

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – March 6, 2018

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – February 20, 2018.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2018-38 Prevention and Wellness Services submitting a Business Associates Agreement (BAA) with the Cuyahoga County Office of Early Childhood/Invest in Children effective March 6, 2018. No exchange of funds.
 2. CRC 2018-39 Prevention and Wellness Services submitting a no cost extension granted by the Saint Luke's Foundation (SLF) for the Safe Routes to School Coalition and HIP-Cuyahoga grant (Resolution 2016-05) to extend the end of the contract term from December 17, 2017 to July 31, 2018. Amount to be received to remain the same.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items

None
 - B. New Items For Review

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

1. Bid/Quote Openings \geq \$25,000.00

None

2. Bid/Quote Openings $<$ \$25,000.00

None

3. Expenditures: Contracts $<$ \$25,000.00

- a. CRC 2018-40 Epidemiology, Surveillance and Informatics Services submitting an addendum to the contract with the City of Cleveland (Resolution 2017-105) to increase the amount to be paid to the City of Cleveland from \$183,689.00 to \$192,260.00 and increase the in-kind match requirement from \$14,144.00 to \$14,804.00.

Purpose: To increase the amount of the PHEP grant award to reflect the per capita breakdown in the supplemental award.

Funding Source: 100% reimbursable through the FY2018 PHEP grant.

- b. CRC 2018-41 Prevention and Wellness Services submitting a contract with Radio One under the Reproductive Health and Wellness grant from February 26, 2018 through March 25, 2018. Amount to be paid to Radio One is not to exceed \$997.08.

Purpose: To provide marketing and promotional campaigns for the CCBH Family Planning Clinic program.

Funding Source: 100% reimbursable through the FY2018 RHW grant.

4. Revenue Generating Agreements $<$ \$25,000.00

None

C. Contract Rescissions

None

6. Other Business.

7. Public Comment (3 minute maximum).

8. Motion to adjourn the meeting.

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