

CUYAHOGA COUNTY
BOARD OF HEALTH

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Diversity Committee

May 24, 2017

AGENDA

- I. Call to Order
- II. Approval of the Minutes from the 12.21.16 meeting
- III. Staffing Diversity Report – Najeebah Shine
- IV. Contractor Diversity Report – Judy Wirsching
- V. Other Business
- VI. Scheduling next meeting
- VII. Adjourn

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Minutes

Committee Members Present: Greg Hall, Chair, Debbie Moss, Doug Wang

Staff Present: Terry Allan, Judy Wirsching, Najeebah Shine, Becki Burke, and Tom O'Donnell

Meeting called to order at 12:00 pm By Chairman Hall.

Staffing Diversity Report – Najeebah Shine:
Report Attached.

Committee discussed methods for tracking diversity of candidate pool and for staff that leave the agency.

Contractor Diversity Report – Judy Wirsching

Vendor Diversity Report 01/01/17 – 04/30/17

Summary of New Vendors

	% Distribution
19 Established Vendors	
4 Diverse Vendor	21%
9 Cuyahoga County	47%
4 Outside Cuyahoga County but within Ohio	21%
6 Other States	32%

Per dates noted above, 24 vendors are identified as diverse vendors in CCBH's accounting system.

We continue to identify existing vendors in our accounting system that are certified as a diverse vendor.

Vendor Diversity Goals Established by the Diversity Committee

2016	10%	} % of Expenditures incurred utilizing diverse vendors.
2017	15%	
2018	20%	

Vendor Diversity % (of expenditures) as of 04/30/17 is 9%

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	2015	2016	2017
Total Established Vendors	69	51	20
Established Vendors excluding subrecipients	60	51	19
Diverse Vendors	7	4	4
% of Established Vendors who are Diverse	12%	8%	21%
Vendors within Cuyahoga County	--	22	9
Vendors outside Cuyahoga County but within Ohio	--	--	4
Vendors outside Ohio	--	21	6

- Judy discussed trying to get diversity among the diverse vendor pool. (e.g. FBE, MBE, SBE, etc.)
- Judy stated that we continue to identify existing vendors as being diverse but the total expenditures in prior reporting does not reflect them.
- The committee agreed to report new contractors prospectively as they are identified.

Meeting was adjourned by Chairman Hall at 12:45pm.

Meeting schedule for the remainder of 2017 and 2018:

September Board, 2017
February Board, 2018
May Board, 2018
October Board, 2018

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