

# **Cuyahoga Regional HIV Health Services Planning Council**

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs**



## **Planning Council Minutes**

Wednesday, August 16, 2017

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 5:50 End: 7:00 Co-chair: Merle Gordon

Moment of Silence

Welcome and Introductions

**Public Comment Opportunity** (agenda items only) 5 minutes

Robert Toth made a public statement about proper communication between provider and client about his dental concerns related to a tooth removal and braces, nothing has been done after 2 years. He said it should be a requirement that clients be given their course of treatment in print, due to memory loss, language barrier etc. His suggestion is for an office summary to be printed for the patient. Melissa Rodrigo will follow up regarding a printed summary of care for the client with the dental providers. Continuity of care is important. Melissa Rodrigo states that she needs to be notified when there are problems and she will follow up the provider.

Approval of Agenda, August 16, 2017

Motion: Chris Ritter      Seconded: Naimah O'Neal

**VOTE:** In Favor: All      Oppose: 0      Abstain: 0

*Motion passes*

Approval of the Minutes, June 21, 2017

Motion: Marlene Robinson- Statler      Seconded: Naimah O'Neal

**VOTE:** In Favor: 12      Oppose: 0      Abstain: 4

### **Ryan White Part B Update** – Susan DiCocco

Because of the re-alignment, Tim will be the Part B liaison going forward taking Susan's place  
Combined HIV/Care & Prevention meeting is September 14<sup>th</sup>, 10:00 am – 3:00 pm, Quest Conference Center 8405 Pulsar Place Columbus 43240.

Part B and OHDAP received the final award notice, it is flat funding from last year.

RWAD database update rollout scheduled for Oct 5<sup>th</sup> & 6<sup>th</sup>, using Modified Adjusted Gross Income (MAGI).

PBM and ODH update – Tim – Will review client applications that were denied to see if they are eligible through MAGI. A letter will be sent to OHDAP prescribers on August 21, 2017 to notify them of the PBM change and ability to use local CVS pharmacies. Contact Tim if clients are not getting their mail or their CVS cards. CVS pharmacy clients can either mail order or walk into their CVS to pick up their HIV Meds. Please contact OHDAP if there are issues. Effective July 1<sup>st</sup> open expanded formulary. Also, Open Enrollments is November 1 – December 15, 2017.

### **Grantee Report** – Melissa Rodrigo

#### *a. Administrative Update*

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- a. State Integrated Plan Committee most work is on hold until staff is in place. Housing met July 26<sup>th</sup>. Comments received from HRSA and CDC regarding plan. There will be a call scheduled in the future to discuss moving forward.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. All sub-recipients have submitted their first data submission. The next meeting is September 2017.
- c. Grantee team working on the Program Terms report for FY17 grant. Carryover was officially requested for Oral Health for \$91,565. The final FY17 award arrived Monday June 19<sup>th</sup> in the afternoon. The award was for \$4,676,706.00. This is an increase of \$137,298.00 from the FY16 award. The grantee is working with agencies to get updated budgets submitted so invoices can be processed. The Notice of Funding to compete for FY18 funds should be released mid-August. Working with ODH in regards to additional funding.
- d. Housing Focused Needs Assessment work is complete Part A and HOPWA need to add funding categories.
- e. ODH proceeding with a needs assessment for next year. Local involvement will be with the PC QI committee draft documents were provided to the co-chair and facilitator. There were 5 bids submitted.
- f. Part B trained and provided access to MCM agencies that wanted access to ease the ODAP application process.

### b. *FY2017 Utilization Update*

Please note the split is 76.94% Core and 23.06% Support based on current invoices. The total expenditure is 31.40%. This number is based on spending 33% plus a 2.5 variance. Last year during this time period, the grant was 23.91% expended.

Grantee does not have any outstanding requests for data from Planning Council.

There were no questions or request for the grantee.

Green = underutilization, White = on target, Red = Over utilization

Currently, Medical Nutrition Therapy is over-utilized; HIPSCA is closed-funding is maxed out; Substance Abuse Residential; Food Bank-funded was reduced. A suggestion was made that the grantee notifies MCMs via email that HIPSCA is closed.

Chris Ritter stated that Metro is not validating parking or giving bus passes, and this is a barrier to care. Melissa explained that they put less in Transportation, which made its funding short.

Melissa has requested more funding possibly through Part B

### **Medicaid Report** – Christy

Not much has changed. Between June 1- July 15, the Call Center had 4,400 call for intake, 85% knew if they were eligible by the end of the call. Yesterday, (August 15), they held a media event about the

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library partnership with Cuyahoga & Cleveland. Christy will send media material to advertise Library role. Christie also reported that work requirement legislation has been proposed for Medicaid eligibility.

### Planning Council Business

- a. Review Final Decisions for 2018 PSRA Process  
Sharron Harris projected and reviewed (will email final decisions to members)  
It was suggested to add column for "clients served"  
Sharron projected and reviewed the 3 directives for the 2018/19 grant year  
It was suggested to continue with previous directives as well as the 3 new  
Sharron projected and reviewed 2015, 2016 and 2017 directives  
\*\*Need to add a statement to bottom of directives to add prior year directives
- b. Review and approve the percentage of Unaware & Out-of-care to target and link to care.  
Motion: Chris Ritter                      Seconded: Leshia Yarbrough- Franklin  
**VOTE:** In Favor: 16                      Oppose: 0                      Abstain: 0  
*Motion passed*
- c. Review and Approve Results of the Assessment of the Efficiency of the Administrative Mechanism  
Motion: Chris Ritter                      Seconded: Marlene Robinson-Statler  
**VOTE:** In Favor: 16                      Oppose: 0                      Abstain: 0  
*Motion passed*

### Committee Reports

- a. Community Liaison Committee - James Stevenson  
Community forum October 19<sup>th</sup> at Metro  
Some items tabled and community feedback was discussed
- b. Strategy & Finance - Max Rodas  
Reviewed PSRA process
- c. Membership, Retention & Marketing - Chris Ritter  
PC training, understanding the PSRA process is a focus  
Monitor and enforce attendance  
PC resignations and warnings reviewed and agreed on  
Sept meeting will be at 11:00 instead of 2:30
- d. Quality - Kimberlin Dennis for Jason McMinn  
Reviewed statewide plan  
Discussions around PREP  
Leadership in developing Directives has not been moved to the QI Committee.  
Grantee & PC Support Contractor was asked to look at other TGA directives as well as other TGA service category funded.

**Other Business** - None

**Public Comments** - None

**Announcements** - Community Forum October 19, 2017 at Metro Health; U=U, Bryans Event

**Adjournment**

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Motion: Robert Watkins    Seconded: Bryan Jones

**VOTE:** Unanimous

**Planning Council**  
**5:30 - 7:00pm**  
**Quorum = 14      2017/18**

	Planning Council	Mar	Apr	May	June	July- PSRA	Aug
1	Kimberlin Dennis	20	20	20	20	70	20
2	Terry Allan	20	20	20	0	35	20
3	Merle Gordon	20	20	20	20	70	20
4	Susan Dicocco	0	20	0	20	35	20
5	Clinton Droster	0	0	0	0	70	20
6	Melissa Federman	20	20	0	20	35	0
7	Brenda Glass	20	20	0	20	70	20
8	Barbara Gripshover, MD	20	20	20	20	70	0
9	Bryan Jones	20	20	20	20	0	20
10	Tammie Jones	20	0	20	20	70	20
11	Chris Krueger	20	20	20	0	70	20
12	Tina Marbury	20	20	0	20	70	20
13	Jason McMinn	20	20	20	20	70	20
14	Naimah O'Neal	20	20	20	20	70	20
15	Chris Ritter	20	0	0	20	70	20
16	Marlene Robinson-Statler	20	20	0	20	35	20
17	Max Rodas	20	20	0	0	70	0
18	Maurice Smith	20	20	20	20	70	0
19	James Stevenson	20	20	20	20	70	20
20	Alan Taege, MD	20	20	0	20	70	20
21	Robert Watkins	20	20	20	0	70	20
22	Leshia Yarbrough- Franklin	20	20	20	0	70	20
	<b>In Attendance</b>	<b>20</b>	<b>19</b>	<b>13</b>	<b>16</b>	<b>XXXXXX</b>	<b>18</b>

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Rob Toth, Doug Vest, Christy Nicholls