

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn – Co Chair



Quality Improvement Committee Minutes

Wednesday, February 15, 2017

3:00 pm to 4:00 pm

St. Augustine Health/Ursuline Piazza
Campus 7801 Detroit Avenue, Cleveland,
OH 44102

Start: 3:06 End: 4:04 Co-chair: Jason McMinn

Moment of Silence

Welcome and Introductions

Approval of Agenda, February 15, 2017

Motion: Susan DiCocco Seconded: Robert Watkins Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, January 18, 2017

Motion: Robert Watkins Seconded: Susan DiCocco Favor: 3 Oppose: 0 Abstain: 1

New Business

- a. Needs Assessment update – Center for Community Solutions
Emily Campbell gave the report. The focus Needs Assessment for housing report is due February 28th. They have entered 51 surveys, a minimum of 100 was needed, and more are in hand. There were 13 completed online. The initial result findings, 12 indicated they had a homeless situation, 91% say housing is important to stay in care. It has mirrored the discussion that has taken place in the meetings. They have completed interviews with 8 organizations, 4 are scheduled and 4 need to be scheduled. They estimate that all counties will be covered. There is concern for the public housing waiting list which is extensive (Section 8), some lists are closed. Agencies that have been contacted for interviews are: Geauga Metro Housing Authority, Lake County Housing Task force, United Way, Community Action in Ashtabula, and Legal Aid Society covers several counties; Enterprise Community partners – permanent supportive housing. Also, they are working on Medina Metropolitan Housing.
- b. Finalize Scope of Work (SOW) for FY 2017/18
Projected and reviewed by Kate Burnett-Bruckman. Approval is needed from the members. Motion to accept the committee's 2017/1018 Work plan was moved by Robert Watkins, Seconded by Maurice Smith
VOTE: In Favor: Unanimous Oppose: 0 Abstain: 0
The QI committee will take the lead on behalf of the Planning Council to support the 8 Goals as outlined in the HIV Integrated Plan . All members are encouraged to be a part of this. Members representing other subcommittees assigned to work with QI include: Naimah O'Neal - CLC , Brenda Glass – MRM, and Robert Watkins for S&F. Jason will speak with them.
- c. Grantee review of local Continuum of Care
Kate Burnett-Bruckman reviewed the local Continuum of Care. She reviewed the handout, HIV diagnosis for TGA = 5,086, Part A clients = 2,842. Kate reviewed the cascade and what it means. The cascade shows the target population again as Black non-hispanic, and youth 13-24 and 25-44. Members should review this every quarter. Kate suggests that this would be a good data request. Jason will complete a data request for the grantee. Melissa Rodrigo states that anything unusual should drive a directive.

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Tabled - d. Present HRSA: HIV/AIDS Bureau Core Performance Measures to the Committee – Pneumocystis jiroveci Pneumonia (PCP) Prophylaxis

Standing Business

- e. Determine CAREWare data the committee would like to see on a regular basis-make a formal written data request – See C above.
- f. Assign “buddy” and provide QI committee specific orientation

Parking Lot Items

- a. Housing update – Tammie Jones

Next Steps – nothing reported

Announcements

Melissa Rodrigo announced a change in contracting support, Sharron Harris, of Promesa Consulting Group will be the contractor for all committees.

Adjournment

Motion: Robert Watkins Seconded: Marlene Robinson-Statler

2016 / 17 P... Committee of Record , Attendance and Quorum		Members Please Initial											
Quality Improvement 3:00 - 4:00pm Quorum = 4 2016/17		Thank you											
QI Members	Term	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1 Jason McMinn Co-chair	7/15 - 7/18	Y	Y	Y	Y	P	N	Y	Y	Y		JM	JM
2 Barbara Gripshover, MD	3/14 - 3/17	N	Y	Y	Y	S	Y	Y	Y	Y			
3 Leshia Yarbrough-Franklin	8/13 - 8/16	Y	Y	Y	Y	R	Y	Y	Y	Y			
4 Marlene Robinson-Statler	3/14 - 3/17	N	N	N	N	A	Y	Y	Y	Y			
5 Susan DiCocco	8/13 - 8/16	Y	Y	Y	N		N	Y	Y	N			
6 Robert Watkins	9/16 - 9/19							Y	N	Y		RW	RW
7 Maurice Smith	9/16 - 9/19							Y	Y	Y			
as of 1/9/17		3	4	4	3		3	5	6	6		5	5

Staff: Sharron Harris, Pam Ditlevson, Melissa Rodrigo, Kate Burnett-Bruckman
 Guest: Jeffrey S. Mazo, Kim Rodas, Emily Campbell