**Infection and Prevention Control Plan**

**Facility Name:** Click here to enter text.

**Address:** Click here to enter text.

**Owner Name:** Click here to enter text. **Phone Number:** Click here to enter text. **Email**: Click here to enter text.

**A written infection and prevention control plan must include but is not limited to the following items:**

1. **Decontaminating and disinfecting environmental surfaces:**

Describe the procedures for the decontamination and disinfection of environmental surfaces, including work stations and procedure areas and all non-disposable equipment that does not get sterilized. Identify items that are to be disinfected and the disinfectants that are to be used.

**Procedures:**

Click here to enter text.

**Items to be disinfected:**

Click here to enter text.

**Disinfectant/active ingredient:**

Click here to enter text.

1. **Decontaminating, packaging, sterilizing, and storing reusable equipment and instruments:**

Describe the procedures used for the decontamination, sterilization, packaging, and storage of reusable equipment and instruments. Indicate if the body art facility uses pre-sterilized, single-use

/disposable instruments or if instruments are sterilized using an approved steam sterilizer. Describe in detail the steps of the sterilization process for non-disposable instruments and include the procedures for the monitoring functions of the sterilizer and record keeping details. An approved sterilizer must be designed to sterilize hollow instruments and is equipped with a drying cycle.

  **Sterilization procedures**:

 Click here to enter text.

 **Equipment to be sterilized:**

 Click here to enter text.

 **Sterilizer make and model number:**

 Click here to enter text.

 **Sterilizer monitoring procedures:**

 Click here to enter text.

 **Record keeping details:**

 Click here to enter text.

1. **Protecting clean instruments and sterile instruments from contamination during storage:**

 Describe the procedures for protecting clean instruments and sterile instruments from

 contamination during storage. Describe the storage location and equipment used for the storage of

 clean and sterilized equipment. Explain how all equipment is stored to protect from contamination

 (i.e. exposure to dust and moisture) and to ensure that sterilization expiration dates are not

 exceeded.

  **Procedures:**

Click here to enter text.

 **Storage location, equipment used, and protection from contamination, and duration:**

Click here to enter text.

**4) Procedures for ensuring that standard precautions and aseptic techniques are utilized during all**

 **body art procedures:**

 Describe in detail a complete body art procedure. If tattooing and piercing are preformed describe

both procedures separately. Ensure that the description includes all steps in a procedure from beginning to end, and that it explains all equipment used, steps for hand washing and glove use, work station set-up, preparation of client’s skin, in-procedure skin care, work station break-down, and client post-procedure skin care.

**Work station step up procedures:**

Click here to enter text.

**Complete Body art procedures (beginning till end):**

Click here to enter text.

**Work station breakdown procedures:**

Click here to enter text.

**5) Procedures for the safe handling and disposal of needles:**

 Describe the procedure used for the safe handling of sharps. Indicate the location of the in-use

 sharps containers and the method and frequency of disposal for sharps waste.

 **Procedures:**

Click here to enter text.

**6) Aftercare guidelines:**

 Describe aftercare procedures and ensure the following information is included:

1)physical restrictions,

2)wound care (if applicable provide types of bandages or wrapping used after procedure),

3)signs and symptoms of infection, and

4)when to seek medical care.

 **Procedures:**

Click here to enter text.