

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – June 28, 2017

Meeting called to order by Debbie L. Moss, President of the Board at 9:35 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 28, 2017.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Mr. Douglas Wang, Dr. Sherrie Williams; Dr. Gregory L. Hall's arrival was delayed due to traffic.

The reading of the minutes of the May 24, 2017, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Williams abstained due to her absence from the May 24, 2017 Board meeting.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – SB 2

Tom O'Donnell reported that Senate Bill 2 passed and is on its way to the Governor's desk for signature. The law will not go into effect for 90 days post signature by the Governor. The State still has to develop rules and regulations which may take the better part of a year. Meanwhile, the CCBH regulations will remain in effect until the State rules and regulations are adopted and implemented.

Committee Reports – Diversity Committee deferred to the July meeting.

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2017-60) be adopted:

BE IT RESOLVED to contract with Cuyahoga County Public Safety and Justice Services under their 2016 Urban Area Security Initiative (UASI) grant to provide services for those with functional needs from January 1, 2017 through May 31, 2019. Amount to be received is not to exceed \$10,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-61) be adopted:

BE IT RESOLVED to renew contract with Rocky River City School District for school health services from August 1, 2017 through June 30, 2018. Amount to be received is not to exceed \$131,318.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Dr. Hall arrived to the meeting at 9:55 a.m.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-62) be adopted:

BE IT RESOLVED to contract with Germaine and Co., Inc. dba Germaine Solutions under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from June 1, 2017 through February 28, 2018. Amount to be paid to Germaine and Co., Inc. dba Germaine Solutions is not to exceed \$14,418.45.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Ms. Moss, that the following RESOLUTION (2017-63) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Paragon CMS under the HUD Lead Hazard Control grant for lead remediation at 14807 Elm East Cleveland, Ohio 44112 (CRC 2017-113). Amount to be paid to Paragon CMS is not to exceed \$34,374.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Ms. Moss, that the following RESOLUTION (2017-64) be adopted:

BE IT RESOLVED to ratify the contract with Kurtz Bros., Inc. to clean up and remove Construction & Demolition Debris (C&DD), Phase I, from the ARCO Recycling facility effective June 28, 2017.

Amount to be paid to Kurtz Bros., Inc. is not to exceed \$1,050,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Ms. Moss, seconded by Dr. Williams, that the following RESOLUTION (2017-65) be adopted:

BE IT RESOLVED to ratify agreement with SC Strategic Solutions to provide scanning and storage services including document management software from the date of execution by both parties through December 31, 2020. Amount to be paid to SC Strategic Solutions is not to exceed \$57,500.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2017-66) be adopted:

BE IT RESOLVED to authorize a Then and Now Certificate for purchase order A-9721 with Gongwer News for an annual subscription to government news in the amount of \$3,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-67) be adopted:

BE IT RESOLVED to approve the revised CCBH Position Complement effective July 1, 2017 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

It was moved by Dr. Williams, seconded by Mr. Wang, to waive the three reading requirement and declare an emergency for RESOLUTION (2017-68) to amend the Clinic and Family Planning Fee Schedule effective July 1, 2017 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2017-68) be adopted:

BE IT RESOLVED to amend the Clinic and Family Planning Fee Schedule effective July 1, 2017 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (ref. enclosed).

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-70) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-06 (G)(3a) of the Ohio Administrative Code (Ohio Department of Health Sewage Treatment System Rules) for the minimum setback distance from a driveway and from Section 3701-29-12(P)(2) which requires the replacement of a building sewer if the building sewer is not constructed to a specific minimum standard at 6445 Columbia Road in Olmsted Township, Ohio (PPN# 261-01-002) as set forth in the Board's Findings and Orders incorporated herein fully by reference (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2017-71) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12(P)(2) which requires the replacement of a building sewer if the building sewer is not constructed to a specific minimum standard at 31500 Gates Mills Blvd. in Pepper Pike, Ohio (PPN# 871-12-007) as set forth in the Board's Findings and Orders incorporated herein fully by reference (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SECOND READING:

None

THIRD READING:

None

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-72) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 11:04 a.m. – 11:20 a.m.

Health Commissioner's Report – (11:20 a.m. – 12:00 p.m.)

(1) Accreditation Update (11:20 a.m. – 11:28 a.m.)

(2) Ethics Training (11:28 a.m. – 12:00 p.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss litigation issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 12:00 p.m.

Executive Session ended at 12:10 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Williams, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to change the time of the October 25, 2017 Board meeting from 9:00 a.m. to 1:30 p.m. due to scheduling conflicts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Mr. Gatt, seconded by Dr. Williams, that the following Motion be adopted:

BE IT RESOLVED to change the December 27, 2017 Board Meeting to December 20, 2017 due to the holidays.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:12 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets
 - A. Establish a budget for the 2017/2019 UASI grant in the amount of \$10,000.00 (ref. enclosed).
 - B. Establish a budget for the 2017 Ohio EPA Mosquito Control grant in the amount of \$71,215.00 (ref. enclosed).
2. Budget Revisions
 - A. General Revenue Fund revision of the 2017 Estimated Revenue to increase the utilization of the Cash Reserve Carry-Over funds by \$265,000.00 and increase Appropriations (Expenditures) by \$265,000.00. (ref. enclosed).
 - B. Budget revision in the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to decrease the budget by \$91,565.48 (ref. enclosed).
 - C. Budget revision in the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$15,918.45 (ref. enclosed).
 - D. Budget revision in the 2015/2017 Saint Luke's Safe Routes to School & HEAL grant to redistribute \$15,869.14 (ref. enclosed).
 - E. Budget revision in the 2016/2017 PHEP grant to redistribute \$29,747.98 (ref. enclosed).
 - F. Budget revision in the 2016/2017 Ebola grant to redistribute \$35,345.11 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2016/2017 Public Health Emergency Preparedness (PHEP) grant in the amount of \$21,560.79 (ref. enclosed).

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Claire Boettler, Director of Prevention & Wellness, asking permission to post for a Licensed Practical Nurse position.

Appointment(s):

- A. Michael Sanders, Network Administration Intern, \$12.50/hour effective July 10, 2017.
- B. Natasha Patel, Sanitarian-in-Training, Grade C, \$41,149.00 annually, effective July 10, 2017.
- C. Tearris Lumpkin, Sanitarian-in-Training, Grade C, \$41,149.00 annually, effective July 10, 2017.

Student Appointment(s):

- A. Brenda Garskie, \$11.00 per hour, effective May 29, 2017.

Step(s):

- A. Deborah Barrow, PHN 3, from Step X \$55,965.00 annually to Step X \$56,530.50 annually, effective July 3, 2017.
- B. Deedra Hein, PHN 1, from Step 1 \$45,903.00 annually to Step 2 \$46,371.00 annually, effective July 31, 2017.

Resignation(s):

- A. Laura Travers, Sanitarian Program Manager, effective June 9, 2017.
- B. Melissa Ballachino, Account Clerk, effective June 16, 2017.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Environmental Public Health

- a. Wallace Chambers to review & approve deposition transcript June 14, 2017 – Akron.
- b. Stephanie McConoughey, Kathy Schoch, & John Sobolewski to Public Health Lead Investigator meeting June 21, 2017 – Columbus.
- c. Tom Fink and Gerry Scott to 2017 World Aquatic Health Conference October 18-21, 2017- Denver, CO – registration \$445.00 each.

Epidemiology, Surveillance and Informatics

- a. Staff to Association for Professionals in Infection Control (APIC) meetings from July 1, 2017 through June 30, 2018– Northeast Ohio Region (Ashtabula, Geauga, Lake, and Lorain counties), and Northeast Ohio Central Region (Medina and Summit counties) – registration fee not to exceed \$40.00 per meeting.
- b. Staff to bioterrorism education, training, and exercises July 1, 2017 through June 30, 2018– Northeast Ohio Region.
- c. Staff to quarterly State Public Health Emergency Preparedness Epidemiologists meetings from July 1, 2017 through June 30, 2018– Columbus.
- d. Staff to combined Regional Public Health, Regional Public Information Officers (PIO) and Regional Epi meetings from July 1, 2017 through June 30, 2018– Northeast Ohio Region.
- e. Staff to Regional Steering Committee meetings from July 1, 2017 through June 30, 2018– Northeast Ohio Region.
- f. Staff to Regional Infection Control Coordinators (RICC) meetings from July 1, 2017 through June 30, 2018– Northeast Ohio Region.
- g. Staff to Northeast Ohio Metropolitan Medical Response System (NEOMMRS) meetings from July 1, 2017 through June 30, 2018– Northeast Ohio Region.
- h. Staff to Strategic National Stockpile (SNS) meetings from July 1, 2017 through June 30, 2018– Northeast Ohio Region.
- i. Staff to State Coordinators meetings from July 1, 2017 through June 30, 2018– Columbus.
- j. Staff to regional drill planning meetings from July 1, 2017 through June 30, 2018– Northeast Ohio Region.
- k. Staff to provide assistance in the Northeast Ohio Region while serving as the Public Health

Regional Coordinator from July 1, 2017 through June 30, 2018– Northeast Ohio Region.

- l. Staff to Epi Work Group meetings July 1, 2017 through June 30, 2018– Columbus.
- m. Staff to various meetings to support the Cleveland Metropolitan Statistical Area from July 1, 2017 through June 30, 2018– Cleveland MSA (Defined by the US Census Bureau as Cuyahoga, Geauga, Lake, Lorain and Medina Counties.
- n. Staff to Public Health Emergency Preparedness Standards Workgroup meetings from July 1, 2017 through June 30, 2018– various locations in Ohio.

Prevention & Wellness

- a. Andrew Heffron to Reproductive Health and Wellness Project Director training May 22, 2017 – Columbus.
- b. Eileen Nageotte-Wilk* to On-Line Nursing Law and Rules in Ohio May 31, 2017 – registration fee \$15.00.
- c. Lorrie Considine to Ohio Institute for Equity conference June 28-29, 2017 – Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. June 6, 2017 Meeting (ref. enclosed):

No Exchange of funds

CRC 2017-95: MOUs:

City of Brook Park
City of Euclid
Village of Gates Mills
City of Highland Heights
City of Middleburg Heights
City of Strongsville

Contract Recommendations for Board Approval

CRC 2017-96: Contract - SC Strategic Solutions - \$57,500.00

Tabled Items

Household Sewage Program

CRC 2017-97
30710 Harvard Rd.
Orange Village, Ohio 44022

CRC 2017-98
4329 Lander Rd.
Orange Village, Ohio 44022

CRC 2017-99
10448 Highland Dr.
Brecksville, Ohio 44141

CRC 2017-100
13253 Old Pleasant Valley
Middleburg Hts., Ohio 44130

CRC 2017-101
28635 Solon, Rd.
Solon, Ohio 44139

CRC 2017-102

7150 W 130th St.
Middleburg Heights, Ohio 44130

Contract Approvals

CRC 2017-103: Addendum - Lorain County General Health District - increase the amount from \$46,212.00 to \$55,204.20

CRC 2017-104: Addendum - Geauga County Health Department - decrease the amount from \$35,180.00 to \$12,922.39

Revenue Generating Agreement Approvals

CRC 2017-105: MOUs:

City of Bay Village	\$11,044.00
City of Bedford	\$10,686.00
City of Euclid	\$ 6,876.00
Village of Gates Mills	\$ 1,000.00
City of Middleburg Heights	\$ 1,000.00
City of North Olmsted	\$10,142.00
City of North Ridgeville	\$18,650.00
City of Strongsville	\$ 7,454.00

CRC 2017-106: Contract - Centers for Medicare and Medicaid Services - Amount received shall be consistent with approved Medicare reimbursement rates.

2. June 20, 2017 Meeting (ref. enclosed):

No Exchange of funds

CRC 2017-107: MOUs:

City of Beachwood
Village of Bratenahl
City of Parma Heights

CRC 2017-108: Addendum – Green Home Solutions – extend contract period from July 3, 2017 to August 17, 2017

CRC 2017-109: Addendum – BDL General Contracting – extend contract period from June 27, 2017 to July 27, 2017

CRC 2017-110: Data License Agreement – Athenahealth

CRC 2017-111: MOU – Hospice of the Western Reserve, Inc.

Tabled Items

Household Sewage Program

CRC 2017-97
30710 Harvard Rd.
Orange Village, Ohio 44022

CRC 2017-98
4329 Lander Rd.
Orange Village, Ohio 44022

CRC 2017-99
10448 Highland Dr.
Brecksville, Ohio 44141

CRC 2017-100
13253 Old Pleasant Valley
Middleburg Hts., Ohio 44130

CRC 2017-101
28635 Solon, Rd.
Solon, Ohio 44139

CRC 2017-102
7150 W 130th St.
Middleburg Heights, Ohio 44130

No action on CRC 2017-97 through CRC 2017-102 at this time.

CRC 2017-112: item withdrawn from agenda

Contract Recommendations for Board Approval

CRC 2017-113: Contract – Paragon CMS - \$34,374.00

CRC 2017-114: Contract – Kurtz Bros., Inc. - \$1,050,000.00

Contract Authorizations

CRC 2017-115: Contract – American Builders & Applicators - \$16,100.00

CRC 2017-116: Contract – Paragon CMS - \$15,175.00

CRC 2017-117: Contract – BDL General Contracting - \$11,045.00

CRC 2017-118: Contract – American Builders & Applicators - \$8,525.00

Contract Approvals

CRC 2017-119: Addendum – BDL General Contracting – increase amount from \$4,950.00 to \$5412.50

CRC 2017-120: Contract – Cleveland Clinic Health System – East Region dba South Pointe Hospital - \$4,800.00

CRC 2017-121: Addendum – Alyssa Wagner – increase amount from \$6,500.00 to \$26,000.00

Revenue Generating Agreement Approvals

CRC 2017-122: Contract – ODH – Smoke-Free Workplace Program - \$125.00 per completed investigation

CRC 2017-123: MOU - Olmsted Township - \$3,936.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President