

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, January 17, 2018

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 5:44 End: 6:50 Co-chair: Merle Gordon

Moment of Silence

Welcome and Introductions

Public Comment Opportunity - 5 minutes limitation (agenda items only) - None

Approval of Agenda, January 17, 2018

Motion: Chris Ritter Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, November 15, 2017

Motion: Chris Ritter Seconded: James Stevenson

VOTE: In Favor: 12 Oppose: 0 Abstain: 5

Ryan White Part B Update – Tim Leonard

Ryan White Application Database:

- Updating and revising database to link prescribers and providers
- Improving and streamlining provider database
- Enhancements for reporting (VMITS)

ADAP:

- Recently completed open enrollment for ACA/Medicare Part D
- ACA remains available for persons having a special enrollment period (SEP)
- Open Formulary – increased expenditures; improved target on spending
- 500% FPL remains under consideration
- Caresource – Part A Insurance Premium Payments

Community-based:

- Community-based manager position remains vacant but interviews have been completed
- Grants are being reviewed for a non-compete cycle

Training:

- January 24th new staff training for Ryan White medical case managers, non-medical case managers and case aides. The morning will focus on the Part B program and the afternoon will focus on RWAD
- Training staff are working on a contract with the AIDS Education and Training Center that will incorporate trainings for care and prevention audiences. The contract is expected to begin spring of 2018.

Quality Management:

Integrated Needs Assessment – ODH staff will be reaching out to the core team members to schedule a conference call with OU. The purpose of the call is to review OU's ideas on methodology and sampling strategies (both are due by 2/1/18).

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Statewide QI/NQC Contract/Integrated Plan **Goal 6** – A TCQPlus training for RW-funded agencies and their consumers is planned for March. Travel costs will be reimbursed for consumers. Application deadline is Feb. 2nd. The link for more information and the application has been emailed to QM contacts at all CM agencies and any medical providers for which Tami has email addresses.

QI Innovation Grants – The CAR for the grants is Tues., Jan. 9th. We are on schedule with the GSU calendar and anticipate grantees being informed of decisions prior to the grant year starting 4/1/18. Epi 2 Positions – The Care-data Epi 2 (back-fill) is currently posted until next week. An offer is being made for the All-Parts Data Epi 2 and we hope to hear something by next week.

Ryan White Annual Services Report (RSR) – The first step is due Feb. 5th (it is the Grantee Report where we name all our federally-funded providers and how much we gave them in federal funds). ODH staff will be working this month to enter it into EHB.

CAREWare/All Parts Data – ODH staff will be traveling with NQC next week to our All-Parts partners. NQC is visiting each site related to the statewide QI contract and ODH team members are traveling with them as data collection is a key agenda item. Staff will be doing an assessment of needs and challenges related to creating the single server CAREWare structure.

ODH – Prevention

Prevention:

- Zach Reau, HIV Prevention Manager began December 12th
- CDC grant for HIV Prevention and Surveillance was awarded at \$7,602,765. The breakdown is \$6,442,126 for HIV Prevention and \$1,160,639 is for Surveillance. Quarterly calls with the regions are being arranged and will be facilitated by Zach Reau.

Ohio PrEP DAP:

- Prevention and Care team members are currently working on a PrEP DAP database. The intent is to have the database completed by the end of April. Program policies and procedures are currently under review for PrEP.

Integrated Plan:

- Integrated Plan steering committee meeting is scheduled for Friday, January 19th at the Columbus Metropolitan Library located at 3980 S. Hamilton Rd. Groveport, Ohio from 10am-2pm.
- Team members are reviewing goals and discussions around revising and combining goals are currently underway.

Medicaid Update – Christy Nicholls

No change. They are continuing to expand the call center. The Federal gov. supports Medicaid

Grantee Report – Melissa Rodrigo

a. Administrative Update

- a. State Integrated Plan Committee call is scheduled for February 6th limited lines for the State of Ohio. ODH leads are re-evaluating all goals and objectives before the call. I plan on

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emailing changes to the QI committee upon receipt of updated draft from the state for our region to comment where needed.

- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Technical assistance was provided to all sub-recipients in November and December. Revised AIM statements were submitted last week. The next meeting in conjunction with the National Quality Center is a webinar meeting to be held on January 29th.
 - c. EIIHA planning meeting will be scheduled in conjunction with Prevention partners in May. Grantee conducted a coordination of providers call with prevention and care partners serving Lake, Geauga and Ashtabula counties on January 8th.
 - d. Grantee team submitted FY2017 Estimated Carryover request to HRSA in December 2017.
 - e. ODH proceeding with a needs assessment for next year. Vino Sundaram participated in the proposal review on Monday September 11th at Department of Professional Services. Upon ODH selected Ohio University as the vendor. OU put together a very experience team to conduct the assessment. A presentation to outline the three year process will be conducted at the January 17th QI meeting. Details have been provided to the QI committee. Please attend to provide local input.
 - f. Final reconciliation for funds is attached. Requesting a final approval for the records. There were changes made after the last PC approval due to sub-recipient changes in staffing levels. Grantee tried to maximize every dollar. All but one contract has been approved by CCBH. All but one contract is approved by CCBH. There were a total of 16 contracts either created due to ODH funds or amended due to existing Part A funds. There is only one contract that is yet to be approved. The grantee conducted a fiscal call with providers to outline the process related to ODH funds and billing. The grantee is working with sub-recipients to update and create budgets depending on the funding source. FY2018 Requests for funding are due back to CCBH.
- 2) Core Expenditure Report FY17
- Please note the split is 75.99% Core and 24.01% Support based on current invoices. The total expenditure is 70.18%. This number is based on spending is based on 75% plus a 2.5 variance. Last year during this time period, the grant was 68.09% expended.
- Grantee does not have any outstanding requests for data from Planning Council. Data was provided to PC.
- Green = underutilization, White = on target, Red = Over utilization

Planning Council Business

Approval of the 2018-2019 Grant Year Meeting Schedule – Two (2) Handouts of the meeting schedule were given to all in attendance.

A motion by Chris Ritter to approve the 2018/19 meeting schedule was seconded by Naimah O’Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passes

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b. Approval of the 2018-2019 PCAT – Tabled until the February 21st meeting

c. Plan for “Ryan White Champion Award” Presentation

Certificate will be presented to Sr. Susan at the February meeting

d. Plan for Cleveland TGA Annual Report to Cuyahoga County Council

Sharron Harris explained that a report will be presented to explain what the PC does and how it is doing.

Committee Reports

- a. Community Liaison Committee- Naimah O’Neal
Completed PCAT, slides for community support group presentation were worked on, and only one community forum will take place this year.
- b. Strategy & Finance- Max Rodas
Need a motion for approval of the Part A reallocation and ODH allocation
Motion: Chris Ritter Seconded: James Stevenson
VOTE: In favor: 16 Oppose: 0 Abstain: 1 Motion carries
Also, 4 service categories were reviewed for PSRA ranking
- c. Membership, Retention & Marketing – Chris Ritter
Worked on leave of absence form, the PC training schedule was created, and they looked at attendance and mentor program. Brenda will present a tool regarding the mentor program. Quorum issues were discussed and will be presented later.
- d. Quality – Jason McMinn
Committee met today, there was no quorum. They worked on the PCAT, and the state wide integrated plan goal #6 was discussed. NQC is looking for consumers to participate in a focus group, Robert and Kimberlin volunteered, inform Jason by Jan. 31st. Ohio University was on the phone to host focus groups in the TGA.

PC Training – Sharron Harris

Confirmation of the forms that must be signed annually per the Bylaws.

SH projected slide show of the forms and the responsibilities of the PC members. This is mandated by HRSA. All forms and appendices will be emailed to all members and forms will need to signed before March 2018.

Other Business - None

Public Comments

Terry stated that it is a bad flu year and encourages everyone to get the flu shot.

Announcements

Feb 26th meeting for Movement (get from Melissa Federman and email to members)

Saturday March 10th at the Harvard Community Center, Ministry of Hope women health month; HIV testing, Breast screenings, auctions, asking for donation

Adjournment

Motion to adjourn: James Stevenson

Seconded: Terry Allan



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Planning Council												
5:30 - 7:00pm												
Quorum = 12 2017/18												
	Planning Council	Mar	Apr	May	June	July PSRA	Aug	Sept	Oct	Nov	Dec	Jan
1	Kimberlin Dennis	20	20	20	20	70	20	20	20	0		20
2	Terry Allan	20	20	20	0	30	20	20	20	20		20
3	Merle Gordon	20	20	20	20	70	20	20	20	0		20
4	Clinton Droster	0	0	0	0	70	20	20	20	0		20
5	Melissa Federman	20	20	0	20	30	0	0	0	20		20
6	Brenda Glass	20	20	0	20	70	20	20	20	20		20
7	Barbara Gripshover, MD	20	20	20	20	70	0	20	20	0		0
8	Bryan Jones	20	20	20	20	0	20	20	0	20		0
9	Tammie Jones	20	0	20	20	70	20	20	20	20		20
10	Chris Krueger	20	20	20	0	70	20	20	20	20		20
11	Tina Marbury	20	20	0	20	70	20	20	20	0		20
12	Jason McMinn	20	20	20	20	70	20	0	20	20		20
13	Naimah O'Neal	20	20	20	20	70	20	20	20	20		20
14	Chris Ritter	20	0	0	20	70	20	20	20	20		20
15	Marlene Robinson-Statler	20	20	0	20	30	20	20	20	20		20
16	Max Rodas	20	20	0	0	70	0	20	20	20		20
17	Maurice Smith	20	20	20	20	70	0	20	0	0		0
18	James Stevenson	20	20	20	20	70	20	20	20	20		20
19	Alan Taege, MD	20	20	0	20	70	20	20	0	20		0
20	Robert Watkins	20	20	20	0	70	20	20	20	20		20
21	Leshia Yarbrough- Franklin	20	20	20	0	70	20	20	20	20		20
	In Attendance	20	19	13	16	XXXXXX	18	19	17	14		17

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo, Zach Levar, Tom O'Donnell

Planning Council Nominees: Tim Leonard, Ryan Duhamell, Christy Nicholls

Guest: Jeannie Citerman-Kraeger, Doug Vest, Robin Orlowski, Michael Deishen