

## **CUYAHOGA COUNTY BOARD OF HEALTH**

### **AGENDA – December 20, 2017**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – November 22, 2017.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – N/A
10. Approval of Resolutions/Motions:

#### **REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION (2017-146) Accept additional funding in the 2018 Ohio Department of Health (ODH) Injury Prevention grant from January 1, 2018 through December 31, 2018. Increase the amount to be received from \$215,000.00 to \$255,000.00.
- B. RESOLUTION (2017-147) Accept additional funding in the 2017/2018 Public Health Emergency Preparedness (PHEP) grant from July 1, 2017 through June 30, 2018. Increase the amount to be received from \$946,385.00 to \$974,036.00. CCBH to provide \$1,470.00 additional in-kind match.
- C. RESOLUTION (2017-148) Renew contract with Summit County General Health District under the 2018 Ohio Department of Health (ODH) Dental Sealant grant from January 1, 2018 through December 31, 2018. Amount to be received is not to exceed \$29,594.00.
- D. RESOLUTION (2017-149) Authorize the Health Commissioner to renew, enter and execute an agreement with Cuyahoga County Office of Early Childhood by and through its Department of Health and Human Services to administer the Cuyahoga County Child Fatality Review (CFR) program from January 1, 2018 through December 31, 2019. Amount to be received is not to exceed \$247,000.00 (ref. enclosed).
- E. RESOLUTION (2017-150) Authorize the Health Commissioner to renew, enter and execute an

agreement with Cuyahoga County by and through its Office of Early Childhood to administer the Cuyahoga County Invest In Children (IIC) Newborn Home Visiting Program from January 1, 2018 through December 31, 2019. Amount to be received is not to exceed \$914,124.00 (ref. enclosed).

- F. RESOLUTION (2017-151) Authorize the Health Commissioner to enter and execute an agreement with The Nemours Foundation from December 1, 2017 through September 29, 2018. Amount to be received is not to exceed \$119,995.00.
- G. RESOLUTION (2017-152) Contract with the following agencies under the Ohio Department of Health (ODH) for the Ryan White Part A Program grant from November 1, 2017 through June 30, 2018 (ref. enclosed):

|                                   | Amount to be paid<br><u>not to exceed:</u> |
|-----------------------------------|--------------------------------------------|
| MetroHealth Medical Center        | \$309,301.48                               |
| Nueva Luz Urban Resource Center   | \$133,213.31                               |
| University Hospitals of Cleveland | \$173,635.24                               |

- H. RESOLUTION (2017-153) Accept addendums to the following contracts under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2017 through February 28, 2018 (ref. enclosed):

|                                                       | Amount to be paid<br><u>not to exceed:</u> |                |
|-------------------------------------------------------|--------------------------------------------|----------------|
|                                                       | <u>From</u>                                | <u>To</u>      |
| MetroHealth Medical Center (2017-43 & 2017-92)        | \$1,498,734.20                             | \$1,728,276.13 |
| Nueva Luz Urban Resource Center (2017-43 & 2017-80)   | \$ 542,115.81                              | \$ 489,097.30  |
| Signature Health, Inc. (2017-43 & 2017-80)            | \$ 128,237.65                              | \$ 91,337.65   |
| University Hospitals of Cleveland (2017-43 & 2017-80) | \$ 957,987.50                              | \$ 932,876.31  |

- I. RESOLUTION (2017-154) Contract with CB Mullins Construction under the HUD Lead Hazard Control grant for lead remediation at 1473 Cohasset Ave., Lakewood, Ohio 44107 (CRC 2017-151). Amount to be paid to CB Mullins Construction is not to exceed \$29,445.00.
- J. RESOLUTION (2017-155) Authorize the Health Commissioner to enter into a contract with CB Mullins Construction under the HUD Lead Hazard Control grant for lead remediation at 1340 Bonnieview Ave. (Up & Down), Lakewood, Ohio 44107 (CRC 2017-228). Amount to be paid to CB Mullins Construction is not to exceed \$31,300.00.
- K. RESOLUTION (2017-156) Authorize the Health Commissioner to enter into a contract with American Builders & Applicators under the HUD Lead Hazard Control grant for lead remediation at 1526 & 1528 Mars Ave., Lakewood, Ohio 44107 (CRC 2017-226). Amount to be paid to American Builders & Applicators is not to exceed \$31,550.00.
- L. RESOLUTION (2017-157) Authorize the Health Commissioner to enter into a contract with CB Mullins Construction under the HUD Lead Hazard Control grant for lead remediation at

3108 Van Aken Blvd., Shaker Heights, Ohio 44120 (CRC 2017-227). Amount to be paid to CB Mullins Construction is not to exceed \$29,800.00.

- M. RESOLUTION (2017-158) To amend Resolution 2017-86 to read authorize the Health Commissioner to enter and execute a contract with Turner Construction Company for Construction Manager at Risk (CMaR) services from the date of execution through December 31, 2018; to accept and pay the Guaranteed Maximum Price (GMP) amount of not to exceed \$4,132,341.00 for the space planning project including any and all fees; and authorize the use of the budgeted contingency, if necessary, during the project at an amount not to exceed 5% of the GMP (\$206,617.00).
- N. RESOLUTION (2017-159) To accept an addendum to the service order under the master agreement (Resolution 2016-121 & 2017-50) with Van Auken Akins Architects, LLC (VAA) for Phase Two of the space planning project to increase the amount to be paid to VAA from not to exceed \$265,453.00 to \$443,372.00 (9% of the total project budget plus the fee for As-Built drawings).
- O. RESOLUTION (2017-160) To approve and authorize a ground lease and lease-purchase agreement and related documents providing for constructing, renovating, furnishing and equipping improvements to the Board of Health building facilities and authorizing and approving other related matters (ref. enclosed).
- P. RESOLUTION (2017-161) Approval for Winter/Spring 2018 tuition for the following employees and amounts approved at the December 1, 2017 meeting of the Tuition Assistance Review Committee:

|                                                                          |                    |
|--------------------------------------------------------------------------|--------------------|
| Samikia Burton, HR Generalist, MSN-HR Management                         | \$3,402.00 + books |
| Wallace Chambers, Deputy Director, Ph.D.                                 | \$ 177.00          |
| Anna Florencki, PHN, MSN-Family Nurse Practitioner                       | \$2,241.00         |
| Andrew Heffron, PHN Supervisor, MPA                                      | \$2,125.60         |
| Timothy Hitchcock, Environmental Tech., coursework                       | \$ 323.62 + books  |
| Lavone Lee, Sanitarian, Master of Arts-Psychology (Diversity Management) | \$4,000.00         |
| Samantha Smith, Data Analyst, MS Data Analytics                          | \$4,000.00         |

- Q. RESOLUTION (2017-162) Approval to revise the CCBH Position Complement effective January 1, 2018 (ref enclosed).
- R. RESOLUTION (2017-163) Approval of the 2018 Operating Budget as submitted (ref. enclosed).

#### **BOARD ORDERS, RULES, FEES OR REGULATIONS:**

- A. RESOLUTION (2017-164) Approve an amendment to Rule 13 of the Board Rules and Regulations that governs committees of the Board (ref. enclosed).**

**FIRST READING:**

- A. RESOLUTION (2017-165) To amend the Cuyahoga County Board of Health's Swimming Pool Program License fees pursuant to Ohio Revised Code Sections 3717.25 and 3717.45 (ref. enclosed).

**SECOND READING:**

None

**THIRD READING:**

- A. RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).
- B. RESOLUTION (2017-131) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1, 2018 (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017).
- C. RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017).
11. RESOLUTION (2017-166) Approval of the Consent Agenda as set forth in the attached schedules:
- |            |                                                |
|------------|------------------------------------------------|
| Schedule A | Appropriation Measures.                        |
| Schedule B | Cash Transfers.                                |
| Schedule C | Routine Personnel Actions.                     |
| Schedule D | Employee Training and Travel Expenses.         |
| Schedule E | Approval of Vouchers. (Available upon request) |
| Schedule F | CRC Report and Other Contracts.                |
12. Health Commissioner's Report
- (1) ARCO Update
  - (2) Flu Update
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.

15. Miscellaneous Business.

16. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2018 Dental Sealant grant in the amount of \$29,594.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2018 ODH Injury Prevention grant to increase the budget by \$40,000.00 (ref. enclosed).
- B. Budget revision in the 2017/2018 Public Health Emergency Preparedness (PHEP) grant to increase the budget by \$29,121.00 (ref. enclosed).
- C. Budget revision in the 2015/2017 Saint Luke's Foundation - SRTS & HIP-C grant to redistribute \$408.91 (ref. enclosed).
- D. Budget revision in the 2017 ODH Injury Prevention grant to redistribute \$1,212.35 (ref. enclosed).
- E. Budget revision in the 2016/2017 Newborn Home Visiting Budget to redistribute \$1,612.89 (ref. enclosed).
- F. Budget revision in the 2016/2017 Prevent Premature Fatherhood (PPF) grant to redistribute \$2,229.90 (ref. enclosed).
- G. Budget revision in the 2017 Starting Point grant to redistribute \$158.47 (ref. enclosed).
- H. Budget revision in the 2017 Dental Sealant grant to increase the budget by \$5,962.00 (ref. enclosed).
- I. Budget revision in the 2017/2020 Early Ages Healthy Stages grant to redistribute \$386.00 (ref. enclosed).
- J. General Revenue Fund revision of the 2017 Budget to redistribute Appropriations by \$43,750.80 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2015/2018 Lead Hazard Control grant in the amount of \$54,036.35 (ref. enclosed).
- B. Operating transfer from the General Revenue Fund to the 2017/2018 Public Health Emergency Preparedness (PHEP) grant in the amount of \$30,849.11 (ref. enclosed).
- C. Operating transfer from the General Revenue Fund to the 2017/2018 Immunization Action Plan grant in the amount of \$42,058.65 (ref. enclosed).
- D. Operating transfer from the General Revenue Fund to the 2017/2018 Breast and Cervical Cancer Program grant in the amount of \$7,291.11 (ref. enclosed).
- E. Operating transfer from the General Revenue Fund to the 2015/2017 USDA Farm To School grant in the amount of \$22,985.00 (ref. enclosed).

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Gertrude Burtin, Account Clerk, Grade A, \$30,060.00 annually effective November 27, 2017.



**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

**Administration**

- a. Terry Allan to AOHC All Member Opioid Meeting January 31, 2018 – Marysville.
- b. Terry Allan to Public Health Leadership Forum Health Care Transformation Task Force Partnership In-person Meeting February 12-13, 2018 – Washington, D.C.
- c. Terry Allan to Public Health National Center for Innovations (PHNCI) 21C Learning Community In-person Meeting March 12-15, 2018 – Alexandria, VA (Ohio Public Health Partnership to pay all expenses).
- d. Terry Allan to preparedness meetings and provide testimony at legislative hearings and committee meetings for 2018 - various locations.
- e. Terry Allan to Association of Health Commissioners (AOHC) meetings for 2018 - various locations.
- f. Terry Allan to National Association of County and City Health Officials (NACCHO) meetings for 2018 - various locations.

**Environmental Public Health**

- a. Authorization to pay routine out-of-county district travel expenses in the same manner as in district policy for 2018 to Ohio Department of Health (ODH) Offices; Summit, Geauga, and Portage Counties; City of North Ridgeville; and the Ohio Environmental Protection Agency (EPA) office – Twinsburg.
- b. Vince Caraffi and staff to the Ohio Injury Prevention Partnership meetings for 2018 – various locations in Ohio.
- c. Suzanne Krippel (Vice President) and staff to Ohio Environmental Health Association (OEHA) Board and Committee activities for 2018 – various locations in Ohio.
- d. Environmental Public Health staff to Northeast Food Safety Round Table meetings for 2018 – various locations in Northeast Ohio.
- e. Environmental Public Health staff to Water Quality (Beaches, Stormwater, Sewage Treatment, and Watershed) program related meetings and field activities for communities for 2018 – various locations in Northeast Ohio.
- f. Nate McConoughey and staff to Ohio Onsite Wastewater Association (OOWA) Board meetings for 2018 – various locations in Ohio.

- g. Gerry Scott and staff to ODH coordinated Body Art Program meetings for 2018 – various locations in Ohio.
- h. Gerry Scott and staff to ODH coordinated Swimming Pool Program rule review committee meetings for 2018 – various locations in Ohio.
- i. Joe Lynch (Treasurer) and staff to Ohio Mosquito Control Association Board meetings for 2018 – various locations in Ohio.
- j. Environmental Public Health staff to Smoke Free Ohio Enforcement related activities for 2018 – various locations in Northeast Ohio.
- k. Dane Tussel and staff to Materials Management/Solid Waste Program activities and meetings for 2018 – various locations in Ohio.
- l. Rick Novickis to Northeast Ohio Environmental Health Directors Work Group meetings for 2018 – various locations in Northeast Ohio.
- m. Megan Conklin and Domenica McClintock to Safe Routes to School Program related meetings and trainings for 2018 – various locations in Ohio.
- n. Paul DeSario and staff to Food Protection Program training seminars coordinated by Ohio Department of Health and Ohio Department of Agriculture for 2018 – various locations in Ohio.
- o. Environmental Public Health staff to Retail Food Safety Advisory Council meetings for 2018 – various locations in Ohio.

#### Epidemiology, Surveillance and Informatics

- a. Carl Preusser and Samantha Smith to Northeast Ohio GIS workgroup meeting December 15, 2017 – Rootstown.
- b. Richard Stacklin to Ohio Infant Mortality Collaborative meetings for 2018 – Columbus.
- c. Becky Gray to Ohio Partners for Cancer Control (OPCC) meetings for 2018 – Columbus.

#### Prevention and Wellness

- a. Claire Boettler to OPHP Board meetings for 2018 – Columbus.
- b. Claire Boettler to OPHA PHN Section Quarterly meetings for 2018 – Columbus.
- c. Alison Patrick to Ohio Healthy Programs Train-the-Trainer December 6-7, 2017 – Columbus.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. November 21, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-225: Addendum - City of Cleveland Department of Public Health (CDPH) - to change the deliverable reimbursement requirements

Tabled Items

*Household Sewage Program*

CRC 2017-175  
7242 W 130th St.  
Middleburg Heights, Ohio 44130

No Action at this time.

CRC 2017-224 MOU - OhioGuidestone

No Action at this time.

Contract Recommendations for Board Approval

CRC 2017-226: American Builders & Applicators - \$31,550.00

CRC 2017-227: C.B. Mullins Construction Company, Inc. - \$29,800.00

CRC 2017-228: C.B. Mullins Construction Company, Inc. - \$31,300.00

Contract Authorizations

CRC 2017-229: C.B. Mullins Construction Company, Inc. - \$19,995.00

CRC 2017-230: BDL General Contracting - \$8,285.00

CRC 2017-231: BDL General Contracting - \$6,100.00

Contract Approvals

CRC 2017-232: Maple Heights City School District - \$5,500.00

CRC 2017-233: Addendums –

|                                             | From        | To          |
|---------------------------------------------|-------------|-------------|
| LGBT Community Center of Cleveland          | \$52,257.00 | \$42,854.85 |
| Pregnant With Possibilities Resource Center | \$11,250.00 | \$ 6,325.00 |

CRC 2017-234: Addendum - ZED Digital - to extend the contract period from November 30, 2017 to December 31, 2018 and increase the amount to be paid to ZED Digital from \$116,969.00 to \$135,469.00

CRC 2017-235: Wells Fargo Insurance Services USA, Inc. - \$22,000.00

2. December 5, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-236: Amendment - MCM Home Services - to extend the end of the contract period from October 24, 2017 to December 31, 2017

CRC 2017-237: Amendment - American Builders & Applicators - to extend the end of the contract period from November 13, 2017 to December 16, 2017

CRC 2017-238: Amendment - Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from October 29, 2017 to December 31, 2017

CRC 2017-239: Amendment - Paragon CMS - to extend the end of the contract period from November 4, 2017 to December 31, 2017

CRC 2017-240: Amendment - Paragon CMS - to extend the end of the contract period from November 29, 2017 to December 31, 2017

CRC 2017-24: Amendment - BDL General Contracting - to extend the end of the contract period from December 16, 2017 to January 30, 2018

Contract Authorizations

*Lead Program*

CRC 2017-242: BDL General Contracting - \$9,750.00

CRC 2017-243: BDL General Contracting - \$6,250.00

*Household Sewage Program*

CRC 2017-175: Dynamerican - \$10,550.00

CRC 2017-244: Right Choice Septic - \$10,325.00

CRC 2017-245: Dynamerican - \$10,925.00

CRC 2017-246: A&P Septic - \$14,320.00

CRC 2017-247: Dynamerican - \$13,975.00

Contract Approvals

CRC 2017-248: Addendum - The MetroHealth System – increase from \$17,532.66 to \$22,532.66

CRC 2017-249: Amendment - C.B. Mullins Construction Company, Inc. - to extend the end of the contract period from January 2, 2018 to February 16, 2018 and increase the amount from \$15,300.00 to \$18,000.00

CRC 2017-250: Contract - Pomerene Hospital - \$2,340.00

CRC 2017-251: Contract - United Way of Greater Cleveland - \$15,000.00

CRC 2017-252: Purchase Agreement - Meritech - \$16,835.00

Contract Recommendation for Board Approval

CRC 2017-151: C.B. Mullins Construction Company, Inc. - \$29,445.00

Revenue Generating Agreement Approvals

CRC 2017-224: MOU - OhioGuidestone - Amount to be received is at a rate of \$30.00/hour per completed training

B. Other Contracts

1. To accept an extension granted by the Saint Luke's Foundation (SLF) for the Safe Routes to School Coalition and HIP-Cuyahoga grant (Resolution 2016-05) to extend the end of the contract term from December 17, 2017 to March 31, 2018. Amount to be received to remain the same.
2. To accept an extension granted by the Center for Disease Control (CDC) for the Racial and Ethnic Approaches to Community Health (REACH) grant (Resolution 2016-124) to extend the end of the contract term from September 29, 2017 to September 29, 2018. Amount to be received to remain the same.