

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – November 1, 2016

Meeting called to order by Chris Kippes, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 1, 2016.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – October 18, 2016.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2016-97 Environmental Public Health submitting an amendment to the following contract (CRC 2016-43) under the Lead Hazard Control grant to extend the end of the contract period from November 8, 2016 to December 8, 2016. Amount to be paid to BDL General Contracting to remain the same.

It was moved by Claire Boettler, seconded by Judy Wirsching, that the consent agenda, including the minutes of the October 18, 2016 Regular CRC, meeting be approved:

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CONTRACTS AND AWARDS:

Tabled Items

CRC 2016-88
Breast and Cervical Cancer Project (BCCP)
Media & Social Marketing Plan
RFP # 2016-03

No action taken on item CRC 2016-88 at this time.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead program Bid Opening presented by: La'Keisha James

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2016-98) for 609 Sycamore Dr., Euclid, OH 44132 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company in the amount of \$6,350.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2016-99) for 14213 Savannah Ave., East Cleveland, OH 44112 be accepted as the lowest and best, and a contract be awarded to American Builders and Applicators in the amount of \$13,375.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2016-100) for 1241-43 Rozelle Ave., East Cleveland, OH 44112 be accepted as the lowest and best, and a contract be awarded to American Builders and Applicators in the amount of \$14,195.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2016-101) for 4142 Shadywood Ln., Warrensville Hts., OH 44122 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$3,525.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Claire Boettler, seconded by Judy Wirsching that the contract (CRC 2016-102) with Muquit Sabur under the 2016/2017 Prevent Premature Fatherhood (PPF) grant from July 1, 2016 through June 30, 2017 in the amount of \$1,500.00 be approved.

Presented by: Brandy Eaton

Purpose: To facilitate up to 6 youth group discussions on the topic "Passages to Manhood."

Funding Source: 100% reimbursable through the FY2017 PPF grant.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:50 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Barbara Davis
Address: 609 Sycamore
City, State, Zip: Euclid, OH 44132
CRC No: CRC 2016-98

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$11,885
BDL General	\$6,950
CB Mullins	\$6,350
MCM Homeservices	\$8,325
Paragon	\$11,412
Trademark Industries	\$11,825

ESTIMATE: \$7,480.00

Recommended award: Mullins Construction

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QUOTE RESULTS

Project Address

Name: Leroy Thomas
Address: 14213 Savannah Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2016-99

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$14,137
American Builders & Applicators	\$13,375
CB Mullins	\$15,200
Green Home Solutions	\$18,000
Trademark Industries LLC	\$17,530

ESTIMATE: \$14,515.00

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Latrice Fellows and Torrie Simmons
Address: 1241-1243 Rozelle Ave. (up & down)
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2016-100

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
American Builders & Applicators	\$14,195
CB Mullins	\$16,890
Green Home Solutions	\$22,470
Paragon	\$17,671

ESTIMATE: \$19,781.00

Recommended award: American Builders & Applicators

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QUOTE RESULTS

Project Address

Name: Brenda McCants
Address: 4142 Shadywood Ln.
City, State, Zip: Warrensville Hts., OH 44122
CRC No: CRC 2016-101

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$5,325
American Builders & Applicators	\$5,600
BDL General	\$3,525
CB Mullins	\$3,775
Green Home Solutions	\$5,300
Paragon	\$3,955

ESTIMATE: \$4,675.00

Recommended award: BDL General Contracting