

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Chris Ritter, Brenda Glass - Co-Chairs



Membership, Retention and Marketing (MRM)

Minutes

Wednesday, May 9, 2018

2:30 pm to 3:30 pm

St. Augustine Health/Ursuline Piazza Campus
7801 Detroit Avenue, Cleveland OH 44102

Start: 3:15 End: 4:35 Co-chair: Chris Ritter

Moment of Silence

Welcome and Introductions

Approval of Agenda, May 9, 2018

Motion: Brenda Glass (to the amended agenda) Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passed

Approval of the Minutes, April 11, 2018

Motion: Naimah O'Neal Seconded: Robert Watkins

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passed

New/Old Business

- a. Monitor and Enforce Planning Council Attendance – This item was tabled until June
- b. Identify upcoming Planning Council Trainings – the committee recommended changes/additions to the training plan (*see the attached 2018/2019 Training Plan*)
- c. Conduct an Open Nomination process for recruitment
 - i. Review targeted recruitment plan – Sharron Harris projected and reviewed the recruitment targets, stating need to recruit, HIV+ White males and Non-Hispanic males, ages 20-49.
 - ii. Report targeted marketing and outreach efforts
 - iii. Review profile of new applicants vs. reflectiveness requirements, Consumer Reflectiveness

NOTE: James Stevenson is conflicted (newly appointed to the Board of Nueva Luz)

The committee discussed the re-appointment questionnaire and agreed to keep the questionnaire at one page. Sharron would like to keep questions 6, 7 and 8. It was suggested to eliminate the attendance question and e-mail the questionnaire to members.

The committee discussed the point value to allocate for attendance to PSRA:

- i. PSRA points for attendance vote: 20= 3 25= 2 30= 2.
- ii. 20 points will be given for PSRA attendance

Chris suggested doing a PSRA feedback form in S&F committee; Sharron asked if they wish to use the form from prior years and agreed to email the PSRA feedback form used in prior years to members for revision. She will add the topic to the Agenda for the June meeting to finalize.

- d. Develop a plan to monitor PC Mentor Program progress – This item was tabled to next meeting.
- e. Monitor Committee Work Plan for compliance – This item was tabled to next meeting.

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Next Steps - None

Announcements - None

Adjournment

Motion: Brenda Glass

Seconded: Robert Watkins

VOTE: Unanimous

MRM

2:30 - 3:30pm

Quorum = 2

2018/19

	MRM Members	Mar	Apr	May
1	Chris Ritter Co-chair	20	20	20
2	Brenda Glass Co-chair	20	0	20
3	Kimberlin Dennis	20	20	20
	Total in Attendance	3	2	3

Staff: Sharron Harris, Pam Ditlevson

Guest: Rick Smith, Clinton Droster, Jason McMinn, Naimah O'Neal, Robert Watkins

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2018-2019 Cleveland TGA – Training Plan

No.	Title	Date	Meeting	Location	Presenter
1.	Bylaws Compliance Forms	Jan. 17 th	Planning Council	1 st Flr, St. Augustine	Sharron Harris
2.	U=U (Undetectable – Untransmittable)	Feb. 21 st	Planning Council	1st Fl. St. Augustine	Bryan Jones
3.	CLC Mini Outreach Presentation	March 21 st	Planning Council	1st Fl. St. Augustine	Naimah O’Neal
4.	a. Epi Presentation b. Consumer Feedback	April 18 th	Planning Council	1 st Fl. St. Augustine	Vino Sharron
5.	a. Part A Utilization Presentation b. Part B Utilization Presentation	May 16 th	Planning Council	1 st Fl. St. Augustine	Sharron Tim Leonard
6.	HOPWA Housing Utilization (past 3yrs.)	June 13 th & 20 th	S&F (6/13 th) PC (6/20 th)	1 st Fl. St. Augustine	Tammie Jones
7.	New (Revised Goals) State-wide Integrated Plan	TBD	Quality Committee	1 st Fl. St. Augustine	TBD
8.	EIS & Outreach Providers Presentation	Aug. 15 th	Planning Council	1 st Fl. St. Augustine	TBD
9.	Office of Homeless services - Housing for Individuals with \$0 income	Sept. 19 th	Planning Council	1 st Fl. St. Augustine	Ruth Gillette, Cuyahoga County
10.	Integrating Mental Health with HIV Care (SPNS Grant)	Oct. 19 th	Planning Council	1 st Fl. St. Augustine	Metro Health TBD
11.	Presentation on other Ryan White Parts in the TGA (C & D Grants)	TBD	Planning Council	1 st Fl. St. Augustine	TBD
12.	New Peer UP Program (<i>PLWHA can earn stipends helping peers</i>)	TBD	Community Liaison Cmte.	1 st Fl. St. Augustine	Sister Susan
13.	ACE (Adverse Childhood Event)/Trauma Informed Care	TBD	Planning Council	1 st Fl. St. Augustine	Contact: Chris Ritter
14.	Ohio Means Jobs	TBD	TBD	TBD	TBD
15.	PC Attendance Compliance	TBD	Planning Council	1 st Fl. St. Augustine	Brenda Glass Chris Ritter
16.	New Member Orientation/Refresher Training	Nov. 7 th	TBD	1 st Fl. St. Augustine	Sharron Harris