

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Max Rodas, Robert Watkins - Co-Chairs



Strategy and Finance Committee Minutes

Wednesday, October 11, 2017

1: 00 pm to 2:30 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland, OH 44102

Start: 1:12 End: 2:44 Co-chair: Robert Watkins

Moment of Silence

Welcome and Introductions

Approval of Agenda, October 11, 2017

Motion: Clinton Droster Seconded: Kimberlin Dennis

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passes

Approval of the Minutes September 13, 2017

Motion: Max Rodas Seconded: Naimah O'Neal

VOTE: In Favor: 3 Oppose: 0 Abstain: 2

Motion passes

Grantee Report – Melissa Rodrigo

a. Administrative Update

See Hand out, MR reviewed

- a. State Integrated Plan Committee meets this Friday. There will be a call scheduled in the future to discuss moving forward.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. All sub-recipients have submitted two data submission to date. The last meeting was Monday, September 25th 2017. The next meeting is in December.
- c. Grantee team submitted the Program Terms report for FY17 grant.
- d. Grantee team working on grant application.
- e. ODH proceeding with a needs assessment for next year. Vino Sundaram participated in the proposal review on Monday September 11th at Department of Professional Services. Upon ODH selection of a vendor, the local involvement will be with the PC QI committee. Draft documents were provided to the co-chair and facilitator.
- f. The grantee is working with agencies and state in regards to budgets and reallocations. The grantee is providing a reallocation based on current provider requests. The best option would be to give the grantee the flexibility to make any adjustments as needed to the final award to meet service needs. This would allow the grantee to funds services as needed if providers identified changes. The reconciliation would be brought to board in November. If not, I would request to pass the suggested recommendation. ODH was asked for more funds than what will be needed to close out the FY17 grant year. The grantee will be drafting a second full set of contracts for

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the ODH funds which will go to June 2018. Additional funds were requested in support for Medical Transportation and Non-Medical Case Management to offset support service needs for next year.

b. FY2017 Utilization Update

Core Expenditure Report FY17–

Please note the split is 75.70% Core and 24.30% Support based on current invoices. The total expenditure is 50.83%. This number is based on spending is based on 50% plus a 2.5 variance. Last year during this time period, the grant was 43.22% expended.

Grantee does not have any outstanding requests for data from Planning Council.

Green = underutilization, White = on target, Red = Over utilization

*Grantee has asked for approval to do what is needed to distribute all funds from the state accordingly.

The Grantee has asked for \$630,000.00 for direct services from Part B.

A motion to reallocate as suggested by the Grantee, with the flexibility for the grantee to adjust as needed, was made by Melissa Federman, Seconded by: Tammie Jones

VOTE: In favor: 5 Oppose: 0 Abstain: 0

Motion passed

New/Old Business

- a. Assist with Planning Council re-allocations strategy/process,
Review expenditures by service category
Complete, reallocation was approved by unanimous vote.
- b. Scenarios of NYC PSRA Tool
Sharron Harris projected and reviewed slides from the New York tools
(see slides for details)
The members did an exercise using the tools and it was agreed to maintain the same criteria as NYC. The criteria was:
 1. Payer of Last Resort
 2. Access/Maintenance in Care
 3. Specific Gaps/Emerging Needs
 4. Consumer Priority
 5. Score either 1, 3, 5, 8 (concern was expressed as to why NYC selected these specific numbers and not even numbers. Robert Watkins agreed to prepare a statement to introduce the model for next meeting).

Melissa Federman made a motion, to adopt as presented the NYC tools, it was seconded by: Tammie Jones

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passed

- c. Conduct a progress review on committee work products
Members were asked to bring ideas to the November meeting, to prepare the Grant year 2018 Work plan.

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Next Steps - None

Announcements

1. Ministry of Hope at 4:00 will host Education Sessions, 12700 Corlette Ave Cleveland 44105
2. Funding Collaboration has an Annual celebration luncheon next Friday, see email

Adjournment

Motion: Kimberlin Dennis

Seconded: Clinton Droster

	S & F Members	Committee Choice	Mar	Apr	May	June	July	Aug	Sept	Oct
1	Max Rodas Co-chair	Primary	20	20	20	20		20	20	20
2	Robert Watkins Co-chair	Primary	20	20	20	20		20	0	20
3	Melissa Federman	Primary	0	0	0	0		0	20	20
4	Tammie Jones	Primary	0	20	0	20		0	20	20
5	Chris Krueger	Primary	0	20	0	20		0	0	20
	Total in Attendance		2	4	2	4		2	3	5

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Kimberlin Dennis, Clinton Droster, Jason McMinn, Naimah O'Neal, Robert Toth