

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

Position: Public Health Nurse

Position to be filled: December 11, 2017

Salary: \$45,903.00 annually

Reports to: Program Supervisor

Hours: Mon. – Fri., 8:30 a.m. to 4:30 p.m. **(2 evenings a month until 7pm)**

37.5 hours per week

Minimum Requirements:

1. Must be licensed registered nurse pursuant to Section 4723.13 of the Ohio Revised Code
2. A valid Ohio driver's license with ongoing proof of auto insurance
3. Current CPR certification
4. Ability to effectively function as a member of an interdisciplinary service team
5. Effective written and oral communication skills.
6. Proficiency in Microsoft Office Suite

Responsibilities:

May include but not limited to:

1. Administer childhood, adolescent and adult vaccinations throughout Cuyahoga County.
2. Counsel patients and families on immunization schedule, individual vaccines, indications and precautions.
3. Follow Centers for Disease Control/Advisory Committee on Immunization Practice guidelines and Ohio Dept. of Health protocols.
4. Perform pediatric lead screening as needed.
5. Maintain accurate records and submission of required documentation.
6. Educate families regarding programs offered in Prevention & Wellness Services. .
7. Coordinate and document referrals to the appropriate resources.
8. Assist with Family Planning Clinic as needed.
9. Perform other duties as requested by Supervisor or Service Area Director/Deputy Director.
10. Participate as needed or requested in the event of any public health emergency.

Forward pre-employment application to:

Human Resources
Cuyahoga County Board of Health
5550 Venture Drive
Parma, Ohio 44130
Email – hr@ccbh.net

Deadline to Apply: November 6, 2017

Internal applicants must submit a resume and cover letter to Human Resources via email at hr@ccbh.net

Please print and complete the pre-employment application available on our website,
www.ccbh.net. Please attach your resume.

Employees hired for a position that is funded in whole or in part by a designated funding source may be laid off when the funding source is reduced or eliminated.

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