

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, February 15, 2017

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza
Campus 7801 Detroit Avenue, Cleveland,
OH 44102

Start: 5:45 End: 7:15 Co-chair: Terry Allan

Moment of Silence

Welcome and

Introductions Public

Comment Opportunity

None

Approval of Agenda, February 15, 2017

Motion: Melissa Federman Seconded: James Stevenson

VOTE: In Favor: 18 Oppose: 0 Abstain: 0

Approval of the Minutes, January 18, 2017

Motion: Chris Ritter Seconded: Max Rodas

VOTE: In Favor: 16 Oppose: 0 Abstain: 2

Ryan White Part B Update – Susan DiCocco

3 updates

1. March 8, 2017 in Columbus, is the next combined meeting of the HIV Community Prevention and Planning Group and Part B Advisory Group meeting. If interested contact Susan for more info.
2. Subcommittees are being formed for each of the Integrated Plan goals. The goals are: Data to Care HIV Care Continuum; Increase targeted testing; PrEP; Housing; Linkage to Care; Statewide Quality Improvement-focused on Viral suppression; Decrease new infections among youth and aging. This was discussed in great length in the Executive meeting.
3. They are in the process of updating our Part B & OHDAP Ryan White Application database (RWAD), online, new features. If there are any recommendation let Susan know.

Grantee Report – Melissa Rodrigo

- a. Administrative Update
 - a. State Integrated Plan Committee continuing to in 2017. I have requested PC identify a committee to address ongoing local actions/progress of the plan. Recommendation of the grantee for PC and local Prevention to have 2 joint meetings a year.
 - b. Clinical Quality Management committee conducted a meeting on February 13th to review local data and the disparities tool.
 - c. RFP review took place January 27th for the FY17 grant year with an option to extend (2) additional years.
 - d. Housing Focused Needs Assessment work is ongoing working with the PC Quality committee.
 - e. ODH proceeding with a needs assessment for next year. Local involvement will be with the PC QI committee draft documents were provided to the co-chair and facilitator.
 - f. The Estimated Unobligated Carryover was submitted and approved by HRSA.



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- c. *Membership, Retention & Marketing* – Chris Ritter
 Finalized the attendance plan, will present in March. Reviewed last year’s attendance, new policy will start March 1, 2017. Open nominations are still in progress, 4 applicants will be scheduled for interviews. Training: “How to chair” and “Robert’s rules”, are set for the March meeting. Work group to develop leave of absence – see Naimah and Brenda.
- d. *Quality* – Jason McMinn
 Met today
 Emily Campbell reviewed the focused housing needs assessment. The final report is due February 28th and will report findings in March. The committee finalized the SOW for 2017/18. Kate Burnett-Bruckman presented the cascade. Robert Watkins was asked to explain his housing initiative.

Other Business – May is a joint integrated Prevention & Care discussion guests are invited to speak.
Public Comments - Tracy Johnson, Safe on Scene gives a “thanks” for the turnout.
 Safe on Scene will close at 5:00 pm this week, no meeting Saturday. **Announcements** - Kimberlin reminded members to complete and turn in their feedback forms.

Adjournment

Motion: James Stevenson Seconded: Marlene Robinson-Statler

2016 / 17 PC Committee of Record , Attendance and Quorum														Members Please Initia	
Planning Council Committee														Thank you	
5:30 - 7:00pm															
Quorum = 14														2016/17	
PC Council Member	Term	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb		
1 Kimberlin Dennis	8/13 - 8/16	Y	Y	Y	Y		Y	Y	Y	Y					
2 Terry Allan	7/15 - 7/18	N/A	N/A	N/A	N/A		Y	N	N	Y					
3 Merle Gordon	9/16 - 9/19	N/A	N/A	N/A	N/A		N	N	N	N					
4 Susan Dicocco	8/13 - 8/16	Y	Y	Y	N		N	Y	Y	N					
5 Clinton Droster	7/15 - 7/18	N	N	Y	N		N	N	N	N					
6 Melissa Federman	8/13 - 8/16	Y	Y	N	N	P	Y	N	Y	N					
7 Darryl Fore	7/15 - 7/18	N	Y	N	Y	S	Y	Y	N	Y					
8 Brenda Glass	7/15 - 7/18	N	Y	Y	Y	R	Y	Y	Y	Y					
9 Barbara Gripshover, MD	3/14 - 3/17	N	Y	Y	Y	A	Y	Y	Y	Y					
10 Desi Johnson	7/15 - 7/18	N	Y	Y	N		Y	Y	N	N					
11 Tracy Johnson	9/16 - 9/19							N	N	N					
12 Bryan Jones	8/13 - 8/16	N	Y	N	N		N	Y	N	Y					
13 Tammie Jones	7/15 - 7/18	Y	Y	Y	Y		Y	N	Y	Y					
14 Chris Krueger	9/16 - 9/19							Y	N	N					
15 LeAnder Lovett	9/16 - 9/19							N	N	N					
16 Tina Marbury	7/15 - 7/18	Y	Y	Y	N		Y	Y	N	Y					
17 Jason McMinn	7/15 - 7/18	Y	Y	Y	Y		N	Y	Y	Y					
18 Naimah O'Neal	3/14 - 3/17	N	N	N	Y		Y	Y	N	Y					
19 Chris Ritter	7/15 - 7/18	N	Y	N	Y		Y	N	N	Y					
20 Marlene Robinson-Statler	3/14 - 3/17	N	N	N	N		Y	Y	N	Y					
21 Max Rodas	3/14 - 3/17	Y	Y	Y	Y		Y	Y	Y	Y					
22 Maurice Smith	9/16 - 9/19							Y	Y	Y					
23 James Stevenson	8/13 - 8/16	N	Y	Y	Y		Y	Y	Y	N					
24 Alan Taeye, MD	9/16 - 9/19							N	N	N					
25 Robert Watkins	9/16 - 9/19							Y	N	Y					
26 Leshia Yarbrough- Franklin	8/13 - 8/16	N	Y	Y	Y		Y	Y	Y	Y					
as of 1/9/17		7	16	13	12		15	17	11	16					

Staff: Sharron Harris, Pam Ditlevson, Melissa Rodrigo
Guest: Jeffrey S Mazo, Kim Rodas, Emily Campbell, Robert Toth, Thomas O’Donnell, Doug Vest. Christy Nicholls, Anthony J. Forbes, Vino Sundaram