

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – August 23, 2017**

Meeting called to order by Debbie L. Moss, President of the Board at 9:05 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 23, 2017.

Roll Call: The following members were present: Ms. Debbie L. Moss, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to excuse Mr. James T. Gatt from this meeting due to being out of town at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

The reading of the minutes of the July 26, 2017, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Dr. Williams, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2017-87) be adopted:

BE IT RESOLVED to accept an addendum to the contract with CareSource Management Group Company (Resolution 2016-93) under the 2016/2017 CareSource Asthma Project to change the end of term from June 21, 2017 to February 28, 2018 and decrease the amount to be received from \$135,000.00 to \$50,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-88) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Environmental Health Watch (EHW) (Resolution 2016-108) under the 2016/2017 CareSource Asthma Project to change the end of term from June 21, 2017 to February 28, 2018 and decrease the amount to be paid to EHW from \$86,600.00 to \$45,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2017-89) be adopted:

BE IT RESOLVED to ratify contract with the Department of Administrative Services on the behalf of the Ohio Department of Youth Services (Resolution 2017-55) to administer the 2017/2019 Personal Responsibility and Education Program (PREP) grant from August 1, 2017 through July 31, 2019. Amount to be received is not to exceed \$348,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2017-90) be adopted:

BE IT RESOLVED to renew contract with Beech Brook under the 2017/2018 Teen Wellness Initiative (TWI) grant from July 1, 2017 through June 30, 2018. Amount to be paid to Beech Brook is not to exceed \$317,428.00.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2017-91) be adopted:

BE IT RESOLVED to renew contract with Summit County Combined General Health District under the 2017/2018 ODH Breast and Cervical Cancer Project (BCCP) grant from June 30, 2017 through June 29, 2018. Amount to be paid to Summit County Combined General Health District is not to exceed \$146,206.04.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-92) be adopted:

BE IT RESOLVED to accept addendums to the following contracts under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2017 through February 28, 2018 (ref. enclosed):

	Amount to be paid not to exceed:	
	From	To
MetroHealth Medical Center (Resolution 2017-43)	\$ 643,212.07	\$1,498,734.20
Near West Side Multi Service (Resolution 2017-80)	\$ 19,340.00	\$ 19,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang; Dr. Williams abstained due to affiliations with MetroHealth Medical Center.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-93) be adopted:

BE IT RESOLVED to approve Fall 2017 tuition for the following employees and amounts approved at the July 31, 2017 meeting of the Tuition Assistance Review Committee:

Wallace Chambers, Deputy Director, Ph.D.	\$ 177.00
Andrew Heffron, PHN Supervisor, MPA	\$2,125.60
Timothy Hitchcock, Environmental Tech, coursework	\$ 505.27
Lavone Lee, Sanitarian, MA-Psychology (Diversity Management)	\$4,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-94) be adopted:

BE IT RESOLVED to authorize Then and Now Certificates for the following purchase orders:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
CA- 9823	Radio One	\$10,000.00	Program advertising services
A-9824	FFF Enterprises	\$8,095.00	Flu vaccine purchase
A-9826	Sanofi Pasteur	\$11,917.26	Flu vaccine purchase

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2017-95) be adopted:

BE IT RESOLVED to support comprehensive evidence-based teen pregnancy prevention programming within the Department of Health and Human Services and urging Secretary Price, Senators and Congressional Delegation to continue to support such programming as a national priority (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

## **BOARD ORDERS, RULES, FEES OR REGULATIONS**

### **FIRST READING:**

None

### **SECOND READING:**

None

### **THIRD READING:**

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (ref. enclosed) (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-96) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)

Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 10:16 a.m. – 10:33 a.m.

Health Commissioner's Report – (10:33 a.m. – 11:26 a.m.)

(1) Vector Control Update (10:33 a.m. – 10:53 a.m.)

(2) Food Safety Education Program Update (10:53 a.m. – 11:25 a.m.)

(3) Ryan White contract and approval process (11:25 a.m. – 11:28 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Wang, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:30 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Hall, Mr. Wang, Dr. Williams.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2017/2019 Personal Responsibility Education Program (PREP) grant in the amount of \$348,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget Revision in the 2016/2017 CareSource Asthma Project to decrease the amount from \$135,000.00 to \$50,000.00 (ref. enclosed).
- B. Budget revision in the 2017 Creating Healthy Communities (CHC) grant to redistribute \$439.37 (ref. enclosed).
- C. General Revenue Fund revision of the 2017 Estimated Revenue to increase Revenue by \$115,058.00 and reduce and redistribute Appropriations (Expenditures) by \$75,387.00 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Sheena Killings, Public Health Nurse 1, \$45,903.00 annually.
- B. Jacqueline Malik, Public Health Nurse 1, \$45,903.00 annually.

Ratify Appointment(s):

- A. Jacqueline Blowes, School Health LPN, Grade B, 60 hours, \$1,082.15 bi-weekly effective August 21, 2017.
- B. Vinothini Sundaram, Grant Program Manager, Grade E, \$53,968.00 annually effective August 7, 2017.
- C. Kyle Simokovich, Sanitarian-in-Training, Grade C, \$41,149.00 annually effective August 21, 2017.
- D. Glen Wernke, Sanitarian-in-Training, Grade C, \$41,149.00 annually effective August 21, 2017.

Step(s):

- A. Eileen Nageotte-Wilk, PHN-3 60 hours, from Step X \$44,335.20 to Step X \$44,772.00 annually, effective September 18, 2017.

Resignation(s):

- A. Allisyn Leppla, Grant Program Manager, effective August 25, 2017.



**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Terry Allan to AOHC Fall Conference: Evolving Roles of Public Health September 25-27, 2017 – Dublin – registration fee \$330.00.

Environmental Public Health

- a. Gerry Scott, Tom Barsa, Sarah Kevany and Mike Sekerak to ODH Public Swimming Pool Basic Operations Training September 14, 2017 – Akron.
- b. John Sobolewski to Ohio Health Homes Network Fall Forum September 28, 2017 – Columbus.
- c. Rick Novickis to AOHC Fall Conference: Evolving Roles of Public Health September 25-27, 2017 – Dublin – registration fee \$330.00.

Epidemiology, Surveillance and Informatics

- a. Becky Gray, Samantha Smith and Richard Stacklin to Cleveland State University (CSU) Introduction to ArcGIS (Geographic Information Systems) course August 21-23, 2017 – Cleveland – registration fee \$495.00 each.

Prevention and Wellness

- a. Claire Boettler to Office of Public Health Practice (OPHP) Board meeting August 4, 2017 – Columbus.
- b. Alison Patrick and Camille Verbofsky to Ohio Early Childhood Health Network (OECHN) Steering Committee meeting August 22, 2017 – Columbus.
- c. Martha Halko to Center for Disease Control (CDC) State Innovation Panels August 30-31, 2017 – Atlanta, GA.
- d. Roger Sikes and Ann Stahlheber to Northeast Ohio GIS symposium August 31, 2017 – Cleveland – registration fee \$99.00 each.
- e. Angela Newman to Ohio Collaborative to Prevent Infant Mortality meeting September 19, 2017 – Columbus.
- f. Claire Boettler to Ohio Association of Health Commissioners (AOHC) Fall Conference September 25-27, 2017 – Dublin – registration fee \$330.00.
- g. Roger Sikes to Ohio Public Health Association (OPHA) Governing Council meeting September 28, 2017 – Columbus.
- h. Roger Sikes to American Planning Association conference September 28, 2017 – Athens.

- i. Roger Sikes to 2017 Health Educators' Institute October 26-27, 2017 – Oregon, OH – registration fee \$175.00.
- j. Maurice Cole to Reducing the Risk: Building the Skills to Prevent Pregnancy, STD and HIV Training of Trainers December 4-9, 2017 – Oakland, CA – registration fee \$2,250.00.
- k. Gloria Agosto-Davis to Reducing the Risk: Building the Skills to Prevent Pregnancy, STD and HIV Training of Trainers December 7-8, 2017 – Oakland, CA – registration fee \$1,500.00.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. August 1, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-147: Contract – ODH Lead Delegated Authority

Contract Authorizations

CRC 2017-148: BDL General Contracting - \$8,475.00

CRC 2017-149: C.B. Mullins Construction Company, Inc. - \$10,600.00

CRC 2017-150: BDL General Contracting - \$8,710.00

CRC 2017-151: Paragon CMS - \$22,820.00

CRC 2017-152: BDL General Contracting - \$5,575.00

Contract Approvals

CRC 2017-153: State Auto Insurance Companies - \$6,386.00

2. August 15, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-154: Revised Contract – ODH Lead Delegated Authority

CRC 2017-155: MOUs –  
Cleveland Heights-University Heights School District  
Euclid City School District

Tabled Items

CRC 2017-163: Pathology Laboratories Contract

Contract Authorizations

CRC 2017-151: American Builders & Applicators - \$29,150.00

CRC 2017-156: Paragon CMS - \$6,450.00

CRC 2017-157: Paragon CMS - \$24,723.00

CRC 2017-158: Paragon CMS - \$5,614.00

Contract Approvals

CRC 2017-159: Rumpke of Ohio, Inc. - \$10,940.00

CRC 2017-160: Donald G. Bohning & Associates, Inc. - \$10,000.00

CRC 2017-161: Ariel International Center - \$2,500.00

CRC 2017-162: Addendums –

Leshun Collins – contract period extension from June 30, 2017 through December 31, 2017 and increase amount to be paid from \$2,000.00 to \$3,250.00

Jerrold Nash – contract period extension from June 30, 2017 through December 31, 2017 and increase amount to be paid from \$3,000.00 to \$4,750.00

Melvin White – contract period extension from June 30, 2017 through December 31, 2017 and increase amount to be paid from \$2,500.00 to \$4,250.00

CRC 2017-164: Heidi Gullett, M.D. - \$10,000.00

Revenue Generating Agreements

CRC 2017-165: The Ratner School - \$2,459.00

B. Other Contracts

None

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**



Terry Allan, Secretary



Ms. Debbie L. Moss, President