

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – January 3, 2017

Meeting called to order by Claire Boettler, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 3, 2017.

Roll Call: The following members were present: Terry Allan, Martha Halko, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 20, 2016.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-1 Environmental Public Health submitting an amendment to the following contract (CRC 2016-71) under the Lead Hazard Control grant to extend the end of the contract period from January 7, 2017 to February 8, 2017. Amount to be paid to MAE Construction to remain the same.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the December 20, 2016 Regular CRC, meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis and Judy Wirsching

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

CONTRACTS AND AWARDS:

Tabled Items

CRC 2016-106 Lead Removal Abatement Project
13601 and 13603 Milan Ave.
East Cleveland, Ohio 44112
RFP# 2016-06

No action taken on CRC 2016-106 at this time.

CRC 2016-121 Ryan White Part A Program – Direct Services

RFP# 2016-08

No action taken on CRC 2016-121 at this time.

CRC 2016-122 Ryan White Part A Program – Administrative Services

RFP #2016-09

No action taken on CRC 2016-122 at this time.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2017-2) for lead laboratory services be accepted as the lowest and best, and a contract be awarded to Accurate Analytical Testing, LLC in the amount of \$10,925.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

None

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Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Martha Halko, that the following Motion be adopted:


BE IT RESOLVED that the meeting be adjourned at 2:08 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Martha Halko, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Program: HUD Lead Hazard Control Grant
Title: Lead Laboratory Services
CRC No: CRC 2017-2

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Accurate Analytical Testing	\$10,925.00
IATL	\$28,317.50
Professional Service Industry	\$16,665.00
QuanTEM	\$23,700.00
SanAir	\$20,125.00
Schneider Laboratories	\$12,325.00

Recommended award: Accurate Analytical Testing, LLC