

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, James Stevenson – Co Chairs



Community Liaison Committee (CLC)
Minutes Wednesday, January 11, 2017
12:00 pm to 1:00 pm
St. Augustine Health/Ursuline Piazza
Campus 7801 Detroit Avenue, Cleveland,
OH 44102

Start: 12:05 End: 1:05 Co-chair: Naimah O'Neal

Moment of Silence

Welcome and Introductions

Approval of Agenda, January 11, 2017

Motion: James Stevenson Seconded: Tracy Johnson

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, November 9, 2016

Motion: Clinton Droster Seconded: James Stevenson

VOTE: In Favor: 5 Oppose: 1 Abstain: 0

New/Old Business

a. Review the results of the Nov. 10th Consumer Forum - this item was tabled due to time limits.

b. Identify 2017-2018 Committee Work Plan/Committee PCAT Activities

Members were asked in November to bring suggestions for the 2017 work plan. No one, except Naimah brought ideas. Her recommendation were:

1. **Create a Program** - workshop, 2-3, to talk about Ryan White and explain services. Sharron Harris reviewed the current work plan and what should be considered for the upcoming year. Members were encouraged to identify work plan activity; determine the start and end dates and identify a committee member to lead each activity. Work plan recommendations included:
 - Creating education sessions (5) to inform about RW;
 - Holding 2 Community Forums;
 - Keep #3 as is from the 2016 Work plan; and
 - Conduct ongoing review of the work plan for compliance

Work Plan proposed for 2017/18:

Activity	Start date	End date	Lead
3. Create 5 Education Sessions to provide information about RW services a. Support Groups b. Other Type Events, TBD	February 2017	October 2017	Naimah O'Neal
2. Plan 2 Community Input Session (input for PSRA) a. Event #1 – location TBD b. Event #2 – location TBD	March 2017	September 2017	James Stevenson
3. Identify & Plan a list of Capacity Building Training for CLC Members	February 2017	November 2017	Bryan Jones
4. Create a Planning Council Consumer Outreach Presentation	February 2017	October 2017	Naimah O'Neal, Lead Sharron Harris, Support
5. Review Work Plan for Compliance	March 2017	February 2018	Naimah O'Neal

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c. Assign Committee Leaders to each task – committee volunteered or were assigned to lead a work plan activity.

d. Vote on Approval of Committee PCAT – the Motion to approve the PCAT was deferred to the February 8, 2017 meeting:

Parking Lot

Items

None

Next Steps

a. Plan February 2017 Agenda – due to time limits, the committee was unable to address this item.

Announcements

None

Adjournment

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Motion: James Stevenson Seconded: Bryan Jones

Attendance Record:

2016 / 17 PC : Committee of Record , Attendance and Quorum														
CLC Committee 12:00 - 1:00pm Quorum = 4 2016/17		Members Please Initial												
		Thank you												
CLC Committee Members	Term	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	#
1 Naimah O’Neal Co-chair	3/14 - 3/17	Y	N	Y	Y	P	Y	Y		Y				
2 James Stevenson Co-chair	8/13 - 8/16	N	N	N	Y	S	Y	Y		Y				
3 Bryan Jones	8/13 - 8/16	Y	Y	Y	Y	R	Y	Y		Y				
4 Clinton Droster	7/15 - 7/18	Y	Y	Y	Y	A	Y	Y		Y				
5 Kimberlin Dennis	8/13 - 8/16	Y	Y	Y	Y		Y	N		N				
6 Tina Marbury	7/15 - 7/18	N	N	Y	Y		Y	Y		Y				
7 Tracy Johnson	9/16 - 9-19									N				
as of 1/9/17		4	3	5	6		6	5		5			7	