

# **2018 Frequently Asked Questions About Your ODH Food Safety Training Certificate**

**Effective March 1, 2017, Level 2 Food Safety Certification is required per facility for at least one person with supervisory and management responsibility. This person must have the authority to direct and control food preparation and service.**

**If I have completed my Servsafe class do I need the ODH certificate?**

Yes. As of March 1, 2017 in the State of Ohio, each facility must show this certificate to prove that Level 2 training has been completed according to Ohio Department of Health (ODH) standards set in the food code.

**How do I get my ODH certificate?**

Upon completing your training with the Cuyahoga County Board of Health (CCBH), an ODH certificate will be emailed to you upon receipt of the class certificates from ODH.

**Is there a cost associated with getting this ODH certificate?**

No. At this time there is no charge to obtain your ODH certificate or a duplicate certificate.

**If I have completed the on-line course do I still get an ODH certificate?**

Yes. You are still eligible for an ODH certificate. The certificate will be emailed to you upon successful completion of the class (passing the exam).

**If I have taken my Level 2 training (Servsafe, etc.) outside of the State of Ohio can I still get an ODH certificate?**

Yes. Because you have completed an approved course, you can apply for reciprocity to obtain your ODH certificate. Please visit the ODH website and view the list of approved Level 2 providers and courses:

[http://www.healthspace.com/Clients/Ohio/Ohio\\_Website\\_Live.nsf/FoodCertifications.xsp](http://www.healthspace.com/Clients/Ohio/Ohio_Website_Live.nsf/FoodCertifications.xsp)

The ODH website also provides an application for Level 2 food safety training reciprocity. The form can be found at:

<http://www.odh.ohio.gov/-/media/ODH/ASSETS/Files/eh/foodsafety/apprecip.pdf?la=en>.

Please do not contact ODH or send the reciprocity application if you have taken the course with an ODH approved trainer (like CCBH). The trainer must request your ODH certificate!

**Should I contact ODH to obtain my ODH certificate?**

No. In order to obtain your ODH certificate you must contact the trainer directly.

**Is the Servsafe training offered by the Cuyahoga County Board of Health approved as a Level 2 training?**

Yes. Since 1973, this has been an approved certification program that meets the requirements for demonstrating knowledge. If Level 2 training is completed, Level 1 training is not required.

**If I call CCBH because I either lost my ODH certificate or never received it, can CCBH help me get a replacement?**

Yes. You can request a duplicate certificate. A request form can be found on our website at <http://www.ccbh.net/environmental-food-safety-educ/>. Please complete the request form, submit it to our office (preferably by email), and your certificate will be emailed to you. Specific instructions are provided on the request form.