

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, March 21, 2018

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus
7801 Detroit Avenue, Cleveland OH 44102

Start: 5:42 End: 6:51 Co-chair: Merle Gordon

Moment of Silence

Welcome and Introductions

Public Comment Opportunity (agenda items only) 5 minutes – None presented

Approval of Agenda, March 21, 2018

Motion: Jason McMinn Seconded: James Stevenson

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, February 21, 2018

Motion: Max Rodas Seconded: Naimah O’Neal

Correction to page 3, February 21, 2018 minutes, change the language from undetectable to virally suppressed. The revised statement now reads: *“Main point is: the science behind the fact that being virally suppressed equals untransmittable and is a positive approach to better care.”*

VOTE: In Favor: 17 Oppose: 0 Abstain: 1

Planning Council Training

- a. *Naimah O’Neal - Consumer Liaison Committee Mini Outreach Presentation* – This presentation is to help consumers in the community know of the services and recruit new members. Naimah reviewed the projected slides. The objective is to help consumers be more informed and responsible for their care. Melissa Rodrigo requested a copy of the presentation to share with Provider staff to encourage their clients’s attendance. Bryan Jones express concerns that social worker need training on cultural competency. HRSA requires Cultural Competency training for MCM.

Ryan White Part B Update – Tim Leonard – formulary issues, if members are aware of individuals having Diabetic supply issues, they were encouraged to please contact Tim. There are 183 pharmacies online for clients to pick-up medications. 85% still get medicines via mail. The Integrated Plan currently has 8 goals, and is looking to condense them to 4 to be more consistent with the National AIDS Strategy. The 500% Federal Poverty Level issue is still working through the process. Thank you to the entities submitting letters. OU Needs Assessment is still waiting for IRB comment before it can proceed. A database for PrEP being developed, the intent is to have it ready by June. A suggestion was made that making PrEP a family oriented strategy would make it more effective. Also recommended pairing testing with Food pantries. Also expanding CPG codes to cover STDs.

Tim reported that Amenda Dennison is leaving to take a position in Washington, DC.

Medicaid Update – Kenneth Simmons for C. Nicholls

No big adjustment for pending cases, 83% first time resolutions, time for comment on the 1115 waiver has now expired. Members were sent the waiver for review in January. Administrative cost would be unfair to tax payers regarding the Medicaid waiver, and transportation issues are being addressed.

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Grantee Report – Melissa Rodrigo

1. Administrative Update

- a. State Integrated Plan Committee call was held on February 6th. The CDC and HRSA representatives were on the call. Federal funders stated a revised plan would not need to be submitted and they were happy the State of Ohio plan contributors were continuing to meet, revise and implement a plan. Ohio meetings are starting to get going.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Revised AIM statements were submitted and data was submitted. The next meeting in conjunction with the CQII was held on March 19th at the Cuyahoga County - Warrensville Heights library. The CQM projects are expanding from viral load suppression to include retention in care project as well. This should address our data gaps on our continuum of care. Introduced the PC QI Directives to the committee.
- c. EIIHA planning meeting will be scheduled in conjunction with Prevention partners in May 21st the location is the Independence library.
- d. Grantee team received a partial award for FY2018 grant year in the amount of \$984,524.00. The award is made up of percentages of our FY2017 award to include 31.5% of the Formula and 20.6% of the Minority AIDS Initiative award. This is due to not having a Federal Budget. A second partial award arrived on March 15th for a total partial award of \$2,140,230.00. This was briefed to us the week before that it should arrive at the end of the month. The numerous partial awards will make it a difficult year for all parties.
- e. ODH proceeding with a needs assessment for next year. OU put together a very experienced team to conduct the assessment. A presentation was presented to the PC QI committee in January 2018. OU is finalizing how many focus groups will be conducted in each location. Grantee team submitted a request based on EPI data that the Cleveland TGA receives at least 4 focus groups two in Cuyahoga one in the east and one in the west.
- f. Final reconciliation for funds is attached. Requesting a final approval for the records. There were changes made after the last PC approval due to sub-recipient changes in staffing levels. Grantee tried to maximize every dollar. The grantee conducted a fiscal call with providers to outline the process related to ODH funds and billing. The grantee is working with sub-recipients to update and create budgets depending on the funding source.
- g. FY2018 requests for funding were received. Budget negotiation meetings taking place throughout March.
- h. Grantee conducting annual provider training March 28th and the Annual Provider Summary briefing for providers and FTE's April 11th.
- i. FY2018 contracts are starting to go to the Board in March.
- j. FY2019 grant application is going to be moved up this year. The estimated timeframe provided by HRSA is June through August with a 90-day period. This information was passed onto PC support for the PSRA time adjustment.

- 2) *Core Expenditure Report FY17* – Please note the split is 76.82% Core and 23.18% Support based on current invoices. The total expenditure is 83.96%. This number is based on spending is based on 92% plus a 2.5 variance. Last year during this time period, the grant was 76.43% expended. There have been three providers to date that left roughly 10K on the table.

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Grantee completed on data request from Robert Watkins from the QI committee. Future requests must allow more than a week to respond.

There is no expenditures data for FY2018 as of yet.

Green = underutilization, White = on target, Red = Over utilization

Committee Reports

- a. *Community Liaison Committee* – Naimah O’Neal reported the mini-forums will take place at support groups, and jump drives have been given to CLC members and they have their assigned presentation sites. There will be one community forum held Saturday, April 28, 2018 at Recovery Resources at the Chester Avenue location
- b. *Strategy & Finance* – Robert Watkins reported the service category rankings have been completed. Sharron Harris projected the final scoring/rankings and reviewed how the process worked. (the final scoring/ranking will be email to PC members). Sharron projected the dates for PSRA activity meetings and will email the information to all PC members and grantee. The Executive Committee announced Clinton Droster has accepted the co-chair position for Strategy & Finance. Robert announces that this will be his last report for S&F, he has agreed to serve as co-chair of Quality Improvement with Jason McMinn.
- c. *Membership, Retention & Marketing* – Brenda Glass report that MRM will follow up with 8 new applicants and contact existing members whose term is expiring. Current members whose term is expiring must submit in writing what they believe that contribution has been and why they wish to continue to serve. Sharron projected the updated reflectiveness and discussed targeted recruitment plans.
- d. *Quality Improvement* – Jason McMinn reported Robert Watkins would take the QI co-chair position. They discussed the update on the Ohio Needs Assessment. The grantee has requested that 4 focus groups occur in the Cleveland TGA, more are desired.

Other Business

- a. Update: Ryan White Part A Presentation to County Council HHS Committee - Melissa Rodrigo and Kimberlin Dennis attended the meeting by request, the Committee wanted an overview of what PC does, its roles and efforts. They also wanted grantee info on providers and services and the affected unduplicated count.
- b. PC Input in Upcoming Newsletter – The grantee plans to publish a newsletter as an additional education resource. The target audience is Part A provider staff. PC will have a corner. It will be done twice a year with June being the launch month. Jason McMinn is the point person and will work with Sharron. Suggested PC ideas as topics for the newsletter are to highlight the problems that might be keeping individuals out of care.
- c. Final Reminder for Collection of Mandatory Forms - all mandatory confirmation forms were distributed and collected from those in attendance. There are 3 outstanding.

Public Comments

- Robert Watkins discussed the training sessions that he attended and Kimberlin Dennis will be attending in April.
- Kimberlin stated that her event was successful and had about 100 people in attendance.

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Announcements - April is Minority Health Month, there will be a guest speaker, J.L. King, author of “On the Down-Low” all in attendance will receive a copy of his book. The event is free event. Contact Tammie Jones for more information, the event date is Thursday, April 5th.

Adjournment - Motion: Kimberlin Dennis

Seconded: Clinton Droster

Planning Council
5:30 - 7:00pm
Quorum = 13 2018/19

	Planning Council	Mar
1	Kimberlin Dennis	20
2	Terry Allan	0
3	Merle Gordon	20
4	Clinton Droster	20
5	Ryan Duhamell	20
6	Melissa Federman	0
7	Brenda Glass	20
8	Barbara Gripshover, MD	20
9	Bryan Jones	20
10	Tammie Jones	20
11	Chris Krueger	20
12	Tim Leonard	20
13	Tina Marbury	20
14	Jason McMinn	20
15	Christy Nicholls	0
16	Naimah O'Neal	20
17	Chris Ritter	0
18	Marlene Robinson-Statler	0
19	Max Rodas	20
20	Maurice Smith	0
21	James Stevenson	20
22	Alan Taege, MD	20
23	Robert Watkins	20
24	Leshia Yarbrough- Franklin	20
	Total in Attendance	18

Staff: Sharron Harris, Pam Ditlevson, Melissa Rodrigo

Guest: Jeanne Citerman-Kraeger, Doug Vest, Robin Orłowski, Tom O'Donnell