

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – March 20, 2018

Meeting called to order by Terry Allan, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 20, 2018.

Roll Call: The following members were present: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 6, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-42 Environmental Public Health Services submitting the following contract award authorizations for lead remediation to be rescinded due to home owner requirements not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2016-57	C.B. Mullins Construction	1210 W Clifton, Lakewood	\$13,000.00
2016-69	C.B. Mullins Construction	1438 E. 133rd St, East Cleveland	\$24,300.00
2016-93	BDL General Contracting	10201 Richland Ave., Garfield Hts.	\$12,150.00
2016-105	Paragon CMS	2000 Hanover Dr., East Cleveland	\$28,085.00
2017-44	BDL General Contracting	10411 Plymouth Ave., Garfield Hts.	\$14,965.00
2017-49	American Builders & Applicators	6010 Laverne Ave., Parma	\$15,670.00
2017-63	Allenbey Construction	13613 Fifth Ave., East Cleveland	\$22,725.00
2017-172	BDL General Contracting	5206 Stanley Ave., Maple Hts.	\$26,065.00
2017-195	MCM Home Services	4417 E. 131st St., Garfield Hts.	\$28,225.00

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2017-202	American Builders & Applicators	1853 Alvason Rd., East Cleveland	\$30,350.00
2017-207	Allenbey Construction	1844 Farmington, East Cleveland	\$24,050.00

CRC 2018-43 Prevention and Wellness Services submitting an addendum to the contract with the Cuyahoga County Office of Early Childhood to administer the Cuyahoga County Child Fatality Review (CFR) program (Resolution 2017-149) to revise the insurance section of the contract. Term and amount to be received to remain the same.

CRC 2018-44 Prevention and Wellness Services submitting an addendum to the contract with CommonHealth ACTION under the Saint Luke's Foundation grant (CRC 2018-4) to extend the end of the contract term from March 31, 2018 to July 31, 2018. Amount to be paid to remain the same.

It was moved by Chris Kippes, seconded by Rick Novickis, that the consent agenda, including the minutes of the March 6, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Martha Halko, seconded by Judy Wirsching that the contract (CRC 2018-45) with The MetroHealth System under the ODH 2018 Injury Prevention grant from January 1, 2018 through December 31, 2018 in the amount of \$18,500.00 be approved.

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Presented by: April Vince

Purpose: To collaborate with The MetroHealth System to increase education to physicians on prescribing opioids and to continue to build on Project DAWN.

Funding Source: 100% reimbursable through the FY 2018 ODH Injury Prevention grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Chris Kippes that the contract (CRC 2018-46) with Heidi Gullet, MD under the Reproductive Health and Wellness (RHW) grant from April 1, 2018 through March 31, 2019 in the amount of \$1,200.00 be approved:

Presented by: Judy Wirsching

Purpose: To serve as Medical Director in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 RHW grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Martha Halko that the contract (CRC 2018-47) with Alyssa Sherer under the Women in Recovery grant from April 1, 2018 through March 31, 2019 in the amount of \$4,000.00 be approved:

Presented by: Judy Wirsching

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 Women in Recovery grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the contract (CRC 2018-48) with Northeast Ohio Alliance for Hope (NOAH) under the Creating Healthy Communities (CHC) grant from January 1, 2018 through December 31, 2018 in the amount of \$14,000.00 be approved:

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Presented by: Roger Sikes

Purpose: To organize East Cleveland youth and residents to seek feedback and implement priority park improvements.

Funding Source: 100% reimbursable through the FY2018 ODH CHC grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Rick Novickis that the contract (CRC 2018-49) with Cleveland Rape Crisis Center under the Prevent Premature Fatherhood (PPF) grant from April 1, 2018 through December 31, 2018 in the amount of \$5,400.00 be approved:

Presented by: Maurice Cole

Purpose: To provide youth group facilitation on the topics of healthy relationships, consent and role of gender.

Funding Source: 100% reimbursable through the FY2018 PPF grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Judy Wirsching that the following contracts (CRC 2018-50) under the HRSA Ryan White Part A grant from March 1, 2018 through February 28, 2019. Amount to be paid to each contractor is not to exceed the amount listed below:

Direct Service:

AIDS Healthcare Foundation	\$ 7,200.00
Family Planning Services of Lorain	\$ 3,310.00
Near West Side Multi Service	\$ 3,442.00

Administrative:

Tech-Logix Systems, Inc.	\$10,000.00
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Presented by: Melissa Rodrigo

Purpose: Direct Service: To provide services to low-income, uninsured and underinsured HIV positive persons. Administrative: To provide technical support for CAREWare in administrative and clinical quality management aspects of the system.

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Funding Source: 100% reimbursable through the FY2018 ODH Ryan White Part A grant.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the contract (CRC 2018-51) with Dobbs Landscaping & Plowing, LLC for landscaping services from April 1, 2018 through November 30, 2020 be approved. Amount to be paid to Dobbs Landscaping & Plowing, LLC is not to exceed \$4,710.00 per year for basic services. Any additional ancillary services provided will be billed for according to the rates outlined in Exhibit A of the agreement.

Presented by: Rebecca Burke

Purpose: To provide landscaping maintenance services and any requested ancillary services to CCBH for the term of the contract.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis; Judy Wirsching abstained due participating in the quote evaluation.

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:57 p.m.

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The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk