

# **Cuyahoga Regional HIV / AIDS Health Services Planning Council**

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Jason McMinn, Maurice Smith – Co Chairs**



## **Quality Improvement Committee Minutes**

Wednesday, October 18, 2017

3:00 pm to 4:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue Cleveland, OH 44102

**Start: 3:07**

**End: 4:09**

**Co-chair: Maurice Smith**

**Moment of Silence**

**Welcome and Introductions**

**Approval of Agenda, October 18, 2017**

Motion: Marlene Robinson-Statler      Seconded: Jason McMinn

**VOTE:** In Favor: All      Oppose: 0      Abstain: 0

*Motion passes*

**Approval of the Minutes, September 20, 2017**

Motion: Marlene Robinson-Statler      Seconded: Leshia Yarbrough Franklin

**VOTE:** In Favor: 4      Oppose: 0      Abstain: 1

*Motion passes*

## **New Business**

- a. Progress update on Statewide Integrated Plan (Goals)
  - New H4C, it will pick up where they left off.
  - Goal 6 – Quality meeting is November 14, 2017. Topics: Clinical Quality Improvement, Quality Improvement, Provider Trainings, Consumer training. National Quality Center has been contracted to support this goal. The challenge will be getting community involvement/client involvement. The meetings are typically one-day (10am-3pm), will provide training – to train a cohort of consumers on quality improvement. Consumer training is the greatest concern. There may be money for travel but the details hasn't been worked out yet.
  - Goal 5 – Housing, meeting will be here. They are trying to get staff in place to get the other goals moving. There is a list for 4 meetings planned for next year: Jan 19<sup>th</sup>, April 20<sup>th</sup>, July 20<sup>th</sup>, and Oct. 12<sup>th</sup>. There will be movement going on through the end of the year. Clevelandhousing.org is a search engine for housing, mainly regional.

The Integrated Plan Goals were projected on the screen and explained for the guests that are present. Next step might be to look at the goals and evaluate if all are needed.

- b. Progress update on Statewide Ohio Needs Assessment process - and HIV Care Continuum areas of focus.
  - ODH will take the lead, for both Part A funded regions, a vendor was recommended and will be announced in the next couple of months.

**\*\* Review Directive samples from other jurisdictions**

Sharron Harris projected the directives and refreshed the definition of what a directive is for the guests in the room.

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The grantee will report at the end of the year regarding the 2017 directive to *“Determine the system EIS funded providers utilize for monitoring and tracking referrals (successful & unsuccessful) and report progress annually to the Planning Council.”*

Maurice Smith has asked to table this item so as to move on to the service categories.

\*Sharron will email the Directives (old and new) to members.

\*Add discussion to agenda regarding the consumer’s that have passed – how are the tracked.

- c. Continue discussion about number of service categories funded - There are 18 service categories that are currently funded in the Cleveland TGA, what do the members think about the number? Sharron Harris will create ideas for criteria to determine what service categories are most needed. Melissa Rodrigo stated that they could get information from other grantees. Jason McMinn, Maurice Smith and Sharron Harris will have a conversation regarding how to handle this situation; how many meetings, etc.

**Standing Business**

- a. Determine formal, written CAREWare Data request - No data request at this time per the Grantee.

**Parking Lot Items** - None

**Next Steps**

**Announcements**

Sign on luncheon campaigns for U=U (Undetectable = Untransmittable)

Kimberlin Dennis will have a book signing on Saturday Nov 11, 1:00 – 4:00 pm, at Fashions by Fathers in Shaker Square

Nueva Luz Trunk or Treat, please donate, Oct 31<sup>st</sup>, 6:00 – 8:00

**Adjournment**

Motion: Leshia Yarbrough Franklin      Seconded: Barb Gripshover

**VOTE:** Unanimous

|   | <b>QI Committee</b>           | <b>Committee Choice</b> | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>June</b> | <b>July</b> | <b>Aug</b> | <b>Sept</b> | <b>Oct</b> |
|---|-------------------------------|-------------------------|------------|------------|------------|-------------|-------------|------------|-------------|------------|
| 1 | <b>Jason McMinn Co-chair</b>  | <b>Primary</b>          | 20         | 20         | 20         | 20          |             | 20         | 0           | 20         |
| 2 | <b>Maurice Smith Co-chair</b> | <b>Primary</b>          | 20         | 20         | 20         | 20          |             | 0          | 20          | 20         |
| 3 | Barbara Gripshover, MD        | <b>Primary</b>          | 20         | 20         | 20         | 20          |             | 0          | 20          | 20         |
| 4 | Leshia Yarbrough-Franklin     | <b>Primary</b>          | 20         | 20         | 20         | 0           |             | 20         | 20          | 20         |
| 5 | Marlene Robinson-Statler      | <b>Primary</b>          | 20         | 20         | 20         | 20          |             | 20         | 20          | 20         |
| 6 | Alan Taege                    | <b>Primary</b>          | 0          | 20         | 0          | 20          |             | 20         | 20          | 0          |
|   | In Attendance                 |                         | 5          | 7          | 5          | 6           |             | 5          | 5           | 5          |

Staff: Sharron Harris, Pam Ditlevson, Melissa Rodrigo, Kate Burnett-Bruckman, Claire Boettler  
 Guest: Kim Rodas, Kimberlin Dennis, Bryan Jones, Naimah O’Neal, Max Rodas, James Stevenson, Tim Leonard