

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, James Stevenson – Co Chairs



Community Liaison Committee (CLC) Minutes

Wednesday, March 14, 2018

12:00 pm to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 12:05 End: 1:00 Co-chair: Naimah O'Neal

Moment of Silence

Welcome and Introductions

Approval of Agenda, March 14, 2018

Motion: Clinton Droster Seconded: James Stevenson

In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, February 14, 2018

Motion: Clinton Droster Seconded: James Stevenson

In Favor: 4 Oppose: 0 Abstain: 1

New/Old Business

a. Plan the 2018 Consumer Input Session

1. Naimah suggested that they forgo the community forum being moved up and use the small group sessions as the input for PSRA. The committee expressed disappointment that consumer forums did not have better attendance.
2. Sharron Harris stated that if the committee elects to forgo the community forum they still need to solicit consumer feedback for PSRA and would therefore need to use the small group sessions to solicit feedback. In order to do this, they need to get pull together a schedule of the small group sessions and have feedback questions to gather information from the sessions for PSRA.
3. Clinton suggested they do the small groups and gather the feedback, then invite those in attendance to the community forum.
4. Robert suggested they have the community forum on a Saturday at Recovery Resources. **A decision to do the small groups and incorporate into the community forum was made. The Community forum will be held on Saturday, April 28, 2018 – 2:00 – 5:00 pm at Recovery Resources, Chester Avenue location. Committee members agreed to conduct the following mini-sessions in pairs as follows:
 - UH Women's Support Group (*3rd Tuesday each mo. 2-4pm*) – Kimberlin & Tina
 - Free Zone Men's Group (*every 3rd Tuesday, 6-7:30 pm*) - James Stevenson
 - Louis Stokes VA Men's Group (*every Wednesday 1-2:30pm*) - James Stevenson
 - Task Force Women's Support Group (*Every Tuesday 11:30 am – 1:30pm*) - Kimberlin & Naimah
 - Task Force Men's Support Group (*every Tuesday 11:30 am – 1:30 pm*) - Robert Watkins

Metro Health has several support groups, committee members are sorting out who will attend them. Sharron will work to assemble a Mini-Session Calendar and will share it with the committee when completed. James and Robert are finalizing their team, Clinton

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- volunteered to support both of them and asked them to contact him by phone if they need his assistance. He reminded them that he does not attend support groups. Sharron will update the April 28th promotional flyer by next week's Planning Council meeting for distribution.
- b. *Identify and Plan a list of capacity building training activities for CLC Members* – not discussed due to time limitation.
 - c. *Assist with state Wide Needs Assessment* – Naimah reported that she reviewed the focus group questions but pointed out in the Quality meeting concerns about some of the questions. She was informed that the questions have been mislabeled and the issue had been corrected.
 - d. *CLC conducts consumer-focused presentations at Planning Council* – Naimah is scheduled to make the presentation at the March 21st Planning Council on the CLC min-outreach/education sessions.
 - i. Confirm the consumer focused presentation schedule – not discussed due to time limitation
 - e. Discuss Input for (PC Corner) Upcoming Newsletter from Grantee office – the goals and objectives of the newsletter was presented. The grantee will publish the newsletter twice yearly (target months are June and December) and its target audience are Part A provider employees to help with education and information about Part A services. The committee was asked to give thought to any potential consumer related message they would like to convey through the newsletter to provider staff.

Parking Lot Items

- a. Develop a Calendar/schedule for the Mini-sessions to identify the teams conducting each session.

Next Steps - None

Announcements - Grantee newsletter, looking for info to put in PC corner

Adjournment - Motion: James Stevenson Seconded: Clinton Droster

CLC Committee

12:00 - 1:00pm

Quorum = 3

2018/19

	CLC Members	Mar
1	Naimah O'Neal Co-chair	20
2	James Stevenson Co-chair	20
3	Bryan Jones	20
4	Clinton Droster	20
5	Tina Marbury	20
	Total in Attendance	5

Staff: Sharron Harris, Pam Ditlevson

Guest: Anthony Lawrence, Kimberlin Dennis, Robert Watkins