain Health: Mood, Metabolism and Cognition conference June 14, 2018 – Warrensville Heights – registration fee \$81.00.

- f. Roger Sikes to Ohio Nutrition Incentive Network's Annual Stakeholder meeting June 14, 2018 – Columbus.
- g. Theresa Henderson and Alison Patrick to OECHN Strategic Planning meeting June 22, 2018 – Lodi.
- h. Roger Sikes to NACCHO Annual conference July 10-12, 2018 – New Orleans, LA – registration fee \$525.00.
- i. Angela Newman-White to Ohio Equity Institute meetings 2018 – various locations in Ohio.
- j. Claire Boettler to OPHA Board meetings 2018 – Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. May 1, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-67: Lead Delegated Authority Agreement - June 30, 2018 through June 30, 2019

CRC 2018-68: Amendment - American Builders & Applicators - to extend the end of the contract period from May 8, 2018 to June 8, 2018

CRC 2018-69: Public Health Experience Agreement - Ohio University - from May 14, 2018 through August 17, 2018

Contract Authorizations

CRC 2018-70: Suburban Septic Service, Inc. - \$13,475.00

CRC 2018-71: Suburban Septic Service, Inc. - \$13,375.00

Contract Approvals

CRC 2018-72: Amendment - American Builders & Applicators - to extend the end of the contract period from May 8, 2018 to May 15, 2018 and increase the amount to be paid from \$22,050.00 to \$22,250.00

CRC 2018-73: Addendum - Cleveland Rape Crisis Center - grant to increase the amount to be paid from \$5,400.00 to \$9,000.00

CRC 2018-74: Addendum - The Fairmount Group - to increase the amount to be paid from \$115,000.00 to \$135,200.00

2. May 15, 2018 (ref. enclosed):

No Exchange of Funds

CRC 2018-75: Addendum - Nemours Foundation Taking Steps to Healthier Success grant - to revise the program budget

CRC 2018-76: Letter of Intent - National Aeronautics and Space Administration (NASA) Glenn Research Center (GRC) for emergency preparedness planning purposes - No exchange of funds

CRC 2018-77: Statement of promulgation - with regards to the CCBH Emergency Response Plan (ERP) - No exchange of funds

Contract Recommendations for Board Approval

CRC 2018-78: Arlene Elizabeth Dent, M.D. at a rate of \$135.00 per hour

Contract Approvals

CRC 2018-79: Addendums –

	From	To
Family Planning Services of Lorain County	\$3,310.00	\$7,194.00
Near West Side Multi Service Corp	\$3,442.00	\$7,482.00

CRC 2018-80: Contracts –

Coshocton Behavioral Health Choices	\$5,000.00
Kettering Medical Center	\$5,000.00
Mercy Health Cincinnati	\$5,000.00
Miami County Public Health	\$5,000.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President