

**CUYAHOGA COUNTY BOARD OF HEALTH**

**AGENDA – May 24, 2017**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – April 26, 2017.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – N/A
10. Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION (2017-51) Accept additional funding in the 2016/2017 Cities Readiness Initiative (CRI) grant from July 1, 2016 through June 30, 2017. Increase the amount to be received from \$109,009.00 to \$134,153.00.
- B. RESOLUTION (2017-52) Renew the 2017/2018 ODH Breast and Cervical Cancer Project (BCCP) grant from June 30, 2017 through June 29, 2018. Amount to be received is not to exceed \$583,270.00.
- C. RESOLUTION (2017-53) Accept an amendment to the contract with the City of Cleveland Department of Public Health (CDPH) (Resolution 2016-107) under the 2016/2017 PHEP grant to increase the amount to be paid to CDPH from \$165,365.00 to \$206,809.00. Amount of in-kind match that CDPH is to provide is increased from \$12,733.00 to \$15,924.00.
- D. RESOLUTION (2017-54) Authorize the Health Commissioner to enter into a contract with the Ohio Environmental Protection Agency (OEPA) for a Mosquito Control Grant award to assist the CCBH mosquito control program and help mitigate the potential for an outbreak of mosquito borne virus from the date of execution through June 30, 2018. Amount to be received is not to exceed \$71,300.00.
- E. RESOLUTION (2017-55) Authorize the Health Commissioner to enter into a contract with the

Department of Administrative Services on the behalf of the Ohio Department of Youth Services to administer the 2017/2019 Personal Responsibility and Education Program (PREP) grant from August 1, 2017 through July 31, 2019. Amount to be received TBD.

- F. RESOLUTION (2017-56) Approval for Summer 2017 tuition for the following employees and amounts approved at the May 1, 2017 meeting of the Tuition Assistance Review Committee:

Monica Baker, Program Manager, Graduate Course	\$1,995.25
Wallace Chambers, Deputy Director, Ph.D.	\$ 177.00

- G. RESOLUTION (2017-57) Expressing the support of the Cuyahoga County Board of Health to the City of Euclid for demonstrating strong leadership on the passage of the Tobacco 21 city ordinance.

### **BOARD ORDERS, RULES, FEES OR REGULATIONS:**

#### **FIRST READING:**

- A. RESOLUTION (2017-58) First Reading to declare ARCO Recycling, Inc. property at 1705 Noble Road, East Cleveland, Ohio a public nuisance; to authorize the Health Commissioner to accept a grant from Ohio EPA to clean up the ARCO property; to authorize the Health Commissioner to seek competitive bids for the project and to contract with the successful bidder or bidders, and declaring an emergency (ref. enclosed).

#### **SECOND READING:**

None

#### **THIRD READING:**

None

11. RESOLUTION (2017-59) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

12. Health Commissioner's Report  
 (1) Greater University Circle Health Initiative Update  
 (2) Workforce Development Plan Update  
 (3) Communications Plan Update

13. Public and Staff Comments (three minute maximum).

14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the Bathing Beach grant in the amount of \$31,176.00. (ref. enclosed).
- B. Establish a budget for the 2017/2018 Breast and Cervical Cancer Project (BCCP) grant in the amount of \$583,270.00 (ref. enclosed).
- C. Establish a budget for the 2017/2018 Reproductive Health and Wellness (RHW) grant in the amount of \$90,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2016/2017 Cities Readiness Initiative (CRI) grant to increase the budget by \$25,144.00 (ref. enclosed).
- B. Budget revision in the 2016/2017 Newborn Home Visiting program to redistribute \$3,000.00 (ref. enclosed).
- C. Budget revision in the 2016/2017 Breast and Cervical Cancer Project (BCCP) grant to redistribute \$14,859.36 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

A. Samikia Burton, Human Resources Generalist, \$46,991.00 annually, effective June 12, 2017.

B. Desiree Hudson, Human Resources Generalist, \$46,991.00 annually, effective May 15, 2017.

Student Appointment(s):

A. Glen Wernke, \$11.00 per hour, effective May 29, 2017.

Step(s):

A. Jacqueline Lewis, PHN 2, from Step X \$51,675.00 annually to Step X \$52,201.50 annually, effective June 5, 2017.

Resignation(s):

A. Susan Collins, PHN 1, effective May 25, 2017.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Terry Allan to Ohio Public Health Combined conference May 16, 2017 – Columbus - registration fee \$140.00.
- b. Rebecca Burke and Najeebah Shine to Performance Management Systems for Public Health Agencies Workshop June 21-22, 2017 – Columbus.

Environmental Public Health

- a. Wallace Chambers to Professional Advisory Committee Meeting April 24, 2017- Kent.
- b. Robert Brand to Ohio Rapid Assessment Method for Wetlands May 17-18, 2017 – Groveport.
- c. Robert Brand to L2 Macroinvertebrate training May 31, 2017 – Lake Hope – registration fee \$50.00.
- d. Vince Caraffi and Allisyn Leppla to Ohio’s 2017 Opiate Conference June 12-13, 2017- Columbus – registration fee \$250.00 each.
- e. Paul DeSario to Workshop for Performance Management Systems for Public Health Agencies June 21-22, 2017 – Columbus.

Epidemiology, Surveillance and Informatics

- a. Becky Gray to 2017 Annual Cancer Health Disparities Seminar – May 23, 2017 – Columbus.
- b. Richard Stacklin to 2017 OSU Summer Program in Population Health – June 19-23, 2017 – Columbus – registration and course fees \$1,560.00 (OSU to pay \$700.00).
- c. Richard Stacklin to Ohio Equity Institute (OEI)/ CityMatCH Meeting – June 28-30, 2017 - Columbus.

Prevention and Wellness

- a. Roger Sikes to Ohio Public Health Combined conference May 15-16, 2017 – Columbus – registration fee \$195.00.
- b. Angela Newman to Culture of Health Leaders interview May 16-17, 2017 – Washington D.C. – time only.

- c. Alison Patrick to Ohio Department of Agriculture Specialty Crop Block grant review committee meeting May 18, 2017 – Reynoldsburg.
- d. Gayle Podoba to 2017 National Amish Health conference June 7-10, 2017 – Perrysville – registration fee \$360.00.
- e. Romona Brazile to Public Health Improvement training June 12-14, 2017 – Albuquerque, NM – registration fee \$150.00.
- f. Angela Newman to Ohio Collaborative to Prevent Infant Mortality meeting June 13, 2017 – Columbus.
- g. Romona Brazile to Performance Management Systems for Public Health Agencies Workshop June 21-22, 2017 – Columbus.
- h. Angela Newman to Ohio Institute for Equity conference June 28-30, 2017 – Columbus.
- i. Martha Halko to NACCHO Annual meeting July 12, 2017 – Pittsburgh – registration fee \$250.00.
- j. Michelle Benko and Nichelle Shaw to Racial Equity and Inclusion Groundwater training August 28, 2017 – Cleveland – registration fee \$75.00 each.
- k. Zachary Levar to United States Conference on Aids (USCA) September 6-10, 2017 – Washington, D.C. – registration fee \$300.00.
- l. Barbara Manley\* to Ohio Nurse Practice Act: Low Back Pain On-Line course – registration fee \$29.00.
- m. Breast and Cervical Cancer Project (BCCP) staff to various program meetings and screenings from June 30, 2017 through June 29, 2018 – Ashtabula, Carroll, Columbiana, Geauga, Harrison, Holmes, Jefferson, Lake, Lorain, Mahoning, Medina, Portage, Stark, Summit, Trumbull, Tuscarawas and Wayne counties.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. May 2, 2017 Meeting (ref. enclosed):

No Exchange of funds

CRC 2017-71: MOU - City of Cleveland Heights

CRC 2017-72: C.B. Mullins Construction Company, Inc. – contract period extension

CRC 2017-73: C.B. Mullins Construction Company, Inc. – contract period extension

CRC 2017-74: MOUs – ODH  
Cuyahoga County Board of Health Clinic  
Warrensville Heights Satellite Clinic

CRC 2017-75: Public Health Experience Agreements - Kent State University

Tabled Items

CRC 2016-41: Contract Authorization – Measurement Resources Company - \$19,937.52

Contract Authorizations

Lead Program

CRC 2017-76: MCM Home Services - \$12,500.00

CRC 2017-77: BDL General Contracting - \$18,600.00

CRC 2017-78: Paragon CMS - \$15,556.00

CRC 2017-79: BDL General Contracting - \$22,075.00

CRC 2017-80: Allenbey Construction Company, LLC - \$21,760.00

Contract Approvals

CRC 2017-81: Addendum - City of Shaker Heights – increase contract amount from \$11,855.00 to \$14,826.00

CRC 2017-82: Addendum - Family Planning Association of Northeast Ohio - change end of contract period from July 31, 2017 to April 30, 2017 and decrease amount from \$17,000.00 to \$9,180.00

2. May 16, 2017 Meeting (ref. enclosed):

No Exchange of funds

CRC 2017-83: MOUs

City of Lakewood  
City of Mayfield Heights  
City of Shaker Heights  
City of South Euclid  
Village of Oakwood

CRC 2017-84: MOU - Cuyahoga County

CRC 2017-85: Addendum - Kim Jovanov – change end date of contract period from May 31, 2017 to December 31, 2018

CRC 2017-86: Public Health Experience Agreement - Iowa College Acquisition, LLC dba Kaplan University

Contract Authorizations

CRC 2017-87: Republic Services - base rate of \$198.00 per month - three-year term

Lead Program

CRC 2017-88: BDL General Contracting - \$7,450.00

CRC 2017-89: Allenbey Construction Company, LLC - \$12,725.00

CRC 2017-90: American Builders & Applicators - \$10,525.00

Household Sewage Program

CRC 2017-91: Suburban Septic Service, Inc. - \$13,125.00

CRC 2017-92: Shiloh Tool, LLC - \$19,027.00

Contract Approvals

CRC 2017-93: Radio One - \$10,000.00

Revenue Generating Agreement Approvals

CRC 2017-94: City of South Euclid - \$1,000.00

Contract Rescissions

CRC 2017-11: Allenbey Construction Company, LLC

April 21, 2017 - June 20, 2017

\$20,660.00

Lead remediation at 1838 Farmington, East Cleveland, OH 44112

B. Other Contracts

None