

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – October 25, 2017**

Meeting called to order by Debbie L. Moss, President of the Board at 1:40 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 25, 2017.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Sherrie Williams from this meeting due to work schedule conflicts at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

The reading of the minutes of the September 28, 2017, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates -

SB 2 –

Mr. Barry Grisez, Supervisor in Environmental Public Health, provided the following update on Senate Bill 2: On June 30, 2017, the Ohio General Assembly passed Senate Bill 2. This bill states that the director of environmental protection shall adopt new rules governing construction and demolition debris processing facilities. There are currently three such processing facilities within CCBH jurisdiction. The rules will address issuance of permits-to-install and annual licenses, as well as

conditions for the location, design, construction, operation and closure of C&DD processing facilities. As of October 6, 2017, owners or operators of C&DD processing facilities are required to submit a one-time application for registration to the licensing authority (i.e.: CCBH). The registration form requires the applicant to provide a name, phone number and address of the owner/operator, the location of the processing facility, and a drawing depicting the facility layout. There is also a registration fee of \$100 payable to the licensing authority. Both new and existing facilities (facilities operating prior to Oct. 6, 2017) will be required to obtain the registration, however existing facilities that obtain the registration will not be subject to the siting criteria. Mr. O'Donnell also discussed the issue that since the Ohio EPA does not yet have any regulations, it would probably be prudent to keep the CCBH regulations in place. He will have discussions with the Ohio EPA regarding the best time to sunset the CCBH regulations.

HB 299 –

Mr. Terry Allan provided an update on House Bill 299 to Enact Lead Safety and Uniformity Act. HB 299 is to amend section 3742.04 of the Revised Code to enact the Lead Safety and Uniformity Act to provide that the state, acting through the Department of Health, has the sole and exclusive authority to compel, prohibit, license, or regulate lead abatement activities in Ohio. The Primary Sponsor of the legislation is Representative Merrin.

Committee Reports – N/A

Approval of Resolutions/Motions:

### **REGULAR ACTIONS OF THE BOARD:**

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2017-117) be adopted:

BE IT RESOLVED to accept additional funding in the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program (Resolution 2017-16 & 2017-78) grant from March 1, 2017 through February 28, 2018. Increase the amount to be received from \$4,676,706.00 to \$4,768,271.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2017-118) be adopted:

BE IT RESOLVED to contract with the Cuyahoga County Solid Waste Management District to provide a regulatory enforcement program throughout the health district from January 1, 2018 through December 31, 2018. Amount to be received is not to exceed \$160,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2017-119) be adopted:

BE IT RESOLVED to contract with Third Sector Capital Partners, Inc. under the Cleveland Foundation Lead Elimination – Pay for Success grant from September 1, 2017 through June 30, 2018. Amount to be paid to Third Sector Capital Partners, Inc. is not to exceed \$90,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-120) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with MCM Home Services under the HUD Lead Hazard Control grant for lead remediation at 4417 East 131st St., Garfield Heights, Ohio 44125 (CRC 2017-195). Amount to be paid to MCM Home Services is not to exceed \$28,225.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2017-121) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with American Builders & Applicators under the HUD Lead Hazard Control grant for lead remediation at 1853 Alvason Rd., East Cleveland, Ohio 44112 (CRC 2017-202). Amount to be paid to American Builders & Applicators is not to exceed \$30,350.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-122) be adopted:

BE IT RESOLVED to contract with Better Health Partnership under the 2017/2018 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2017 through September 29, 2018. Amount to be paid to Better Health Partnership is not to exceed \$173,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Nays: Dr. Hall.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-123) be adopted:

BE IT RESOLVED to renew contracts with the following agencies under the 2017/2018 Maternal and Child Health (MCH) grant from October 1, 2017 through September 30, 2018:

	Amount to be paid <u>not to exceed:</u>
University Hospitals Cleveland Medical Center	\$115,000.00
Neighborhood Leadership Institute	\$ 70,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-124) be adopted:

BE IT RESOLVED to accept the rates for Major Medical and Prescription Coverage with the Cuyahoga County Benefits Regionalization Program from January 1, 2018 through December 31, 2018. The 2018 rates are as follows:

Per Employee Per Month Charges:	
MetroSelect – Single	\$ 564.97
MetroSelect – Family	\$1,553.66
Medical Mutual – Single	\$ 620.83
Medical Mutual – Family	\$1,707.29

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2017-125) be adopted:

BE IT RESOLVED to accept an addendum to the WageWorks Premium Only Plan for health benefit premiums (major medical/prescription coverage, dental, vision, life insurance, and FSA) from January 1, 2018 through December 31, 2018 for \$125.00 per year.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2017-126) be adopted:

BE IT RESOLVED to renew contract with EyeMed for a voluntary Vision Program from January 1, 2018 through December 31, 2019. Amount to be paid by each employee monthly for 2018 and 2019:

Employee	\$ 6.18
Employee + Spouse	\$11.73
Employee + Children	\$12.35
Employee + Family	\$18.16

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2017-127) be adopted:

BE IT RESOLVED to renew contract with Delta Dental for dental insurance coverage from January 1, 2018 through December 31, 2019. Single coverage rate is \$22.67 per employee/month and family coverage rate is \$76.43 per employee/month.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-128) be adopted:

BE IT RESOLVED to renew contract with Northwest Group Services, Inc. (NWGS) for the administration of the Board of Health's Flexible Spending Account (FSA) program and COBRA services from January 1, 2018 through December 31, 2018. The amount to be paid to NWGS is \$6.00 per participating employee per month.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-129) be adopted:

BE IT RESOLVED to renew public liability insurance with Public Entities Pool of Ohio (PEP) from October 1, 2017 through September 30, 2018. Amount to be paid to PEP is not to exceed \$48,057.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-130) be adopted:

BE IT RESOLVED to authorize a Then and Now Certificate for the following purchase order:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
CA- 9925	Public Entities Pool of Ohio	\$48,057.00	liability insurance

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

## **BOARD ORDERS, RULES, FEES OR REGULATIONS**

### **FIRST READING:**

RESOLUTION (2017-131) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45.

RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed).

### **SECOND READING:**

None

### **THIRD READING:**

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-133) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Break – 2:56 p.m. – 3:06 p.m.

Health Commissioner's Report – (3:06 p.m. – 4:01 p.m.)  
(1) 2018 GRF Budget Update (3:06 p.m. – 3:27 p.m.)

- (2) Strategic Plan Status Report – Part 2 (3:27 p.m. – 3:53 p.m.)
- (3) Performance Management Update (ref. enclosed) (3:53 p.m. – 4:01 p.m.)
- (4) 2016 State Audit Update – tabled until next meeting

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss real property issues and litigation.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Executive Session began at 4:01 p.m.

Executive Session ended at 4:44 p.m.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 4:44 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

None

2. Budget Revisions

- A. Budget revision in the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the budget by \$91,565.00 (ref. enclosed).
- B. Budget Revision in the 2015/2017 Saint Luke's Foundation SRTS/HIP C grant to redistribute \$2,500.00 (ref. enclosed).
- C. Budget Revision in the 2017/2018 Ohio EPA Mosquito Control grant to increase the amount from \$71,215.00 to \$71,300.00 (ref. enclosed).
- D. Budget revision in the 2017 Ohio Healthy Program grant to redistribute \$2.99 (ref. enclosed).
- E. Budget revision in the 2016/2017 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$1,015.65 (ref. enclosed).



**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Joyce Forristell, Licensed Practical Nurse, Grade B, \$35,170.00 annually.

Change in Appointment(s):

- A. Melissa Cermak, Public Health Nurse Program Manager, \$53,968.00 annually effective October 30, 2017.

Step(s):

- A. Anna Florencki, PHN 2, from Step 1 \$47,775.00 annually to Step 2 \$48,262.50 annually, effective November 6, 2017.
- B. Holly Galicki, PHN 1-60 hours from Step 1 \$36,722.40 annually to Step 2 \$37,096.80 annually, effective November 13, 2017.
- C. Nancy Schultek, PHN 2, from Step X \$53,781.00 annually to Step X \$54,327.00 annually, effective November 20, 2017.
- D. Janet Weiskittel, PHN 2, from Step 3 \$48,750.00 annually to Step 4 \$49,237.50 annually, effective November 27, 2017.

Resignation(s):

- A. Craig Haehn, Sanitarian-in-Training effective October 27, 2017.

Retirement(s):

- A. Richard Melendez, Sanitarian Supervisor effective October 20, 2017.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Terry Allan to Institute of Medicine (IOM) – Roundtable on Population Health Improvement workshop December 6-9, 2017 – Oakland, CA (IOM to pay all expenses).

Environmental Public Health

- a. 24 EPH staff to the 2017 Cuyahoga County Bed Bug Task Force Conference November 2, 2017 – Middleburg Heights - registration \$16.82 each.
- b. Domenica McClintock to the 2017 National Brownfield Conference December 3-8, 2017 – Pittsburgh, PA.

Epidemiology, Surveillance and Informatics

- a. Stacey Short to the 51st Annual Ohio Mosquito and Vector Control Association (OMVCA) Meeting October 18-19, 2017, Akron – registration fee \$100.00.
- b. Stacey Short to the 2017 Cuyahoga County Bed Bug Conference November 2, 2017, Middleburg Heights – registration fee \$16.82.

Prevention and Wellness

- a. Martha Halko to Better Health Partnership Learning Collaborative September 15, 2017– Warrensville Heights – registration fee \$25.00.
- b. Jacqueline Lewis to pick up Newborn Home Visiting supplies September 27, 2017 – Wickliffe.
- c. Deborah Horvath to pick up Newborn Home Visiting supplies September 29, 2017 – Wickliffe.
- d. Claire Boettler to OPHA PHN Quarterly meeting October 13, 2017 – Columbus.
- e. Angela Newman to Health Policy Advisory Group meeting October 17, 2017 – Columbus.
- f. Alison Patrick to 2017 Early Childhood Wellness and Nutrition symposium October 26, 2017 – Columbus – registration fee \$20.00.
- g. Staff and Public Health Nurses\* to 2017 Cuyahoga County Bed Bug conference November 2, 2017 – Middleburg Heights – registration fee \$16.82 each.
- h. Staff and Public Health Nurses\* to the 13th Annual Statewide Immunization conference November 14-15, 2017 – Springfield - registration fee \$75.00 each.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. October 3, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-193: Amendment - Allenbey Construction Company, LLC - to extend the end of the contract period from September 23, 2017 to November 9, 2017

CRC 2017-194: Public Health Experience Agreement - Case Western Reserve University

Tabled Items

CRC 2017-175  
7242 W 130th St.  
Middleburg Heights, Ohio 44130

No action at this time.

Contract Recommendations for Board Approval

CRC 2017-195: MCM Home Services - \$28,225.00

Contract Authorizations

CRC 2017-176: Suburban Septic Services, Inc. - \$16,400.00

CRC 2017-196: American Builders & Applicators - \$13,450.00

CRC 2017-197: Suburban Septic Services, Inc. - \$16,325.00

Contract Approvals

CRC 2017-198: Zscape Horticulture, LLC – fee for service for snow removal services provided

2. October 17, 2017 Meeting (ref. enclosed):

No Exchange of funds

CRC 2017-199: Addendum - Case Western Reserve University - to change the fiscal reporting date requirements

CRC 2017-200: Addendum - Summit County Combined Health District - to revise the scope of work related to deliverable objective #9 performance improvement

Tabled Items

CRC 2017-175  
7242 W 130th St.  
Middleburg Heights, Ohio 44130

No Action at this time.

CRC 2017-205  
13613 Cedar Rd. Up & Down  
University Heights, Ohio 44118

Contract Recommendations for Board Approval

CRC 2017-202: American Builders & Applicators - \$30,350.00

Contract Authorizations

CRC 2017-201: Waste Management - \$2,100,000.00 (prior authorization from the Board Resolution 2017-104)

CRC 2017-203: American Builders & Applicators - \$7,075.00

CRC 2017-204: C.B. Mullins Construction Company, Inc. - \$15,300.00

CRC 2017-206: BDL General Contracting - \$8,380.00

CRC 2017-207: Allenbey Construction Company, LLC - \$24,050.00

CRC 2017-208: American Builders & Applicators - \$5,885.00

CRC 2017-209: BDL General Contracting - \$7,225.00

Contract Approvals

CRC 2017-210: The Baldwin Group, Inc. - \$865.17

CRC 2017-211: Contracts-  
    Conceptual Geniuses - \$16,225.00  
    Fairhill Partners - \$18,817.00

CRC 2017-212: Language Line Services, Inc. - fee for service for translation services

B. Other Contracts

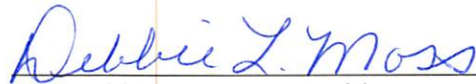
1. To approve a covenant not to sue with the Ohio EPA, GenFed, ARCO and Kurtz Brothers for removal of a picker station.

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**



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Terry Allan, Secretary



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Ms. Debbie L. Moss, President