

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – January 25, 2017

Meeting called to order by Debbie L. Moss, President of the Board at 9:05 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 25, 2017.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang.

The reading of the minutes of the December 21, 2016, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Dr. Hall, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – Diversity Committee deferred to the February meeting.

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-1) be adopted:

BE IT RESOLVED to approve a variance from Section 3701-29-06(G)(3)(b) of the Ohio Administrative Code (Ohio Department of Health Sewage Treatment System Rules) for the minimum isolation distance for the soil absorption components of a Sewage Treatment System from a road cut bank for a new residence at 4800 Chagrin River Road in Moreland Hills, Ohio (PPN#913-12-002) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-2) be adopted:

BE IT RESOLVED that the Board of Health be in compliance with Title II of the Americans with Disabilities Act of 1990 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-3) be adopted:

BE IT RESOLVED that the Board of Health be in compliance with Title VI and VII of the Civil Rights Act of 1964 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-4) be adopted:

BE IT RESOLVED to renew the 2017 Ohio Department of Health (ODH) Injury Prevention grant from January 1, 2017 through December 31, 2017. Amount to be received not to exceed \$195,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2017-5) be adopted:

BE IT RESOLVED to accept additional funding in the 2016/2017 Teen Wellness Initiative (TWI) grant (Resolution 2016-100) from July 1, 2016 through June 30, 2017. Increase the amount to be received from \$960,964.00 to \$1,018,043.66.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-6) be adopted:

BE IT RESOLVED to accept an addendum to the contract with The Fairmount Group (Resolution 2016-113) under the 2016/2017 Teen Wellness Initiative (TWI) grant to increase the amount to be paid to The Fairmount Group from \$125,000.00 to \$150,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Hall abstained due to being temporarily absent from the meeting for a business call.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-7) be adopted:

BE IT RESOLVED to accept an addendum to the Ohio Department of Health (ODH) 2016 Immunization Action Plan (IAP) grant (Resolution 2015-209) to extend the grant period from December 31, 2016 to March 31, 2017 and increase the amount to be received from \$361,775.00 to \$455,837.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-8) be adopted:

BE IT RESOLVED to accept an addendum to the City of Cleveland Department of Public Health (CDPH) (Resolution 2016-37) under the 2016 Immunization Action Plan (IAP) to extend the grant period from December 31, 2016 to March 31, 2017 and increase the amount to be paid to CDPH from \$119,030.40 to \$160,070.86.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-9) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to renew, enter and execute an agreement with Cuyahoga County Office of Early Childhood by and through its Department of Health and Human Services to administer the Cuyahoga County Child Fatality Review (CFR) program from January 1, 2017 through December 31, 2017. Amount to be received is not to exceed \$122,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2017-10) be adopted:

BE IT RESOLVED to renew contract with Case Western Reserve University (CWRU) for the services of Charles King, M.D. to serve as Medical Director from January 1, 2017 through December 31, 2017. Amount to be paid to CWRU is not to exceed \$44,280.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Hall abstained due to affiliations with CWRU.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-11) be adopted:

BE IT RESOLVED to approve the CCBH Position Complement effective February 1, 2017.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2017-12) be adopted:

BE IT RESOLVED to approve the following job descriptions effective January 25, 2017 (ref enclosed):

Environmental Public Health Student Worker - Vector Control
Environmental Public Health Student Worker - Water Quality

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

RESOLUTION (2016-175) Second Reading to amend the Cuyahoga County Board of Health's Temporary Park Camp License fee from \$75.00 to \$130.00 (First Reading-December 21, 2016).

THIRD READING:

RESOLUTION (2016-132) Third Reading to enact the Construction and Demolition Debris Processing Facility Regulations (First Reading-September 28, 2016, Second Reading-October 26, 2016, Third Reading November 23, 2016 - Tabled).

RESOLUTION (2016-156B) Third Reading to approve the application of Rosby Resource Recycling, Inc. for exemption pursuant to ORC 3714.04 effective January 25, 2017 (First Reading-November 23, 2016, Second Reading-December 21, 2016).

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2016-156B) be adopted:

BE IT RESOLVED to approve the application of Rosby Resource Recycling, Inc. for exemption pursuant to ORC 3714.04 effective January 25, 2017.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-13) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Break – 10:33 a.m. – 10:41 a.m.

Health Commissioner's Report – (10:41 a.m. – 12:07 p.m.)

(1) Teen Wellness Initiative Program Update (10:41 a.m. – 11:04 a.m.)

(2) Flu Update (11:04 a.m. – 11:23 a.m.)

(3) Technology Update (11:23 a.m. – 11:29 a.m.)

(4) ARCO Update (11:29 a.m. – 12:07 p.m.)

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:08 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2017 Ohio Department of Health (ODH) Injury Prevention grant in the amount of \$195,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2016/2017 Teen Wellness Initiative (TWI) grant to increase the budget by \$57,079.66 (ref. enclosed).
- B. Budget revision in the 2016/2017 Immunization Action Plan (IAP) grant to increase the budget by \$94,062.00 (ref. enclosed).
- C. Budget revision in the 2016 Dental Sealant grant to increase the budget by \$3,850.00 (ref enclosed).
- D. Budget revision in the 2016/2017 Ryan White Part A Program grant to \$5,757.92 (ref. enclosed).
- E. Budget revision in the 2016 Mill Creek Watershed grant to increase the budget by \$5,239.47 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Robert Brand, Watershed Program Manager, \$53,968.00 annually, effective January 23, 2017.

Promotion(s):

- A. Ann Dunham, Human Resource Supervisor, \$53,968.00 annually, effective February 6, 2017.

Resignation(s):

- A. Sara Biedenbach, Public Health Nurse, effective January 4, 2017.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Environmental Public Health

- a. Rick Novickis to Ohio Onsite Wastewater Annual Conference January 10 -12, 2017 – Mount Sterling – registration fee \$200.00.
- b. Rick Novickis to Ohio Environmental Health Directors Meeting February 16, 2017 – Columbus.

Epidemiology, Informatics and Surveillance

- a. Becky Gray, Samantha Smith and Richard Stacklin to Ohio Equity Institute (OEI) Epi Lunch and Learn February 1, 2017 – Columbus.

Prevention and Wellness

- a. Claire Boettler to Public Health Futures Committee meeting January 12, 2017 – Columbus.
- b. Alison Patrick to Ohio Farm to School Advisory meeting January 26, 2017 – Columbus.
- c. Roger Sikes to Healthy Food for Ohio meeting January 31, 2017 – Columbus.
- d. Cynthia Miller* to Pediatric Assessment At Home Self-Study Course – February 21, 2017 – registration fee \$55.85.
- e. Joy Gordon*, Deedra Hein* and Janet Weiskittel* to Inflammation, Chronic Illness and The Brain seminar February 24, 2017 – Independence – registration fee \$81.00 each.
- f. Claire Boettler to The State of Ohio’s Health: 2017 Health Value March 1, 2017 – Dublin – registration fee \$65.00.
- g. Claire Boettler and Melissa Rodrigo to the Midwest AIDS Education and Training Advisory Council April 26-27, 2017 – Chicago.
- h. Roger Sikes and Ann Stahlheber to 2017 Creating Health Communities (CHC) All-Project meetings – Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. December 20, 2016 Meeting (ref. enclosed):

No Exchange of funds

CRC 2016-118: Contract Amendment - BDL General Contracting - contract period extension

CRC 2016-119: Contract Amendment - Green Home Solutions - contract period extension

CRC 2016-120: Contract Addendum - HealthSource Chiropractic - contract period extension

Tabled Items

CRC 2016-106: Lead Removal Abatement Project
13601 and 13603 Milan Ave.
East Cleveland, Ohio 44112
RFP# 2016-06

No Action at this time

Contract Authorizations (Lead and/or Household Sewage Program)

CRC 2016-123: BDL General Contracting - \$9,495.00

CRC 2016-124: BDL General Contracting - \$13,335.00

CRC 2016-125: BDL General Contracting - \$2,600.00

CRC 2016-126: Paragon CMS - \$9,524.00

Contract Approvals

CRC 2016-127: Contract - Dr. David Knight, D.D.S. - \$65.00

CRC 2016-128: Contracts -

Cleveland Clinic Foundation - \$3,000.00

Conceptual Geniuses - \$21,030.00

Neighborhood Leadership Institute - \$24,010.00

The Ohio State University - \$5,000.00

Tremont West Development Corporation - \$5,000.00

CRC 2016-129: Addendum - Richardson Compensation Consulting, LLC – date extension and increase amount paid from \$88,000.00 to \$95,020.00

CRC 2016-130: Contract - Comfort Control Systems (CCS) - \$8,360.00

Other Business -

Bid/Quote Openings ≥ \$25,000.00

CRC 2016-121 Ryan White Part A Program – Direct Services
RFP# 2016-08

CRC 2016-122 Ryan White Part A Program – Administrative Services
RFP #2016-09

2. January 3, 2016 Meeting (ref. enclosed):

No Exchange of funds

CRC 2017-1: Amendment – MAE Construction – contract period extension

Tabled Items

CRC 2016-106: Lead Removal Abatement Project
13601 and 13603 Milan Ave.
East Cleveland, Ohio 44112
RFP# 2016-06

No Action at this time

CRC 2016-121 Ryan White Part A Program – Direct Services
RFP# 2016-08

No Action at this time

CRC 2016-122 Ryan White Part A Program – Administrative Services
RFP #2016-09

No Action at this time

Contract Authorizations (Lead and/or Household Sewage Program)

CRC 2017-2: Accurate Analytical Testing - \$10,925.00

3. January 17, 2016 Meeting (ref. enclosed):

Tabled Items

CRC 2016-106: Lead Removal Abatement Project
13601 and 13603 Milan Ave.
East Cleveland, Ohio 44112
RFP# 2016-06

No Action at this time

CRC 2016-121 Ryan White Part A Program – Direct Services
RFP# 2016-08

No Action at this time

CRC 2016-122 Ryan White Part A Program – Administrative Services
RFP #2016-09

No Action at this time

Contract Authorizations (Lead and/or Household Sewage Program)

CRC 2017-3: MAE Construction - \$5,905.00

Contract Approvals

CRC 2017-4: Addendum – MAE Construction – increase amount paid from \$14,500.00 to \$14,880.00

CRC 2017-5: Amendment – BDL General Contracting – increase amount paid from \$6,065.00 to \$6,372.50

CRC 2017-6: Contract – South Euclid Lyndhurst City Schools - \$10,181.81

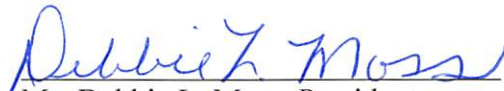
B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President