

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, February 21, 2018

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 5:50 End: 7:00 Co-chair: Kimberlin Dennis

Moment of Silence

Welcome and Introductions

Public Comment Opportunity (*agenda items only*) 5-minute time limit.

None

Presentation of the Planning Council's "Champion" Award

Planning Council acknowledged Sr. Susan of St. Augustine's with a certificate for her dedication and commitment to helping those who are touched by HIV/AIDS.

Approval of Agenda, February 21, 2018

Motion: Chris Ritter Seconded: Robert Watkins

VOTE: In Favor: Unanimous Oppose: 0 Abstain: 0

Motion carries

Approval of the Minutes, January 17, 2018

Motion: Naimah O'Neal Seconded: James Stevenson

VOTE: In Favor: 15 Oppose: 0 Abstain: 3

Motion carries

Ryan White Part B Update – Susan DiCocco

The Ohio Community Planning Group (HIV Prevention) and Ryan White Part B Advisory Group combined meeting will be held in Columbus on Wednesday, March 14th. If interested in time and location, please contact Tim Leonard or other Part B representative.

Grantee Report – Melissa Rodrigo

- a. State Integrated Plan Committee call was held on February 6th. The CDC and HRSA representatives were on the call. Federal funders stated a revised plan would not need to be submitted and they were happy the State of Ohio plan contributors were continuing to meet, revise and implement a plan.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Technical assistance was provided to all sub-recipients in November and December. Revised AIM statements were submitted. A webinar was conducted on January 29th in conjunction with the National Quality Center now known as HRSA Ryan White HIV/AIDS Program Center for Quality Improvement & Innovation (CQII). The next meeting in conjunction with the CQII will be held on March 19th at the Cuyahoga County - Warrensville Heights library. The CQM projects are expanding from viral load suppression to

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include retention in care project as well. This should address our data gaps on our continuum of care.

- c. EIIHA planning meeting will be scheduled in conjunction with Prevention partners in May.
 - d. Grantee team received a partial award for FY2018 grant year in the amount of \$984,524.00. The award is made up of percentages of our FY2017 award to include 31.5% of the Formula and 20.6% of the Minority AIDS Initiative award. This is due to not having a Federal Budget. It is unknown as to when the remaining funding will arrive.
 - e. ODH proceeding with a needs assessment for next year. Vino Sundaram participated in the proposal review on Monday September 11th at Department of Professional Services. Upon ODH selected Ohio University as the vendor. OU put together a very experience team to conduct the assessment. A presentation was presented to the PC QI committee in January 2018. OU is finalizing how many focus groups will be conducted in each location. Vino will keep Jason informed as to next steps as soon as she has additional information.
 - f. Final reconciliation for funds is attached. Requesting a final approval for the records. There were changes made after the last PC approval due to sub-recipient changes in staffing levels. Grantee tried to maximize every dollar. The grantee conducted a fiscal call with providers to outline the process related to ODH funds and billing. The grantee is working with sub-recipients to update and create budgets depending on the funding source.
 - g. FY2018 requests for funding were received. There is a proposal for reallocation submitted for consideration due to receiving a small initial award and having Part B funds being able to last through at least May of 2018 for HIPSCA.
 - h. FY2019 grant application is going to be moved up this year. The estimated timeframe provided by HRSA is June through August with a 90 day period. This information was passed onto PC support for the PSRA time adjustment.
- 2) Core Expenditure Report FY17–
- Please note the split is 76.85% Core and 23.15% Support based on current invoices. The total expenditure is 79.56%. This number is based on spending is based on 83% plus a 2.5 variance. Last year during this time period, the grant was 76.43% expended.

Grantee does not have any outstanding requests for data from Planning Council. Data was provided to PC.

Green = underutilization, White = on target, Red = Over utilization

Medicaid Update – Christy Nicholls

There is 83 % resolution with the call center, additional people have been added.

The State released draft waiver last Friday, go to website to review. Melissa Rodrigo will give it to Pam to email to PC members.

Planning Council Training – Bryan Jones

U=U (Undetectable = Untransmittable)

Bryan Jones presented and projected slides for all in attendance

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Main point is: the science behind the fact that a Viral Load that is undetectable is untransmittable. U=U is a positive approach to better care.

Planning Council Business

a. **Reminder on Going Paperless**

Sharron Harris reviewed how to use the website to get the minutes and agendas.

Concern was expressed about going paperless, especially for members without internet access or a home computer. It was suggested to print a few copies and everyone can share. Melissa Federman & Max Rodas and others volunteered to print copies. The topic will be added to Executive Committee Agenda in March for further discussion.

b. **Approval of the 2018-2019 PCAT**

Motion: Chris Ritter Seconded: Max Rodas

VOTE: In Favor: 17 Oppose: 0 Abstain: 0

Motion carries

c. **Collection of PC Members' Mandatory Confirmation Forms**

Sharron Harris reviewed the forms that need to be signed on a yearly basis, this keeps members compliant with the bylaws. Everyone was informed to provide their signed forms by March 1, 2018 (*beginning of the new grant year*).

Committee Reports

a. **Community Liaison Committee – James Stevenson**

Completion of slides for mini outreach sessions, which will be put on jump drives for committee members. Bryan Jones presented the U=U slides.

b. **Strategy & Finance – Max Rodas**

#1. - *Approval of 2017 Final allocations*

Motion: Melissa Federman Seconded: Merle Gordon

VOTE: In Favor: 16 Oppose: 0 Abstain: 1

Motion carries

#2 - *Approve partial 2018 Award*

Motion: Terry Allan Seconded: Chris Ritter

VOTE: In favor: 16 Oppose: 0 Abstain: 0

Motion carries

#3 – *Approval to move PSRA to June 27, 2018, 12:00-4:00*

Motion: Chris Ritter Seconded: Robert Watkins

VOTE: In Favor: 16 Oppose: 0 Abstain: 0

Motion carries

c. **Membership, Retention & Marketing –Chris Ritter**

#1 - *Motion for new way to achieve Quorum*

Motion by: Chris Ritter, Seconded by : Clinton Droster

VOTE: In Favor: 15 Oppose: 1 Abstain: 0

Motion carries

#2 – *Motion for Reimbursement for transportation changes*

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Motion made by Chris Ritter, Seconded by: Clinton Droster

VOTE: In Favor: 12 Oppose: 4 Abstain: 0

Motion passes

Chris also asked members to bring any training suggestions to MRM.

d. Quality –Jason McMinn

Kate Burnett-Bruckman presented 2017 data continuum of care. Jason will email to members. Vito updated on the Needs assessment, any feedback / comments are due by COB Friday, February 23, 2018. Goals are being reevaluated.

Other Business

Terry Allan will be unavailable for the March meeting

Public Comments

Chris Ritter made a comment that there needs to be an increase of the people in care to 90 -95%,

Announcements

Black history month tidbits handout are on the table

Kimberlin's March 10, 2018, Health Fair at the Ministry of Hope. Women's health month will include: testing, mammograms and more

Adjournment

Motion: Naimah O'Neal Seconded: Merle Gordon



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5:30 - 7:00pm														
Quorum = 12		2017/18												
	Planning Council	Mar	Apr	May	June	July PSRA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	
1	Kimberlin Dennis	20	20	20	20	70	20	20	20	0		20	20	
2	Terry Allan	20	20	20	0	30	20	20	20	20		20	20	
3	Merle Gordon	20	20	20	20	70	20	20	20	0		20	20	
4	Clinton Droster	0	0	0	0	70	20	20	20	0		20	20	
	Ryan Duhamell - PENDING													
5	Melissa Federman	20	20	0	20	30	0	0	0	20		20	20	
6	Brenda Glass	20	20	0	20	70	20	20	20	20		20	20	
7	Barbara Gripshover, MD	20	20	20	20	70	0	20	20	0		0	20	
8	Bryan Jones	20	20	20	20	0	20	20	0	20		0	20	
9	Tammie Jones	20	0	20	20	70	20	20	20	20		20	0	
10	Chris Krueger	20	20	20	0	70	20	20	20	20		20	20	
	Tim Leonard - PENDING													
11	Tina Marbury	20	20	0	20	70	20	20	20	0		20	20	
12	Jason McMinn	20	20	20	20	70	20	0	20	20		20	20	
	Christy Nicholls - PENDING													
13	Naimah O'Neal	20	20	20	20	70	20	20	20	20		20	20	
14	Chris Ritter	20	0	0	20	70	20	20	20	20		20	20	
15	Marlene Robinson-Statler	20	20	0	20	30	20	20	20	20		20	0	
16	Max Rodas	20	20	0	0	70	0	20	20	20		20	20	
17	Maurice Smith	20	20	20	20	70	0	20	0	0		0	0	
18	James Stevenson	20	20	20	20	70	20	20	20	20		20	20	
19	Alan Taege, MD	20	20	0	20	70	20	20	0	20		0	20	
20	Robert Watkins	20	20	20	0	70	20	20	20	20		20	20	
21	Leshia Yarbrough- Franklin	20	20	20	0	70	20	20	20	20		20	20	
	In Attendance	20	19	13	16	XXXXXX	18	19	17	14		17	18	

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo, Vino Sundaram

Guest: Johnathan Smith, Susan DiCocco, Kim Rodas, Jeannie Citerman-Kraeger, Christy Nicholls