

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – April 26, 2017

Meeting called to order by Debbie L. Moss, President of the Board at 9:25 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 26, 2017.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 9:26 a.m.

Executive Session ended at 10:10 a.m.

The reading of the minutes of the March 22, 2017, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates - N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-38) be adopted:

BE IT RESOLVED to grant a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 28540 Harvard Road in Orange

Village, Ohio (PPN: 901-18-004) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-39) be adopted:

BE IT RESOLVED to accept additional funding in the 2016/2017 Public Health Emergency Preparedness (PHEP) and Regional Public Health Coordinator (RPHC) grant from July 1, 2016 through June 30, 2017. Increase the amount to be received from \$658,108.00 to \$798,194.00. CCBH to provide \$7,366.00 additional in-kind match.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2017-40) be adopted:

BE IT RESOLVED to renew the Ohio Department of Health (ODH) 2017/2018 Public Health Emergency Preparedness (PHEP) grant from July 1, 2017 through June 30, 2018. The amount to be received is not to exceed \$946,385.00. CCBH to provide \$57,165.00 in-kind match.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2017-41) be adopted:

BE IT RESOLVED to accept the 2017 Saint Luke's Foundation Ohio Healthy Program grant from May 1, 2017 through October 31, 2017. Amount to be received is not to exceed \$5,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams; Dr. Hall abstained due to affiliations with CMSD.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-42) be adopted:

BE IT RESOLVED to accept sponsorship funds and incentive items in support of the 2017 Cleveland Cuyahoga Partnership to Improve Birth Outcomes Community Event.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to affiliations with MetroHealth.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2017-43) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2017 through February 28, 2018 (ref. enclosed).

	Amount to be paid <u>not to exceed:</u>
AIDS Healthcare Foundation	\$ 23,811.27
AIDS Taskforce of Greater Cleveland	\$ 95,961.05
Circle Health	\$ 73,754.57
Cleveland Clinic Foundation	\$ 87,319.04
Department of Senior and Adult Services	\$ 24,085.88
Family Planning Services of Lorain County	\$ 11,346.24
Far West Center	\$ 11,715.20
Mercy Regional Medical Center	\$ 80,812.95
MetroHealth Medical Center	\$ 643,212.07
Near West Side Multi Service	\$ 6,964.08
Nueva Luz Urban Resource Center	\$ 249,485.59
ORCA House, Inc.	\$ 13,292.31
Signature Health, Inc.	\$ 63,899.29
University Hospitals of Cleveland	\$ 452,880.79

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to affiliations with MetroHealth.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-44) be adopted:

BE IT RESOLVED to contract with Magellan Healthcare, Inc. for employee assistance program (EAP) services from May 1, 2017 through April 30, 2020 for \$1.46 per employee/month.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-45) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring Project from the date of execution through September 30, 2017. Amount to be received is not to exceed \$31,176.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2017-46) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Cleveland Department of Public Health (CDPH) to administer the Ohio Department of Health (ODH) 2017/2018 Reproductive Health & Wellness grant from April 1, 2017 through June 30, 2018. Amount to be received is not to exceed \$90,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Williams, that the following RESOLUTION (2017-47) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with CB Mullins Construction under the HUD Lead Hazard Control grant for lead remediation at 14608-14610 Ardenall (3 suites), East Cleveland, Ohio 44112 (CRC 2017-59). Amount to be paid to CB Mullins Construction is not to exceed \$33,350.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-48) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with MCM Home Services under the HUD Lead Hazard Control grant for lead remediation at 1563-1565 Eddington (3 suites), East Cleveland, Ohio 44118 (CRC 2017-60). Amount to be paid to MCM Home Services is not to exceed \$32,225.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

None

THIRD READING:

RESOLUTION (2016-132) Third Reading to enact the Construction and Demolition Debris Processing Facility Regulations effective May 8, 2017 (ref. enclosed) (First Reading-September 28, 2016, Second Reading-October 26, 2016, November 23, 2016 - Tabled).

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2016-132) be adopted:

BE IT RESOLVED to enact the Construction and Demolition Debris Processing Facility Regulations effective May 8, 2017 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2017-49) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 11:17 a.m. – 11:29 a.m.

Health Commissioner's Report – (11:29 a.m. – 12:02 p.m.)
(1) Accreditation Update (11:29 a.m. – 12:02 p.m.)

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2017-50) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a service order under the master agreement (Resolution 2016-121) with Van Auken Akins Architects, LLC (VAA) for Phase

Two of the space planning project. Amount to be paid to VAA is not to exceed \$265,453.00 (9% of the total project budget plus the fee for As-Built drawings).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:03 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2017/2018 Public Health Emergency Preparedness (PHEP) grant in the amount of \$1,003,550.00 (ref enclosed).
- B. Establish a budget for the 2017 Ohio Healthy Program grant in the amount of \$5,000.00 (ref enclosed).
- C. Establish a budget for the Cuyahoga County 2017 Child Fatality Review (CFR) grant in the amount of \$122,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2016/2017 Public Health Emergency Preparedness (PHEP) grant to increase the budget by \$147,452.00 (ref. enclosed).
- B. Budget revision in the 2016/2017 Teen Wellness Initiative (TWI) grant to redistribute \$8,256.63 (ref. enclosed).
- C. Budget revision in the 2016/2017 Immunization Action Plan (IAP) to decrease the budget by \$97,285.80 (ref. enclosed).
- D. Budget revision in the 2016/2017 Personal Responsibility Education Program (PREP) grant to redistribute \$7,971.06 (ref. enclosed).
- E. Budget revision in the 2017 Dental Sealant grant to increase the budget by \$11,582.20 (ref enclosed).
- F. Budget revision in the 2016/2017 Reproductive Health and Wellness (RHW) grant to increase the budget by \$1,586.78 (ref. enclosed).
- G. General Revenue Fund revision of the 2017 Estimated Revenue to increase Revenue by \$85,000.00 and redistribute Appropriations (Expenditures) by \$77,400.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Samikia Burton, Human Resources Generalist, \$46,991.00 annually.
- B. Desiree Hudson, Human Resources Generalist, \$46,991.00 annually.

Student Appointment(s):

Najeebah Shine, Director of Organizational Development, asking permission from the Board to use the end date of October 31, 2017 for all student appointments.

- A. Christopher Abraham, \$11.00 per hour, effective May 29, 2017.
- B. Azeez Bankole, \$11.00 per hour, effective May 15, 2017.
- C. Danielle Barsa, \$11.00 per hour, effective June 12, 2017.
- D. Donovan Dalessandro, \$11.00 per hour, effective May 15, 2017.
- E. Brittanie Evans, \$11.00 per hour, effective May 29, 2017.
- F. Bryan Lynch, \$11.00 per hour, effective May 15, 2017.
- G. Molly Marino, \$11.00 per hour, effective May 15, 2017.
- H. Haley Mikula, \$11.00 per hour, effective May 15, 2017.
- I. Julie Novario, \$11.00 per hour, effective May 15, 2017.
- J. Dylan Page, \$11.00 per hour, effective June 12, 2017.
- K. Alka Pandit, \$11.00 per hour, effective May 15, 2017.
- L. Anne Roberto, \$11.00 per hour, effective June 12, 2017.
- M. Sanima Silga, \$11.00 per hour, effective May 15, 2017.
- N. Melissa Soltisz, \$11.00 per hour, effective May 15, 2017.
- O. Taylor Kula, \$11.00 per hour, effective May 15, 2017.

P. Taylor Sasak, \$11.50 per hour, effective May 29, 2017.

Q. Josh Vuletich, \$11.50 per hour, effective May 15, 2017

R. Glen Wernke, \$11.00 per hour.

Step(s):

A. Bonnie Ziganti, PHN 2, from Step 3 \$48,750.00 annually to Step 4 \$49,237.50 annually, effective May 1, 2017.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to CDC State, Territorial, Local and Tribal (STLT) Subcommittee meeting August 9-11, 2017 – Atlanta, GA (CDC to pay all expenses).

Environmental Public Health

- a. Correction to travel from March agenda item c - Robert Brand to Great Lakes Areas of Concern conference March 29-30, 2017 – Grand Rapids, MI – registration \$80.00. Should have read March 28-30, 2017 and registration fee \$100.00.
- b. Correction to travel from March agenda item d - 11 EPH staff to Ohio Environmental Health Associations April 6 - 7, 2017 – Worthington – registration fee \$150.00 each. Should have read April 5-7, 2017.
- c. Kathy Schoch and Mary Schueneman to the mandatory ODH Medicaid billing training April 7, 2017- Westerville
- d. Kathy Schoch, Stephanie McConoughey, and John Sobolewski to ODH Public Health Lead Investigator manual review session April 19, 2017- Columbus.
- e. Robert Brand, Domenica McClintock, Megan Symanski, and Laura Travers to Ohio Stormwater Conference May 10 -12, 2017 – Sandusky – registration fee \$245.00 each.
- f. Jenni Friedoff, Heather Grisez, Michelle Healey, Sarah Kevany, Rebecca Sara, and Mike Sekerak to Drip Dispersal Seminar and Field Workshop May 18, 2017 – Sunbury.

Epidemiology, Surveillance and Informatics

- a. Carl Preusser to Cybersecurity Training – May 10, 2017 – Delaware.
- b. Becky Gray and Samantha Smith to 2017 Northeast Ohio GIS Symposium – August 31, 2017 – Cleveland – registration fee \$75.00 each.

Prevention and Wellness

- a. Susan Collins* to 2017 On-Line Lactation Consultant Training Program – registration fee \$975.00 (CCBH to reimburse \$750.00 per ONA professional development allowance).
- b. Maurice Cole and April Vince to Trauma-Informed Care Training March 28, 2017 – Akron.
- c. Lorrie Considine to SIDS Risk Reduction and Infant Sleep Educational workshop April 6, 2017 – Columbus.

- d. Alison Patrick to Farm to School site visit April 13, 2017 – Canfield.
- e. Claire Boettler to Ohio Public Health Combined conference May 15-17, 2017 – Columbus - registration fee \$195.00.
- f. Maurice Cole and April Vince to PREP Spring Update and Strategic Planning meeting May 17-19, 2017 – Pickerington.
- g. Alison Patrick to Ohio Early Childhood Network (OECHN) meeting May 23, 2017 – Columbus.
- h. Lorrie Considine and Erin Dodds to Fetal Infant Mortality Review (FIMR) orientation and training June 5-6, 2017 – Pickerington.
- i. Lorrie Considine to Ohio Collaborative to Prevent Infant Mortality meeting June 13, 2017 – Columbus.
- j. Erin Lark to Building a Bridge to the Future: Sustainability in Action June 13-16, 2017 – Amherst, MA.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. March 21, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-38: MOUs –
Village of Glenwillow
City of Garfield Heights
Village of Newburgh Heights

CRC 2017-39: BDL General Contracting – contract period extension

CRC 2019-40: Case Western Reserve University

Tabled Items

CRC 2016-41 HIP-Cuyahoga – Evaluation Services
RFQ# 12/16/2016

RFQ to be re-issued.

Contract Authorizations

Lead Program

CRC 2017-42: Allenbey Construction Company, LLC - \$13,040.00

CRC 2017-43: BDL General Contracting - \$7,775.00

CRC 2017-44: BDL General Contracting - \$14,965.00

CRC 2017-45: Green Home Solutions - \$12,660.00

2. April 4, 2017 Meeting (ref. enclosed):

Tabled Items

CRC 2016-41 HIP-Cuyahoga – Evaluation Services
RFQ# 12/16/2016

No action at this time.

Contract Authorizations

Lead Program

CRC 2017-46: C.B. Mullins Construction Company, Inc. - \$16,110.00

CRC 2017-47: American Builders & Applicators - \$7,325.00

CRC 2017-48: American Builders & Applicators - \$7,150.00

CRC 2017-49: American Builders & Applicators - \$15,670.00

CRC 2017-50: C.B. Mullins Construction Company, Inc. - \$10,825.00

Contract Approvals

CRC 2017-51: Contract – East Cleveland Farmers Market Preservation Society – \$15,000.00

CRC 2017-52: Contract – Diversity Center of Northeast Ohio - \$2,900.00

CRC 2017-53: Contract – Heidi Gullet, M.D. - \$1,200.00

CRC 2017-54: Amendment – Green Home Solutions – increase amount paid from \$22,900.00 to \$23,400.00

CRC 2017-55: Contract – Lorain County General Health District - \$15,000.00

CRC 2017-56: Contract – Johnson Controls - \$6,051.25

3. April 18, 2017 Meeting (ref. enclosed):

No Exchange of funds

CRC 2017-57: MOU - City of Cleveland

CRC 2017-58: Public Health Experience Agreements -
Case Western Reserve University Dept. of Nutrition
Case Western Reserve University Dept. of Engineering
University of New England

Tabled Items

CRC 2016-41: HIP-Cuyahoga – Evaluation Services
RFQ# 12/16/2016

No action at this time.

Bid/Quote Openings ≥ \$25, 000.00

CRC 2017-59: Lead Removal Abatement Project
14608-14610 Ardenall
East Cleveland, Ohio 44112 (3 suite)
RFP# 2017-01

CRC 2017-60: Lead Removal Abatement Project
1563-1565 Eddington
East Cleveland, Ohio 44118 (3 suite)
RFP# 2017-02

Contract Authorizations

CRC 2017-61: K. Seidman Consulting, LLC - \$10,000.00

Lead Program

CRC 2017-62: American Builders & Applicators - \$10,650.00

CRC 2017-63: Allenbey Construction Company, LLC - \$22,725.00

CRC 2017-64: BDL General Contracting - \$6,725.00

Contract Approvals

CRC 2017-65: Kent State University - \$5,000.00

CRC 2017-66: Radio One - \$20,000.00

CRC 2016-67: Alyssa Wagner, RN, MSN, CNP, DNP - \$6,500.00

CRC 2017-68: Creative Works, Inc. - \$3,200.00

Revenue Generating Agreement Approvals

CRC 2017-69: Parma Heights Christian Academy - \$2,688.00

Contract Rescissions

CRC 2016-91: Trademark Industries, LLC - \$5,600.00

Other Business

CRC 2017-70: Contract Authorization - Green Home Solutions - \$6,475.00

CRC 2017-59: Contract Recommendation - C.B. Mullins Construction Company, Inc. - \$33,350.00

CRC 2017-60: Contract Recommendation - MCM Home Services - \$32,225.00

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President