

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Max Rodas, Clinton Droster - Co-Chairs



Strategy and Finance Committee

Minutes

Wednesday, April 11, 2018

1: 00 pm to 2:30 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 1:10 End: 2:43 Co-chair: Clinton Droster

Moment of Silence

Welcome and Introductions

Approval of Agenda, April 11, 2018

Motion: Chris Ritter Seconded: Tammie Jones

In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, March 14, 2018

Motion: Naimah O'Neal Seconded: Kimberlin Dennis

In Favor: 4 Oppose: 0 Abstain: 1

Grantee Report – MR (See Handout)

Administrative Update

Providers have until today to submit final invoices

Oral health so far has left approx. \$100,000.00 on the table. Members stated that they had problems themselves getting appointments. Members were reminded that any amount left on the table will apply to the carry-over (*a maximum allowable amount of \$144,325.00*) will go back into Oral Health next year. Keep in mind that Part B funds received in Grant year 2017, were a onetime deal, that money will not be available next year. Clinton stated that the split needs to be better next year, Melissa did a great job again.

- a. ODH reorganizing goals in State Integrated Plan. Grouping prevention initiatives into one goal. ODH is going to release quarterly newsletters with ongoing updates.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Revised AIM statements were submitted and data was submitted. The last meeting in conjunction with the CQII was held on March 19th at the Cuyahoga County - Warrensville Heights library. The CQM projects are expanding from viral load suppression to include retention in care project as well. This should address our data gaps on our continuum of care. Introduced the PC QI Directives to the committee.
- c. EIIHA planning meeting will be scheduled in conjunction with Prevention partners in May 21st the location is the Independence library.
- d. Grantee team received a partial award for FY2018 grant year in the amount of \$984,524.00. A second partial award arrived on March 15th for a total partial award of \$2,140,230.00. Contracts are in various stages depending on provider requests.
- e. ODH proceeding with a needs assessment for next year. OU put together a very experience team to conduct the assessment. A presentation was presented to the PC QI committee in

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January 2018. OU is finalizing how many focus groups will be conducted in each location.

Grantee team submitted a request based on EPI data that the Cleveland TGA receives at least 4 focus groups two in Cuyahoga one in the east and one in the west.

- f. FY17 closeout is occurring. The grantee is hoping to be under the carryover. Dental will have a large outstanding balance. Going to clean and recheck client counts final report will be provided in May 2018.
 - g. FY2018 requests for funding were received. Budget negotiation meetings taking place throughout March. The grantee is waiting on one provider.
 - h. Grantee conducting annual provider training March 28th and the Annual Showcase of services was held April 11th FTE's funded in the service categories of MCM, EIS, Non-Medical and Outreach are required to attend.
 - i. FY2019 grant application is going to be moved up this year. The estimated timeframe provided by HRSA is June through August with a 90 day period. This information was passed onto PC support for the PSRA time adjustment.
2. Core Expenditure Report FY17—Please note the split is 76.82% Core and 23.18% Support based on current invoices. The total expenditure is 83.96%. This number is based on spending is based on 92% plus a 2.5 variance. Last year during this time period, the grant was 82.26% expended. Probably about \$155,000 remaining allowed \$144,325.00 to Carryover over into FY18.No expenditures for FY2018 as of yet.

Green = underutilization, White = on target, Red = Over utilization

New/Old Business

- a. Training for S&F Committee Members
Sharron Harris suggested that PSRA be the topic for training. Members need to put together a list of what is needed to plan. Sharron asked what they need from her to help drive the training. Part B was invited to do a presentation on Part B funded services in the Cleveland TGA. The presentation will be held during the May 16, 2018 Planning Council meeting. Chris Ritter suggested to look at what would the split be if Outreach was moved into EIS. Need to look into making the split be 80/20. This conversation needs to happen in 2019 for the 2020 grant year. Transition from Outreach to EIS in 2020 grant year. QI needs to look at how many clients were served.
- b. Assist with Planning Council re-allocations strategy/process, Review – reviewed in the Grantee Report
- c. Plan and Conduct the PSRA process
 - i. Progress Review PSRA work plan, Next Steps will be the Epi Presentation during next week's Planning Council meeting. Also any feedback from the CLC Mini-education sessions.
 - ii. Review Final decisions from PSRA Scoring, Sharron projected and reviewed the results. Clinton asked if they needed a discussion, no one responded. No approval was needed by PC.
 - iii. Sharron asked for feedback to using the NYC process for ranking the service categories; Chris stated that it was the same as his gut thought. The process went well. There was

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consensus and discussion to get the final result. Clinton said it went OK. Naimah stated that it was a really great tool. Hopefully next year it will be completed in 2 meetings. Melissa Rodrigo stated that she could provide the GIS map to show where food banks are located. Jason stated that there should be more consumers participating in S&F for their input to Priority Setting.

iv. Determine the percentage of Unaware & Out of Care to target and link to care – Members were shown the Unaware data from last year’s PSRA for consideration to plan for the upcoming targets.

d. Monitor Committee work plan for compliance

Tabled

Next Steps

Pam will run an RDR for the New to care chart.

Announcements - None

Adjournment

Motion: Kimberlin Dennis Seconded: Naimah O’Neal

Strategy & Finance Committee

1:00 - 2:30pm

Quorum = 4 2018/19

	S & F Members	Mar	Apr
1	Max Rodas Co-chair	20	0
2	Clinton Droster Co-chair	20	20
3	Melissa Federman	0	20
4	Tammie Jones	20	20
5	Chris Krueger	20	20
6	Naimah O'Neal	10	10
	Total in Attendance	3	5

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Jeannie Citerman-Kraeger, Kimberlin Dennis, Naimah O’Neal