

CUYAHOGA COUNTY BOARD OF HEALTH

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REQUEST FOR QUOTES FOR REMOVAL SERVICES FOR SOLID WASTE AND RECYCLABLE MATERIALS CUYAHOGA COUNTY BOARD OF HEALTH

BACKGROUND

The Cuyahoga County Board of Health (CCBH) is soliciting proposals to provide for the removal of solid waste and recyclable materials from their building located at 5550 Venture Drive, Parma, Ohio 44130. The Board seeks a qualified Contractor to provide these services with efficiency and reliability in order to ensure that the grounds are safely and effectively maintained. The specifications and a complete description of required services are included on the following pages.

DURATION OF SERVICES

The contract period for stated services will last three (3) years from the date of execution of the contract.

GENERAL REQUIREMENTS

1. The successful Contractor will show evidence of insurance coverage commonly known as or similar in kind to:
 - a. General Liability: \$1,000,000 per person, \$2,000,000 per accident
 - b. Property Damage Liability: \$50,000, per accident, \$100,000, per aggregate
 - c. Comprehensive Automobile Liability: \$250,000, per person, \$500,000, per accident
2. The successful Contractor will show evidence of proper worker's compensation coverage upon request of the Board.

SCOPE OF SERVICES

The successful Contractor shall provide, in a good workmanlike manner, the services called for and described herein, which shall consist of all supervision, equipment, labor, and all other items necessary to provide CCBH with complete refuse removal and ultimate disposal and to complete said work in accordance with the provision.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

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1. Waste removal: 2.0 cubic yard dumpster - pick-ups Three (3) times per week.
2. Recyclable Materials removal: 8.0 cubic yard comingled container – pick-ups One (1) time per week.
3. Materials to be recycled include: newsprint, magazines, aluminum cans, steel/tin cans, glass (clear, brown, green), plastic bottles, and cardboard.

NOTE: The Contractor shall be responsible for transporting the recyclable materials to a processing site and must have established buyers or markets for the recyclables. The Contractor shall be required to identify the buyers of the recyclables upon request by CCBH. Recyclable materials collected for the purpose of recycling may not be disposed of in any landfill.

The Contractor shall place one approved, covered waste container and one approved, covered recycling container in the designated areas. Should additional containers be required at a later date, they will be provided at a cost per container per month as bid.

4. The Contractor shall provide CCBH with quarterly reports within two weeks of the end of the reporting period. Reports shall include the cubic yards of materials collected for refuse and recyclables.
5. Invoice(s) shall be submitted monthly for services provided.

OTHER CONDITIONS

The Contractor shall be responsible for any damage to the building, garage, dumpster enclosure or other property caused by the contractor's employees while performing the work on the premises of CCBH.

The Contractor agrees to abide by the schedule as specified. In instances where this schedule cannot be met because of unusual circumstances, the Contractor will contact Rebecca Burke as soon as possible. However, this action will not relieve the Contractor of the responsibility to provide such services as are necessary to completely remove any and all accumulated trash and refuse caused by failure to maintain the schedule.

The Contractor is responsible for the care and maintenance of all containers under this contract. Any container that becomes unfit for refuse storage, or loses its protection against vermin, shall be replaced at no cost to CCBH.

Local laws and ordinances governing noise, nuisance or time of operation shall be observed at all times for the duration of the contract.

CCBH reserves the right to terminate its contract for any reason with 90-day written notification. CCBH reserves the right to terminate its contract immediately for just cause.

CCBH understands that the Contractor is subject to a rate adjustment over which the Contractor has no control such as disposal fees, new legislation, fuel costs, etc. Any

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increase in charges not specified in the contract will require the Contractor to provide documentation to support the increases in expenses.

It shall be the responsibility of the Contractor to pay all costs incurred from a cleanup associated with an environmental hazard created by way of release, spill, leak, or other means of contamination caused by accident or negligence.

The Contractor shall abide by all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the work to be performed for the duration of the Contract and they will be deemed to be included in the Contract as though written out in full in the Contract. Further, the Contractor, its officers, agents, employees, contractors, and subcontractors shall comply with all laws federal, state, and local. It is agreed and understood that, if CCBH calls the attention of the Contractor to any such violations on the part of the Contractor, its officers, agents, employees, contractors, or subcontractors, then the Contractor shall immediately desist from and correct such violation.

QUOTE INFORMATION

The following information should be included in your quote:

1. Cost for waste removal – Per month charge for pick-up of one (1) 2.0 cubic yard dumpster, three (3) times per week.
2. Cost for removal of recyclable materials – Per month charge for pick-up of one (1) 8.0 cubic yard comingled container, one (1) time per week.
3. Cost for additional, individual dumpster/container one (1) time pick up for waste and recyclables.
4. Days of the week for waste and recyclables pick up including approximate time of day.

SUBMISSION OF QUOTES

Quotes may be submitted via mail, email or delivered in-person. Quotes must be received by Monday, May 15, 2017 no later than 4:30 pm Eastern Standard Time. Please submit your quote and any accompanying materials to:

Rebecca Burke
Executive Assistant
Cuyahoga County Board of Health
5550 Venture Drive
Parma, OH 44130
(216) 201-2001 ext. 1101
bburke@ccbh.net

The successful Contractor shall be notified of award by May 19, 2017.