

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, James Stevenson – Co Chairs



Community Liaison Committee (CLC)

Wednesday, May 10, 2017

12:00 pm to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 12:07 End: 1:06 Co-chair: James Stevenson

Moment of Silence

Welcome and Introductions

Approval of Agenda, May 10, 2017

Motion: Naimah O'Neal Seconded: Tina Marbury

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, April 12, 2017

Motion: Naimah O'Neal Seconded: Tina Marbury

VOTE: In Favor: 3 Oppose: 0 Abstain: 1

New/Old Business

a. Finalize Event #1 Community Input Sessions

i. *Event #1 – June 22, 2017*

Chris Ritter will look into a contact for the forum at Signature Health since Kristin may be out. Sharron Harris reviewed the agenda from last year's forum at Recovery Resources. Some rearranging is discussed. Eliminate "why I joined the PC", spend time on the service's portion. Use dots before service review (Chris Ritter) and find out what they want now, then a different color dot for after services are reviewed (Bryan Jones) to find out what they truly need to stay healthy. Sharron explained that they need to get data on what is truly needed not what is wanted. Naimah O'Neal states they need to pick 5 top services needed to stay healthy. Also listen to what they are saying and possibly point them in the direction to where they can get what they need/want. Doing the dot before and after helps to gauge what area needs to be discussed. The agenda format has been agreed on.

**Pam will do the flip chart; write all services then do the dot color coding one color at a time. Also look into food for out of county.

ii. *Review Community Input Questions (hard copy)*

- Questions were reviewed and changes will be made; A. "List the most important service", List the "second most important" and so on...
- *Part 1 questions* – Bryan suggested to identify whether the barrier was a structural issues of how the program was implemented or is it the consumer's fault, for example "they missed the appointment." Clarify the ownership of the barrier?
- Ask question: When they last saw a doctor; 0-3 months, 6-9 months, etc.
- Change question to ask for City and Zip Code
- Ask if they have friends that are not in care?
- What issues are "you" having
- *Part 2 questions* – No changes

iii. Discuss PC member Involvement (Approve Event Agenda)

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Agenda has been approved for the community forum

- iv. Distribute Promotional Flyer – Print and distribute flyer to everyone.

Parking Lot Items

- a. Event #2 - Location
- b. Create 5 Education Sessions to provide information about RW services
 - 1. Support Groups, 2. Other types of events, TBD
- c. Identify and Plan a list of Capacity Building Training for CLC members
- d. Create a Planning Council Consumer Outreach Presentation
- e. Assist with the Statewide Needs Assessment Initiative
- f. Review work plan for compliance

Next Steps

Announcements - None

Adjournment

Motion: Bryan Jones Seconded: Clinton Droster

VOTE: Unanimous

| | CLC Committee Members | Committee Choice | Mar | Apr | May |
|---|---------------------------------|-------------------------|------------|------------|------------|
| 1 | Naimah O'Neal Co-chair | Primary | 0 | 20 | 20 |
| 2 | James Stevenson Co-chair | Primary | 20 | 20 | 20 |
| 3 | Bryan Jones | Primary | 20 | 0 | 20 |
| 4 | Clinton Droster | Primary | 20 | 20 | 20 |
| 5 | Kimberlin Dennis | 2nd | 20 | 20 | 10 |
| 6 | Tina Marbury | Primary | 0 | 20 | 20 |
| 7 | Tracy Johnson | Primary | 0 | 0 | 0 |
| 8 | Maurice Smith | 2nd | 0 | 0 | 0 |
| | Total in Attendance | | 4 | 5 | 5 |

Staff: Sharron Harris, Pam Ditlevson

Guest: None