

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, James Stevenson – Co Chairs



Community Liaison Committee (CLC)

Wednesday, June 14, 2017

12:00 pm to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 12:15 End: 1:17 Co-chair: Naimah O'Neal

Moment of Silence

Welcome and Introductions

Approval of Agenda, June 14, 2017

Motion: Kimberlin Dennis Seconded: James Stevenson

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, May 10, 2017

Motion: James Stevenson Seconded: Tina Marbury

VOTE: In Favor: All Oppose: 0 Abstain: 0

New/Old Business

a. Final Document Review for June 22, 2017 Consumer Forum

- i. Review & Confirm Agenda (Committee members roles) - Sharron Harris reviewed and confirmed the agenda with the members. She stated that members should encourage the guest to attend PC meetings. There will be applications on hand. The Services that are available were reviewed, and the top ten per utilized services. Chris Ritter will use the power point for a guide and create an appropriate presentation. Sharron will email the power point to him.
- ii. Review & Finalize Community Input Questions - Naimah stated they need to stress that to receive services you have to qualify. This is not an entitlement program. Sharron reviewed the top 10 feedback questions, #9 & #10 will be used for the invite to join PC.
- iii. Discuss Outreach Effort – Sharron said the Grantee distributed the flyer to the network and that Dr. Gripshover has distributed the flyer to their Social Workers.
- iv. Distribute Flyers - Sharron provided flyers to the members. The RAG members distributed flyers as well.

** Naimah suggested for the 2nd community forum; October 19th at MetroHealth, 5:30-7:30 pm. A Spanish interpreter is needed, and Naimah will talk with Max Rodas. Make sure to put on flyer that an interpreter will be available. Naimah will discuss childcare with Jen McMillan Smith. Sharron has stressed that as PC this is not OK and has concern that childcare is a liability.

*Naimah suggested providing childcare will allow more women with children to attend the event. Chris Ritter request data for the childcare numbers.

Bryan stated that the agency he is with is lacking grievance forms. Melissa Rodrigo stated that all sub recipients of Part A have a grievance process and the grantee monitors it. Melissa stated that they are not required to post the process. Bryan suggested that a complaint log should be kept by either grantee or agency.

Melissa suggested that this should be asked at the community forum, “ do they know about the grievance process, how to file a grievance”.

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Parking Lot Items

- a. Identify and Plan a list of Capacity Building Training for CLC members
- b. Create a Planning Council Consumer Outreach Presentation
- c. Quarterly Progress Report for Compliance with Committee Work Plan
- d. Assist with the Statewide Needs Assessment Initiative
- e. Review work plan for compliance

Next Steps

Announcements - None

Adjournment

Motion: James Stevenson Seconded: Tina Marbury

VOTE: Unanimous

CLC Members	Committee Choice	Mar	Apr	May	June
Naimah O’Neal Co-chair	Primary	0	20	20	20
James Stevenson Co-chair	Primary	20	20	20	20
Bryan Jones	Primary	20	0	20	20
Clinton Droster	Primary	20	20	20	0
Tina Marbury	Primary	0	20	20	20
Tracy Johnson	Primary	0	0	0	0
Maurice Smith	2nd	0	0	0	0
Kimberlin Dennis	2nd	20	20	10	10
Total in Attendance		4	5	5	5