

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – September 28, 2017

Meeting called to order by Debbie L. Moss, President of the Board at 9:15 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on September 28, 2017.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

The reading of the minutes of the August 23, 2017, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams; Mr. Gatt abstained due to his absence from the August 23, 2017 Board meeting.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates - N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-97) be adopted:

BE IT RESOLVED to accept the Ohio Department of Transportation 2017/2018 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the Maple Heights School District from September 1, 2017 through August 31, 2018. Amount to be received is not to exceed \$12,566.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-98) be adopted:

BE IT RESOLVED to renew the Ohio Department of Transportation 2017/2018 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the South Euclid - Lyndhurst School District from September 1, 2017 through August 31, 2018. Amount to be received is not to exceed \$15,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2017-99) be adopted:

BE IT RESOLVED to renew the Ohio Department of Transportation 2017/2018 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the East Cleveland School District from September 1, 2017 through August 31, 2018. Amount to be received is not to exceed \$8,605.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-100) be adopted:

BE IT RESOLVED to renew the 2017/2018 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2017 through September 29, 2018. Amount to be received is not to exceed \$698,144.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2017-101) be adopted:

BE IT RESOLVED to renew the ODH 2017/2018 Maternal and Child Health (MCH) grant from October 1, 2017 through September 30, 2018. Amount to be received is not to exceed \$571,702.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-102) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Ohio EPA (Resolution 2017-58) under the 2017 Ohio EPA ARCO project to increase the amount to be received from \$1,050,000.00 to \$6,000,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2017-103) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Kurtz Brothers (Resolution 2017-64) under the 2017 Ohio EPA ARCO project to increase the amount to be paid to Kurtz Brothers from \$1,050,000.00 to \$1,840,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-104) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the successful bidder or bidders to clean up and remove Construction & Demolition Debris (C&DD) from the ARCO Recycling facility as a part of Phase II of the project. Amount to be paid to this company will not exceed \$4,160,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2017-105) be adopted:

BE IT RESOLVED to renew contract with the City of Cleveland Department of Public Health (CDPH) to strengthen public health emergency response and collaboration under the 2017/2018 Public Health Emergency Preparedness (PHEP) grant from July 1, 2017 through June 30, 2018. Amount to be paid to CDPH is not to exceed \$183,689.00. CDPH to provide \$14,144.00 in-kind match.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2017-106) be adopted:

BE IT RESOLVED to contract with OhioGuidestone under the 2017/2019 Personal Responsibility Education Program (PREP) grant from August 1, 2017 through July 31, 2019. Amount to be paid to OhioGuidestone is not to exceed \$97,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2017-107) be adopted:

BE IT RESOLVED to contract with The Center for Community Solutions under the 2017/2018 Teen Wellness Initiative (TWI) grant from August 1, 2017 through June 30, 2018. Amount to be paid to The Center for Community Solutions is not to exceed \$55,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-108) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Paragon CMS under the HUD Lead Hazard Control grant for lead remediation at 2103 & 2105 Lewis Dr., Down & Up Lakewood, Ohio 44107 (CRC 2017-186). Amount to be paid the Paragon CMS is not to exceed \$48,894.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-109) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with MCM Home Services under the HUD Lead Hazard Control grant for lead remediation at 2086-2088 Bunts Rd., Lakewood, Ohio 44107 (CRC 2017-188). Amount to be paid to MCM Home Services is not to exceed \$48,615.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2017-110) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Department of Senior and Adult Services (Resolution 2017-43) under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the amount to be paid to Department of Senior and Adult Services from \$24,085.88 to \$52,075.12 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-111) be adopted:

BE IT RESOLVED to accept an addendum to the contract with HOTT Associates, Inc. (Resolution 2016-13) for cleaning and maintenance services to extend the end of the contract period from December 31, 2017 to December 31, 2018. Amount to be paid to HOTT Associates, Inc. is to remain \$2,500.00 per month for housekeeping and \$1,310.00 per month for facility maintenance/management (parts and material not included).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-112) be adopted:

BE IT RESOLVED to approve the disposal of excess and/or surplus supplies as indicated on the enclosed list (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2017-113) be adopted:

BE IT RESOLVED to authorize Then and Now Certificates for the following purchase orders:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
CA- 9864	BDL General Contracting, Inc.	\$8,935.00	Lead Remediation Contract
A-9882	Litmos LLC	\$3,469.00	Online Hosted Education Center

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-114) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into agreement(s) to provide employees of the Board with major medical and prescription coverage; dental coverage; vision coverage; a flexible spending account; COBRA administration services and an employee assistance program with insurance carriers deemed appropriate by the Health Commissioner at the best available rates.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2017-115) be adopted:

BE IT RESOLVED to honor Sharon Senick for over 22 years of dedicated public health service to the Cuyahoga County Board of Health.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

None

THIRD READING:

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board’s Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-116) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break 11:16 a.m. – 11:25 a.m.

Health Commissioner's Report – 11:25 a.m. – 12:04 p.m.

(1) Strategic Plan Status Report (11:25 a.m. – 12:04 p.m.)

Dr. Hall left the meeting at 12:05 p.m.

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss contractual issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Executive Session began at 12:05 p.m.

Dr. Williams left the meeting at 12:35 p.m.

Executive Session ended at 12:46 p.m.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Wang, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:46 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2017/2018 ODOT Safe Routes to School Maple Heights grant in the amount \$12,566.00. (ref. enclosed)
- B. Establish a budget for the 2017/2018 ODOT Safe Routes to School South Euclid-Lyndhurst grant in the amount \$15,000.00. (ref. enclosed)
- C. Establish a budget for the 2017/2018 ODOT Safe Routes to School East Cleveland grant in the amount \$8,605.00. (ref. enclosed)
- D. Establish a budget for the 2017/2018 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant in the amount of \$698,144.00 (ref. enclosed).
- E. Establish a budget for the 2017/2018 ODH Maternal and Child Health (MCH) grant in the amount of \$571,702.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2016/2017 ODH Maternal and Child Health grant to redistribute \$1,581.60 (ref. enclosed).
- B. Budget revision in the 2016/2017 Breast and Cervical Cancer Project (BCCP) grant to decrease the budget by \$123,972.00 (ref. enclosed).
- C. Budget revision in the 2016/2017 Teen Wellness Initiative (TWI) grant to decrease the budget by \$3,337.05 (ref. enclosed).
- D. Budget revision in the 2017/2018 Teen Wellness Initiative (TWI) grant to increase the budget by \$2,500.00 (ref. enclosed).
- E. Budget Revision in the 2017 Ohio EPA ARCO Project to increase the budget by \$4,950,000.00 (ref. enclosed).
- F. Budget Revision in the 2015/2016 ODOT Safe Routes to School East Cleveland grant to redistribute \$1.40 (ref. enclosed).
- G. Budget Revision in the 2016/2017 ODOT Safe Routes to School East Cleveland grant to redistribute \$60.33 (ref. enclosed).
- H. Budget Revision in the 2015/2016 ODOT Safe Routes to School South Euclid-Lyndhurst to redistribute \$0.99 (ref. enclosed).

- I. Budget Revision in the 2016/2017 ODOT Safe Routes to School South Euclid-Lyndhurst to redistribute \$113.11 (ref. enclosed).
- J. Budget Revision in the 2017 ODH Bathing Beach to redistribute \$57.59 (ref. enclosed).
- K. Budget Revision in the 2015/2016 FDA Food Defense grant to redistribute \$300.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Sheena Killings, Public Health Nurse 1, \$45,903.00 annually effective September 18, 2017.
- B. Jacqueline Malik, Public Health Nurse 1, \$45,903.00 annually effective September 18, 2017.

Appointments(s):

- A. Lori Quirino, Public Health Nurse 1, \$45,903.00 annually effective October 2, 2017.
- B. Melissa Cermak, Public Health Nurse Program Manager, \$53,968.00 annually effective October 16, 2017.
- C. Theresa Henderson, Grant Coordinator, \$41,149.00 annually effective October 2, 2017.
- D. Bryan Lynch, Sanitarian In Training, \$41,149.00 annually effective October 2, 2017.

Promotion(s):

- A. Rebecca Sara, Registered Sanitarian, \$46,991.00 annually, effective October 2, 2017.
- B. Megan Symanski, Sanitarian Program Manager, \$53,968.00 annually, effective October 2, 2017.

Step(s):

- A. Michelle Rodgers, PHN 2, from Step 1 \$47,775.00 annually to Step 2 \$48,262.50 annually, effective October 9, 2017.

Christine Vento, PHN 2-60 hours from Step 1 \$1,470.00 bi-weekly to Step 2 \$1,485.00 biweekly effective October 16, 2017.

Retirement(s):

- A. Sharon Senick, Public Health Nurse effective September 30, 2017.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to Public Health National Center for Innovations (PHNCI) 21C Learning Community In-person Meeting October 12-13, 2017 – Chicago, IL (Ohio Public Health Partnership to pay all expenses).

Prevention and Wellness

- a. Personal Responsibility Education Program (PREP) staff to various program meetings and trainings from August 1, 2017 through July 31, 2019 – Ashtabula, Lorain, Geauga and Lake counties.
- b. Claire Boettler to OPHA Director of Nursing-Public Health Nursing Northeast Regional meeting October 2, 2017 – Akron.
- c. Gloria Agosto-Davis and Erin Lark to State of Sex Education in Ohio October 13, 2017 – Columbus.
- d. Claire Boettler to OPHP Board retreat October 24, 2017 – Columbus.
- e. Maurice Cole and April Vince to PREP Training October 25-27, 2017 – Columbus.
- f. Nancy Schultek to pick up BCMH supplies September 25, 2017 – Wickliffe.

Environmental Public Health

- a. John Sobolewski to 2017 Healthy Homes Fall Forum September 28, 2017 – Columbus.
- b. John Sobolewski to Water and Land Symposium October 4, 2017 – Kent.
- c. 12 EPH staff to 2017 OEHA Fall Conference October 9 – 11, 2017 – Wadsworth – registration \$110.00 each.
- d. Joe Lynch and Dane Tussel to Ohio Mosquito Vector Control Association meeting October 18-19, 2017 – Akron – registration \$100.00 each.

Epidemiology, Surveillance and Informatics

- a. Rebecca Hysing and Heidi Scaife to National Healthcare Coalition Preparedness Conference November 28 – December 1, 2017, San Diego, CA – registration fee \$575.00 each.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. September 5, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-166: MOU – City of Parma

CRC 2017-167: Addendum – American Builders & Applicators – extend contract period

CRC 2017-168: MOU – Warrensville Hts. School District

CRC 2017-169: Agreement – ODH

CRC 2017-170: Addendum – Muquit Sabur – extend contract period

Tabled Items

CRC 2017-175
7242 W. 130th St.
Middleburg Hts., Ohio 44130

CRC 2017-176
7595 Webster Rd.
Middleburg Heights, Ohio 44130

Contract Authorizations

CRC 2017-171: BDL General Contracting - \$7,950.00

CRC 2017-172: BDL General Contracting - \$26,065.00

CRC 2017-173: BDL General Contracting - \$16,875.00

CRC 2017-174: Allenbey Construction - \$17,050.00

CRC 2017-177: Belsole Grounds Works, Inc. - \$13,700.00

Contract Approvals

CRC 2017-163: Pathology Laboratories Contract

CRC 2017-178: Addendum – CB Mullins Construction – increase amount to be paid from \$8,250.00 to \$8,400.00

CRC 2017-179: Rose Sanders, MSN, CNP - \$2,800.00

CRC 2017-180: Muse Content Group, LLC - \$10,632.32

CRC 2017-181: Addendum – Neighborhood Leadership Institute – increase amount to be paid from \$55,000.00 to \$56,169.00

CRC 2017-182: Addendum – Cleveland Rape Crisis Center – extend contract period from June 30, 2017 through December 31, 2017 and increase amount to be paid from \$4,250.00 to \$5,750.00

Revenue Generating Agreements

CRC 2017-183: ODH BCCP - reimbursement based on ODH reimbursement schedule

2. September 19, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-184: MOU – Lake Health

CRC 2017-185: Addendum – Pathology Laboratories – equipment use terms

Tabled Items

CRC 2017-175
7242 W. 130th St.
Middleburg Hts., Ohio 44130

CRC 2017-176
7595 Webster Rd.
Middleburg Heights, Ohio 44130

Contract Recommendations for Board Approval

CRC 2017-186: Paragon CMS - \$48,894.00

CRC 2017-188: MCM Home Services - \$48,615.00

Contract Authorizations

CRC 2017-187: CB Mullins Construction - \$6,500.00

CRC 2017-189: Paragon CMS - \$4,410.00

Contract Approvals

CRC 2017-190: Addendum – Germain & Company, Inc. – increase amount paid from \$14,418.45 to \$24,418.45

Revenue Generating Agreements

CRC 2017-191: ABT Associates - \$2,500.00

CRC 2017-192: Montessori Children's School - \$8,426.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President