

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

AGENDA – September 5, 2017

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – August 15, 2017.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2017-166 Environmental Public Health Services submitting Memorandum of Understanding (MOU) with the City of Parma to provide Phase II Stormwater services as part of the NEORS Regional Stormwater Management Program (RSMP) from January 3, 2017 through December 31, 2018. No exchange of funds.
 2. CRC 2017-167 Environmental Public Health submitting an amendment to the contract (CRC 2017-115) with American Builders & Applicators under the Lead Hazard Control grant to extend the end of the contract period from September 29, 2017 to November 13, 2017. Amount to be paid to American Builders & Applicators to remain the same.
 3. CRC 2017-168 Prevention and Wellness Services submitting a Memorandum of Understanding (MOU) with the Warrensville City School District under the Teen Wellness Initiative (TWI) grant from July 1, 2017 through December 31, 2018 to enable the implementation of CCBH's TWI program curriculum within the school districts. No exchange of funds.

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4. CRC 2017-169 Prevention and Wellness Services submitting an agreement the Ohio Department of Mental Health and Addiction Services and Ohio Pharmacy Services authorizing CCBH to purchase pharmaceuticals, over the counter (OTC) items, medical supplies, personal care items, forms and miscellaneous items from September 5, 2017 through June 30, 2019. No exchange of funds.
5. CRC 2017-170 Prevention and Wellness Services submitting an addendum to the contract with Muquit Sabur (CRC 2016-102) under the Prevent Premature Fatherhood (PPF) grant to extend the end of the contract period from June 30, 2017 through December 31, 2017. Amount to be paid to Muquit Sabur to remain the same.

5. CONTRACTS AND AWARDS:

A. Tabled Items

1. CRC 2017-163 Prevention and Wellness Services submitting a contract with Pathology Laboratories from September 1, 2017 through August 31, 2020. Amount to be paid to Pathology Laboratories is based on the fee schedule attached in Exhibit A.

Purpose: To provide lab testing services for the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the RHW grant

B. New Items For Review

1. Bid/Quote Openings \geq \$25,000.00

None

2. Bid/Quote Openings $<$ \$25,000.00

Lead Program

- a. CRC 2017-171
2164 Richland Ave.
Lakewood, Ohio 44107

- b. CRC 2017-172
5206 Stanley Ave.
Maple Heights, Ohio 44137

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- c. CRC 2017-173
1555 & 1557 Eddington Rd, Up & Down
East Cleveland, OH 44118
- d. CRC 2017-174
14414 Scioto Ave.
East Cleveland, Ohio 44112

Household Sewage Program

- e. CRC 2017-175
7242 W 130th St.
Middleburg Heights, Ohio 44130
- f. CRC 2017-176
7595 Webster Rd.
Middleburg Heights, Ohio 44130
- g. CRC 2017-177
19960 Lytle St.
North Royalton, Ohio 44133

3. Expenditures: Contracts < \$25,000.00

- a. CRC 2017-178 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-28) with C.B. Mullins Construction Company, Inc. under the Lead Hazard Control grant to increase the amount to be paid to C.B. Mullins Construction Company, Inc. from \$8,250.00 to \$8,400.00.

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program

- b. CRC 2017-179 Prevention and Wellness Services submitting a contract with Rose Sanders, MSN, CNP from September 6, 2017 through March 31, 2018. Amount to be paid to Rose Sanders, MSN, CNP is not to exceed \$2,800.00.

Purpose: To serve as PRN Nurse Practitioner for the CCBH Family Planning Clinic as needed.

Funding Source: 100% reimbursable through the FY2018 RHW grant
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- c. CRC 2017-180 Prevention and Wellness Services submitting a contract with Muse Content Group, LLC from September 1, 2017 through December 31, 2017. Amount to be paid to Muse Content Group, LLC is not to exceed \$10,632.32.

Purpose: To provide content and web design services for the Feed Our Future programming.

Funding Source: 100% reimbursable through the FY2017 USDA Farm to School grant

- d. CRC 2017-181 Prevention and Wellness Services submitting an addendum to the contract (Resolution 2016-147) with Neighborhood Leadership Institute (NLI) to increase the amount paid to NLI from \$55,000.00 to \$56,169.00.

Purpose: To closeout reimbursements associated with the One Life, One Voice, and One Community event.

Funding Source: 100% reimbursable through the FY2017 MCH grant

- e. CRC 2017-182 Prevention and Wellness Services submitting an addendum to the contract with Cleveland Rape Crisis Center (CRC 2016-49) under the Prevent Premature Fatherhood (PPF) grant to extend the contract period from June 30, 2017 through December 31, 2017 and increase the amount paid to the Cleveland Rape Crisis Center from \$4,250.00 to \$5,750.00.

Purpose: To facilitate group and community forums on the topic of healthy relationships.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

4. Revenue Generating Agreements < \$25,000.00

- a. CRC 2017-183 Prevention and Wellness Services submitting a contract with the Ohio Department of Health (ODH) from July 1, 2016 through June 30, 2021 to enable CCBH to receive reimbursement for qualifying BCCP clients that are seen in the CCBH Family Planning Clinic. Amount to be received is based on the ODH reimbursement schedule.

Purpose: To allow CCBH to be reimbursed for BCCP client services provided through the CCBH Family Planning Clinic.

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C. Contract Rescissions

None

6. Other Business.

A. Motion to correct the minutes of the February 7, 2017 CRC Meeting.

Correction as highlighted:

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2017-19) for 15893 York Rd., North Royalton, Ohio 44133 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of **\$13,108.50**.

7. Public Comment (3 minute maximum).

8. Motion to adjourn the meeting.

(CRC 2017-19) for 15893 York Rd., North Royalton, Ohio 44133 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$13,108.50.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:29 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Hamdy Elbagory
Address: 2164 Richland Ave.
City,State, Zip: Lakewood, OH 44107
CRC No: CRC 2017-171

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$12,000	\$11,700	\$300	\$1,700
American Builders	\$14,400	\$14,150	\$250	\$4,150
BDL	\$7,950	\$7,700	\$250	\$0
CB Mullins	\$12,450	\$11,750	\$700	\$1,750
MCM	\$11,100	\$10,850	\$250	\$850
Paragon	\$13,755	\$13,370	\$385	\$3,370

ESTIMATE: \$12,170.00

Recommended award: BDL General Contracting

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QUOTE RESULTS

Project Address

Name: Dimitra General
Address: 5206 Stanley Ave.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2017-172

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$24,590	\$23,550	\$1,040	\$15,550
American Builders & Applicators	\$27,700	\$23,800	\$3,900	\$15,800
BDL General Contracting	\$26,065	\$20,900	\$5,165	\$12,900
CB Mullins	\$32,700	\$28,700	\$4,000	\$20,700
MCM	\$28,925	\$24,250	\$4,675	\$16,250
Paragon	\$29,500	\$23,980	\$5,520	\$15,980

ESTIMATE: \$25,931.00

Recommended award: BDL General Contracting

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QUOTE RESULTS

Project Address

Name: Mary McKnight & Richard Stewart
Address: 1555-1557 Eddington Rd, Up & Dn
City,State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-173

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$17,825	\$14,875	\$2,950	\$1,000
American Builders & Applicators	\$24,250	\$22,050	\$2,200	\$2,050
BDL	\$16,875	\$15,400	\$1,475	\$1,000
CB Mullins	\$21,000	\$17,600	\$3,400	\$1,000
MCM	\$20,375	\$16,300	\$4,075	\$1,000
Paragon	\$17,413	\$15,333	\$2,850	\$1,000

ESTIMATE: \$15,477.50

Recommended award: BDL General Contracting

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QUOTE RESULTS

Project Address

Name: Shanika Chandler
Address: 14414 Scioto Ave.
City,State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-174

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE	LEAD	HH	MATCH
Allenbey	\$17,050	\$16,300	\$750	\$6,300
American Builders	\$18,950	\$17,700	\$1,250	\$7,700
Paragon	\$17,299	\$16,414	\$885	\$6,414

ESTIMATE: \$14,910.00

Recommended award: Allenbey Construction

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Notes

Name: John Williams
Address: 19960 Lytle St.
City,State, Zip: North Royalton, Ohio 44133
PPN# 484-19-012
of Bedrooms 2

CRC 2017-177

The following quotes were received and opened:

[illegible]

\$0.00

Awarded: Belsole