

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, James Stevenson – Co Chairs



Community Liaison Committee (CLC)

Minutes

Wednesday, April 11, 2018

12:00 pm to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 12:11 End: 1:12 Co-chair: Naimah O'Neal

Moment of Silence

Welcome and Introductions

Approval of Agenda, April 11, 2018

Motion: James Stevenson Seconded: Clinton Droster

In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, March 14, 2018

Motion: James Stevenson Seconded: Tina Marbury

In Favor: All Oppose: 0 Abstain: 0

New/Old Business

- a. Identify potential locations for Needs Assessment/Focus Groups in the Cleveland TGA.
 1. The committee suggested, Lorain County and to contact Summer Barnett. Melissa Rodrigo will do the coordination of this event.
 2. They also suggested, Ashtabula and Signature Health was proposed as the potential partner.
 3. They suggest two (2) locations in Cuyahoga County.
 - a. Eastside, Naimah suggested either Recovery Resource or Circle Health for the East side focus group.
 - b. Westside, the suggested locations were Metro Health or Sister Susan, St. Augustine.
- b. Confirm final details for April 28, 2018 Community Forum

Sharron Harris projected and reviewed the Agenda, Clinton Droster stated that he is unable to attend the forum. James Stevenson will fill in for him on the agenda to share why he joined the Planning Council. Chris Ritter will work from a power point to provide an overview of HIV related services funded in the Cleveland TGA and Bryan Jones will facilitate the consumer feedback exercise. The consumer exercise was changed from the "dot" exercise to use a handout instead to allow participants to:

- a. Identify the top 10 services needed.
- b. Identify medical services they need but do not receive?
- c. Identify barriers to their access to HIV related care.
- d. Whether they have seen their provider/manager recently.

Sharron Harris and Pam Ditlevson will work out the logistics of items needed (pens, giveaways, food, gas cards, etc). Bryan suggested doing a role-play regarding the interaction between the client and Case Manager. He will create an example and Sharron will add it to the agenda. *It was suggested to create a list of other agencies that cover needs that RW does not. James Stevenson will bring a "Street Sheet" for us to scan and use. Melissa Rodrigo states that MCM should be giving that to all clients. Sharron will circulate the 3 questions to use that will replace

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the “dot” exercise to the members. Clinton suggested that members interact with guests to help them complete the form properly.

- i. Discuss Outreach activity – members agreed to distribute the Consumer flyer at support groups they attend.
- ii. Review/Approve Agenda – Agenda approved with the changes to include James Stevenson replacing Clinton Droster and the addition of a role-play interaction with case manager, during the consumer feedback session.
- c. Review/Approve Feedback Questions - The committee will use the handout questions to solicit feedback. The dot exercise will not be used. Review/update schedule for implementing mini-education sessions
 - i. Support Groups - Naimah O’Neal apologized for her lack of participation due to her job responsibilities. She is thankful for Kimberlin Dennis, Tina Marbury and James Stevenson for their support in the mini sessions.
 - ii. James has a group session today (April 11th) at the VA on W. 130th, another one is scheduled for April 17th at UH – Free Zone at 7:30pm
 - iii. Tina and Kimberlin did yesterday, April 10th at 2:00, at UH youth group. They feedback forms. Tina stated that it was well received by the attendee’s. Kimberlin also conducted a session at the ATF Women’s group, the Euclid Ave. location with Naimah.
 - iv. Other type of events – Tabled due to time limitations
- d. Monitor Committee work plan for compliance – tabled until next month
- e. Assist with the statewide Needs Assessment – this topic was covered in **Old/New Business** under item a.

Parking Lot Items - List of CLC Capacity Building Training will be discussed next month

Next Steps - None

Announcements - Clinton made note from the provider meeting: Signature Health is trying to use Uber for clients. This might be a good focus for this area to try.

Adjournment – Motion by: James Stevenson Seconded: Tina Marbury

CLC Committee

12:00 - 1:00pm

Quorum = 3

2018/19

	CLC Members	Mar	Apr
1	Naimah O’Neal, Co-chair	20	20
2	James Stevenson, Co-chair	20	20
3	Bryan Jones	20	20
4	Clinton Droster	20	10
5	Tina Marbury	20	20
	Total in Attendance	5	5

Staff: Sharron Harris, Pam Ditlevson

Guest: None