Cuyahoga Regional HIV / AIDS Health Services Planning Council
Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Jason McMinn – Co Chair

Quality Improvement Committee Minutes
Wednesday, March 21, 2018
3:00 pm to 4:00 pm
St. Augustine Health/Ursuline Piazza Campus
7801 Detroit Avenue, Cleveland, OH 44102

Start: 3:09   End: 4:08   Co-chair: Jason McMinn
Moment of Silence
Welcome and Introductions
Approval of Agenda, March 21, 2018
Motion: Tim Leonard   Seconded: Naimah O'Neal
VOTE: In Favor: All   Oppose: 0   Abstain: 0
Approval of the Minutes, February 21, 2018
Motion: Leshia Yarbrough-Franklin   Seconded: Barb Gripshover
VOTE: In Favor: All   Oppose: 0   Abstain: 0

New Business
 a. *Represent the TGA in Ohio Needs Assessment process* - OU has submitted proposal, possibly 4 focus groups around the Cleveland TGA. They will need site suggestions by mid April. The suggested areas: 1 Western, 1 Eastern, and 2 in Cleveland area- East and West side. Naimah O'Neal will discuss at CLC to identify potential locations and bring recommendations back to QI. Vino Sundaram will circulate the slides for review.
 b. *Represent the TGA in Statewide Integrated Plan* - The combined meeting took place, goals may possibly be reduced from 8 to 4 to keep more in line with National HIV/AIDS Strategy. Jason shared with the committee Kate Shumate's summary of progress on the Integrated Plan goals, she had uploaded into base-camp (document dated January 19, 2018).
 c. *Discuss potential Directives* - Directives are items that need more attention from the grantee. Jason projected and reviewed them. The grantee will work with the CQM for the 2018 directives. Look at CQM data moving forward for 2019. According to Dr. Teage, CDC data just released fits right in line with directives #1 & #2. It was suggested that May should be the month to submit final directive recommendations for PSRA. Jason agreed to compile ideas for directives going forward using the suggestions that arise from discussions during committee meetings or provided to him via emailed.
 d. *Discuss committee strategy related to HRSA: HIV/AIDS Bureau (HRSA/HAB) Core Performance Measure HIV Viral Load Suppression* - Possible update from Kate Burnett-Bruckman, Jason will complete the request. A question was raised about what the standard is for Viral Load suppression, the response provided by Dr. Gripshover was usually a viral load of <200. She noted that NIH has a link on Viral load suppression and will send the link to Pam for distribution. Naimah suggested CLC to create slides to use at support groups to educate consumer on viral load suppression and what it means.
 e. *Discuss Input for (PC Corner) Upcoming Newsletter from Grantee office* - Sharron Harris asked members to think about ideas for the newsletter. First edition should possibly from PC chairs. Any ideas go to Jason McMinn who will coordinate with the grantee.

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Standing Business
    a. Determine formal written CAREWare Data request
        Kate Burnett-Bruckman reviewed the request submitted by Robert regarding newly diagnosed linked to care.
        CY2017 there were 78 clients.

Parking Lot Items
a. None
Next Steps
None
Announcements
Robert Watkins completed the Quality training and Kimberlin will attend next month, Tina and a consumer from UH will make up the 4 people in the area who will be trained.

Adjournment
Motion: Naimah O'Neal   Seconded: Leshia Yarbrough-Franklin

QI Committee 3:00 - 4:00pm Quorum = 5 2018/19	
QI Committee	**Mar**
1 **Jason McMinn Co-chair**	**20**
2 Ryan Duhamell	**20**
3 Barbara Gripshover, MD	**20**
4 Leshia Yarbrough-Franklin	**20**
5 Tim Leonard	**20**
6 Christy Nicholls	**0**
7 Maurice Smith	**0**
8 Marlene Robinson-Statler	**0**
9 Alan Taege	**20**
Total in Attendance	**6**

Staff: Sharron Harris, Pam Ditlevson, Melissa Rodrigo, Kate Burnett-Bruckman, Vino Sundaram
Guest: Jeanne Citerman-Kraeger, Adam Torres, Kim Rodas