

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – January 16, 2018

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – January 2, 2018.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2018-8 Environmental Public Health submitting Memorandum of Understanding (MOU) with Warrensville Heights to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 1, 2017 through December 31, 2018. No exchange of funds.
5. **CONTRACTS AND AWARDS:**
 - A. Tabled Items

None
 - B. New Items For Review
 1. Bid/Quote Openings ≥ \$25,000.00

None

2. Bid/Quote Openings < \$25,000.00

Lead Program

- a. CRC 2018-9
20516 Gladstone Rd.
Warrensville Heights, Ohio 44122

3. Expenditures: Contracts < \$25,000.00

- a. CRC 2018-10 Epidemiology, Surveillance and Informatics Services submitting an agreement with the Association of Ohio Health Commissioners (AOHC) to secure an emergency preparedness consultant from July 1, 2017 to June 30, 2018. Amount to be paid to AOHC is not to exceed \$5,500.00.

Purpose: To allow AOHC to secure an emergency preparedness consultant on behalf of CCBH to serve as a liaison for emergency preparedness planning functions as outlined by the BTeam.

Funding Source: 100% reimbursable through the FY2018 Public Health Emergency Preparedness (PHEP) grant.

- b. CRC 2018-11 Environmental Public Health Services submitting a contract with Middleburg Heights Community Center for room rental from April 2, 2018 through April 16, 2018. Amount to be paid to Middleburg Heights Community Center is not to exceed \$900.00.

Purpose: To provide a location for CCBH to conduct Food Safety ServSafe Training classes.

Funding Source: 100% funded through CCBH General Revenue; Training costs are covered by the training registration fees collected in the Food Safety Program.

- c. CRC 2018-12 Administration Services submitting a contract with Case Western Reserve University (CWRU) for medical director services from January 1, 2018 through June 30, 2018. Amount to be paid to CWRU is not to exceed \$22,140.00.

Purpose: For Dr. King to provide CCBH with Medical Director services.

Funding Source: 100% funded through CCBH General Revenue.

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

4. Revenue Generating Agreements < \$25,000.00

- a. CRC 2018-13 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the Village of Bentleyville to provide Phase II Stormwater services from January 1, 2017 through December 31, 2018. Amount to be received will not exceed \$3,314.00.

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming.

C. Contract Rescissions

None

6. Other Business.

7. Public Comment (3 minute maximum).

8. Motion to adjourn the meeting.