

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*AGENDA – December 20, 2016*

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
  - A. Approval of the Minutes of Prior Meetings: Regular Meeting – December 6, 2016.
  - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
    1. CRC 2016-118 Environmental Public Health Services submitting an amendment to the following contract (CRC 2016-73) under the Lead Hazard Control grant to extend the end of the contract period from December 16, 2016 to May 15, 2017. Amount to be paid to BDL General Contractors to remain the same.
    2. CRC 2016-119 Environmental Public Health Services submitting an amendment to the following contract (CRC 2016-59) under the Lead Hazard Control grant to extend the end of the contract period from December 3, 2016 to March 3, 2017. Amount to be paid to Green Home Solutions to remain the same.
    3. CRC 2016-120 Administration Services submitting an addendum to the contract with HealthSource Chiropractic to extend the end of the contract period from December 31, 2016 to December 31, 2017 to provide chair massages for CCBH employees. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

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**5. CONTRACTS AND AWARDS:****A. Tabled Items**

1. CRC 2016-106 Lead Removal Abatement Project  
13601 and 13603 Milan Ave.  
East Cleveland, Ohio 44112  
RFP# 2016-06

**B. New Items For Review**

1. Bid/Quote Openings  $\geq$  \$25,000.00
  1. CRC 2016-121 Ryan White Part A Program – Direct Services  
RFP# 2016-08
  2. CRC 2016-122 Ryan White Part A Program – Administrative Services  
RFP #2016-09
2. Bid/Quote Openings  $<$  \$25,000.00
  - a. CRC 2016-123  
1654-56 Grace Ave.  
Lakewood, Ohio 44107
  - b. CRC 2016-124  
17449 Woodford Ave.  
Lakewood, Ohio 44107
  - c. CRC 2016-125  
14829 Lisa Dr.  
Maple Heights, Ohio 44137
  - d. CRC 2016-126  
20490 Miller Ave. (Up & Down)  
Euclid, Ohio 44119
3. Expenditures: Contracts  $<$  \$25,000.00
  - a. CRC 2016-127 Prevention and Wellness Services submitting a contract with Dr. David Knight, D.D.S. under the Dental Sealant grant from January 1, 2017 through December 31, 2017. Amount to be paid to Dr. David Knight, DDS is not to exceed \$65.00.

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Purpose: Dr. Knight is the supervising dentist who serves as the advisor and resource for the CCBH Dental Sealant staff.

Funding Source: 100% reimbursable through the 2017 Dental Sealant grant.

- b. CRC 2016-128 Prevention and Wellness Services submitting the following contracts under the Racial and Ethnic Approaches to Community Health (REACH) grant:

- i. Cleveland Clinic Foundation                      9/30/16 – 9/29/17    \$ 3,000.00

Purpose: To implement and evidence-based hypertension best practice and provide data from the electronic medical record related to best practice quality.

Funding Source: 100% reimbursable through the FY2017 REACH grant.

- ii. Conceptual Geniuses                                      9/30/16 – 9/29/17    \$21,030.00

Purpose: To create public health messaging connecting policy/system level activities to program/community level activities.

Funding Source: 100% reimbursable through the FY2017 REACH grant.

- iii. Neighborhood Leadership Institute            9/30/16 – 9/29/17    \$24,010.00

Purpose: To provide technical assistance support and community fellows by facilitating meetings.

Funding Source: 100% reimbursable through the FY2017 REACH grant.

- iv. The Ohio State University                                      9/30/16 – 9/29/17    \$ 5,000.00

Purpose: To provide a Market Manager training on the Produce Prescriptions for Hypertension program.

Funding Source: 100% reimbursable through the FY2017 REACH grant.

- v. Tremont West Development Corporation    9/30/16 – 9/29/17    \$21,030.00

Purpose: To serve as a consultant for the Health Food retail project.

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Funding Source: 100% reimbursable through the FY2017 REACH grant.

- c. CRC 2016-129 Administration Services submitting an addendum to the contract with Richardson Compensation Consulting, LLC (Resolution 2015-150 & 2016-87) to extend the end of the contract period from December 31, 2016 to December 31, 2017 and increase the amount to be paid to Richardson Compensation Consulting, LLC from \$88,000.00 to \$95,020.00.

Purpose: To conduct a compression and internal equity analysis and provide other compensation services as needed.

Funding Source: 100% funded through CCBH General Revenue.

- d. CRC 2016-130 Administration Services submitting a service agreement with Comfort Control Systems (CCS) for HVAC preventative maintenance services from January 1, 2017 through December 31, 2018. Amount to be paid to CCS is not to exceed \$8,360.00.

Purpose: To provide HVAC preventative maintenance services at CCBH's facility on a quarterly basis at an annual rate of \$4,180.00.

Funding Source: 100% funded through CCBH General Revenue.

#### 4. Revenue Generating Agreements < \$25,000.00

None

#### C. Contract Rescissions

None

6. Other Business.
7. Public Comment (3 minute maximum).
8. Motion to adjourn the meeting.

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