

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

### *MINUTES – August 15, 2017*

Meeting called to order by Claire Boettler, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 15, 2017.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 1, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-154 Environmental Public Health Services submitting a Revised Lead Delegated Authority Agreement (CRC 2017-147) with the Ohio Department of Health (ODH) to act as the authorized agent in the jurisdiction established by ODH to conduct public health lead investigations, public health lead risk assessments and case follow-up upon referral by ODH from July 1, 2017 through June 30, 2018. No exchange of funds.

CRC 2017-155 Prevention and Wellness Services submitting Memorandums of Understanding (MOUs) with the following school districts under the Teen Wellness Initiative (TWI) grant to enable the implementation of CCBH's TWI program curriculum within the school districts. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Cleveland Heights-University Heights City School District  
Euclid City School District

8/1/2017 – 6/30/2020  
8/1/2017 – 12/31/2018

It was moved by Chris Kippes, seconded by Rick Novickis, that the consent agenda, including the minutes of the August 1, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

### **CONTRACTS AND AWARDS:**

Tabled Items

None

New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

None

Bid/Quote Openings  $<$  \$25,000.00

Lead program Bid Opening presented by: La'Keisha James

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2017-156) for 21851 Ball Ave., Euclid, Ohio 44123 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$6,450.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2017-157) for 1843 Knowles Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$24,723.00 (ref. enclosed). There was a lengthy discussion comparing the two bids and the discrepancy between the bids. In the end, Paragon was selected due to its bid being lowest and best as the bid saved the homeowner match approximately \$6,000.00.

The Secretary called the roll:

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Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2017-158) for 5584 Kenton Ave., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$5,614.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Chris Kippes, seconded by Judy Wirsching that the contract (CRC 2017-159) with Rumpke of Ohio Inc. under the 2017 Ohio EPA Mosquito grant from August 1, 2017 through November 30, 2017 in the amount of \$10,940.00 be approved.

Presented by: Barry Grisez

Purpose: To clean up the grounds surrounding the East Cleveland Service Department where the accumulation of municipal solid waste and construction and demolition debris creates an ideal environment for mosquito breeding as well as other vectors.

Funding Source: FY2017 Ohio EPA Mosquito Control grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the contract (CRC 2017-160) with Donald G. Bohning & Associates, Inc. to provide civil engineering services and evaluation of the Silver Oak Construction and Demolition Debris Landfill in the amount of \$10,000.00 be approved.

Presented by: Barry Grisez

Purpose: To obtain an estimate for the amount of available space for disposal of construction and demolition debris as part of Phase II of the ARCO site cleanup. The Contractor shall provide preliminary planning and site study professional engineering and surveying services to support the design concepts and proposed site grading associated with the evaluation of the site.

Funding Source: 100% funded through CCBH General Revenue – Financial Assurance from Silver Oak C&DD Landfill

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The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the contract (CRC 2017-161) with Ariel International Center for space rental on September 20, 2017 in the amount of \$2,500.00 be approved.

Presented by: Nichelle Shaw

Purpose: To provide meeting space for the HIP-Cuyahoga Policy Roundtable forum being held on September 20, 2017.

Funding Source: 100% reimbursable through FY2017 HIP-Cuyahoga grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the addendums (CRC 2017-162) to the following contracts under the Prevent Premature Fatherhood (PPF) to extend the contract period from June 30, 2017 through December 31, 2017 and increase the contract amounts as listed below be approved.

Leshun Collins (CRC 2016-49)                      Increase from \$2,000.00 to \$3,250.00

Purpose: To facilitate group and community forums on the topic of sexual health.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

Jerrold Nash (CRC 2016-60)                      Increase from \$3,000.00 to \$4,750.00

Purpose: To facilitate group and community forums on the topic of Media and Masculinity.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

Melvin White (CRC 2016-60)                      Increase from \$2,500.00 to \$4,250.00

Purpose: To facilitate group and community forums on the topic of Legacy Building.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

Presented by: Gloria Agosto-Davis

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Purpose: To facilitate group and community forums on the topic of Legacy Building.

Funding Source: 100% reimbursable through the FY2017 PPF grant.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that item CRC 2017-163, a contract with Pathology Laboratories, be tabled for further review at the next regular meeting of the CRC on September 5, 2017 due to a misunderstanding of the term, the total price of the contract and the sources of funds for paying the contract.

Presented by: Andrew Heffron

Purpose: To provide lab testing services for the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the RHW grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Claire Boettler that the contract (CRC 2017-164) with Heidi Gullett, M.D. from June 1, 2017 through May 30, 2018 in the amount of \$10,000.00 be approved.

Presented by: Becki Burke

Purpose: To serve as Assistant Medical Director for CCBH.

Funding Source: 100% funded through CCBH General Revenue

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Rick Novickis, seconded by Judy Wirsching that the contract (CRC 2017-165) with The Ratner School from August 1, 2017 through June 30, 2018 in the amount of \$2,459.00 be approved.

Presented by: Debbie Busdiecker

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Purpose: To provide school health services for students attending The Ratner School.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

Environmental Public Health requested that the Committee re-open the quotes received for lead remediation services at 1473 Cohasset Ave., Lakewood, OH 44107. The Committee authorized a contract with Paragon CMS for remediation services at the August 1, 2017 CRC meeting. Subsequent to the meeting and prior to submission of any written contract to Paragon, Paragon CMS withdrew its quote for the project due to an error on their part related to quoting the full scope of services for the project. Environmental Public Health requested that the Committee consider authorizing a contract with the next lowest quote received for the project. Following this recommendation, a lengthy discussion was held involving the entire committee and Mr. Sobolewski concerning the process of quoting, requirements, if any, of bidders, and the net effect withdrawing the bid would have on the property owner. The Paragon bid was approximately \$7000 less than the next lowest bid. The homeowner match would increase by approximately \$6000 if Paragon's bid was withdrawn. Although there were discussions concerning denying the request, arguments were presented that Paragon should be admonished for its failure to identify its mistake prior to the award of the contract and such action would be short of disciplinary action under the registration regulations.

It was moved by Judy Wirsching, seconded by Rick Novickis that the Paragon quote be withdrawn and that the next lowest and best quote (CRC 2017-151) for 1473 Cohasset Ave., Lakewood, OH 44107 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$29,150.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching; Nays: Chris Kippes

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Chris Kippes, that the following Motion be adopted:

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BE IT RESOLVED that the meeting be adjourned at 2:46 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



\_\_\_\_\_  
Committee Chair



\_\_\_\_\_  
Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Fathy Elbagory  
**Address:** 21851 Ball Ave.  
**City, State, Zip:** Eucid, Ohio 44123  
**CRC No:** CRC 2017-156

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
American Builders & Applicators	\$6,550.00
Paragon	\$6,450.00

**ESTIMATE:** \$7,670.00

**Recommended award: Paragon**



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**QUOTE RESULTS**

**Project Address**

**Name:** Neyda Barnes  
**Address:** 1843 Knowles Ave.  
**City, State, Zip:** East Cleveland, Ohio 44112  
**CRC No:** CRC 2017-157

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
Allenbey	\$24,840.00
Paragon	\$24,723.00

**ESTIMATE:** \$30,975.00

**Recommended award: Paragon**

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**QUOTE RESULTS**

**Project Address**

**Name:** LaWanza D. MacKenzie  
**Address:** 5584 Kenton Ave.  
**City, State, Zip:** Maple Heights, Ohio 44137  
**CRC No:** CRC 2017-158

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
American Builders & Applicators	\$6,800.00
Paragon	\$5,614.00

**ESTIMATE:** \$8,100.00

**Recommended award: Paragon**

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**QUOTE RESULTS**

**Project Address**

**Name:** Nahida M. Farunia  
**Address:** 1473 Cohasset Ave.  
**City, State, Zip:** Lakewood, OH 44107  
**CRC No:** CRC 2017-151

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
American Builders & Applicators	\$29,150.00
CB Mullins	\$29,445.00
MCM	\$34,175.00
Paragon	\$22,820.00

**ESTIMATE:** \$23,161.80

**Recommended award: American Builders & Applicators**

\*Paragon CMS asked to have their bid removed for consideration - see email