

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Chris Ritter, Brenda Glass - Co-Chairs



Membership, Retention and Marketing (MRM)

Wednesday, March 8, 2017

2:30 pm to 3:30 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland, OH 44102

Start: 2:50 pm Pause: 3:25pm Resume: 4:20pm End: 5:45pm **Co-chair: Brenda Glass**

Moment of Silence

Welcome and Introductions

Approval of Agenda, March 8, 2017

Motion: Chris Ritter Seconded: Clinton Droster

VOTE: In Favor: All Oppose: 0 Abstain: 0, *Motion Passes*

Approval of the Minutes, February 8, 2017

Motion: Clinton Droster Seconded: Chris Ritter

VOTE: In Favor: All Oppose: 0 Abstain: 0, *Motion Passes*

Kimberlin made a statement, members who chose 2nd and 3rd committee's need to be conscious of their commitment to the other committees, as this affects the quorum. Brenda Glass and Chris Ritter will address this at Full PC.

New/Old Business

a. Agree on Interview Schedule for new PC applications

(Interview panel agreed to interview scheduled candidates following MRM meeting)

b. Review and Finalize Attendance Policy

Reviewed, what are "special" meetings. A request form needs to be completed for any HIV related meetings or conferences that are cause for missing Committee of Record, or PC meeting.

Sharron Harris distributed a draft of the form for committee consideration.

c. Conduct Bi-annual analysis of PC membership for Federal Reflectiveness Mandate

Tabled due to time limits.

d. Develop & Implement a comprehensive Planning Council Training Program

Training list from Robert Watkins & Melissa Rodrigo was projected and reviewed. The members agree that they cannot talk about agencies, (Recovery Resources). This will take place at the combined meeting. Details were added to and deleted from the original list. It was suggested that RAGG and the co-chairs need to create an agenda for approval. The request is too broad, removed provider names, which are inappropriate. Need clarification on what kind of Part B training is really needed. #2 should be done in the S&F committee, #4 is unclear, this is not important to present at this time. Going

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forward, the person presenting the trainings will be asked to present their ideas to MRM. Melissa Federman’s training list was reviewed.

The committee asked to have a training on Directives at the next week at PC**

e. Progress Report on PC Mentor Program

No discussion due to time limits

Next Steps - None

Announcements - None

Adjournment

Motion: Chris Ritter Seconded: Kimberlin Dennis

VOTE: Unanimous

MRM Committee
2:30 - 3:30pm
Quorum = 6 2017/18

	MRM Member	Committee Choice	Mar
1	Chris Ritter Co-chair	Primary	Y
2	Brenda Glass Co-chair	Primary	Y
3	Kimberlin Dennis	3rd	Y
4	Naimah O'Neal	2nd	N
5	Clinton Droster	3rd	Y
6	Max Rodas	2nd	Y
7	James Stevenson	2nd	N
8	Desi Johnson	2nd	N
9	Alan Taege	2nd	N
10	Tracy Johnson	2nd	N

Staff: Sharron Harris, Pam Ditlevson

Guest: None