

## **CUYAHOGA COUNTY BOARD OF HEALTH**

### **AGENDA – September 28, 2016**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – August 24, 2016.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates.
9. Committee Reports – N/A
10. Approval of Resolutions/Motions:

#### **REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION (2016-123) Renew the 2016/2017 ODH Personal Responsibility Education Program (PREP) grant from August 1, 2016 through July 31, 2017. Amount to be received is not to exceed \$174,000.00.
- B. RESOLUTION (2016-124) Renew the 2016/2017 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2016 through September 29, 2017. Amount to be received is not to exceed \$997,349.00.
- C. RESOLUTION (2016-125) Renew the Ohio Department of Transportation 2016/2017 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the East Cleveland School District from September 1, 2016 through August 31, 2017. Amount to be received not to exceed \$15,000.00.
- D. RESOLUTION (2016-126) Renew the Ohio Department of Transportation 2016/2017 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the South Euclid-Lyndhurst School District from September 1, 2016 through August 31, 2017. Amount to be received not to exceed \$15,000.00.
- E. RESOLUTION (2016-127) Renew contract with Cuyahoga County Department of Senior and Adult Services under the 2016/2017 Health Resources and Services Administration (HRSA)

Ryan White Part A Program grant from March 1, 2016 through February 28, 2017. Amount to be paid to Cuyahoga County Department of Senior and Adult Services is not to exceed \$26,184.14 (ref. enclosed).

- F. RESOLUTION (2016-128) Renew contract with Collaborative Research, LLC under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from October 1, 2016 through February 28, 2017. Amount to be paid to Collaborative Research, LLC is not to exceed \$14,760.00.
- G. RESOLUTION (2016-129) Contract with Area Temps, Inc. for temporary staffing services from September 1, 2016 through August 31, 2019. Amount to be paid to Area Temps, Inc. is based on the hourly rate associated with any temporary staff placed at CCBH and will be paid to Area Temps, Inc. for hours worked by the assigned temporary staff.
- H. RESOLUTION (2016-130) Renew public liability insurance with Public Entities Pool of Ohio (PEP) from October 1, 2016 through September 30, 2017. Amount to be paid to PEP is not to exceed \$47,356.00.
- I. RESOLUTION (2016-131) Authorize the Health Commissioner to accept the rates for Major Medical and Prescription Coverage with the Cuyahoga County Benefits Regionalization Program from January 1, 2017 through December 31, 2017.

#### **BOARD ORDERS, RULES, FEES OR REGULATIONS:**

##### **FIRST READING:**

- A. RESOLUTION (2016-132) First Reading to enact the Construction and Demolition Debris Processing Facility Regulations (ref. enclosed).
- B. RESOLUTION (2016-133) First Reading to amend the Cuyahoga County Board of Health's Sewage Treatment System Nuisance/Non-Compliance Inspection Fee from \$225.00 to \$100.00 (ref. enclosed).

##### **SECOND READING:**

None

##### **THIRD READING:**

None

- 11. RESOLUTION (2016-134) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.

- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

12. Health Commissioner's Report
  - (1) Harmful Algal Blooms Update
  - (2) Vector Control Update
  - (3) Organizational Development Update
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2016/2017 Personal Responsibility Education Program (PREP) grant in the amount of \$174,000.00 (ref. enclosed).
- B. Establish a budget for the 2016/2017 Racial and Ethnic Approaches to Community Health (REACH) grant in the amount of \$997,349.00 (ref. enclosed).
- C. Establish a budget for the 2016/2017 Safe Routes to School East Cleveland grant in the amount of \$15,000.00. (ref. enclosed)
- D. Establish a budget for 2016/2017 Safe Routes to School South Euclid-Lyndhurst grant in the amount \$15,000.00. (ref. enclosed)

2. Budget Revisions

- A. Budget revision in the 2016 Immunization Action Plan (IAP) grant to redistribute \$32,983.89 (ref. enclosed).
- B. Budget revision in the 2016/2017 Breast and Cervical Cancer Project (BCCP) grant to redistribute \$164,577.74 (ref. enclosed).
- C. Budget revision in the 2016 Dental Sealant grant to increase the budget by \$12,671.60 (ref. enclosed).
- D. Budget revision in the 2015/2016 Teen Wellness Initiative (TWI) grant to decrease budget by \$57,079.66 (ref. enclosed).
- E. Budget Revision in the 2015/2016 Safe Routes to School East Cleveland grant in the amount of \$314.74 (ref. enclosed).
- F. Budget Revision in the 2015/2016 Safe Routes to School South Euclid Lyndhurst grant in the amount of \$120.08 (ref. enclosed).
- G. Budget Revision in the 2016 Bathing Beach grant in the amount of \$25.11 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Step Increase(s):

- A. Barbara Manley, PHN 3 50 hours, from Step X \$1,464.00 to Step X \$1,478.50 biweekly, effective September 5, 2016.

Increase in Hours:

- A. Scott Zele, Sanitarian, from 37.5 hours biweekly, \$30,694.56 annually to 45 hours biweekly, \$36,833.42 annually effective October 3, 2016.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Terry Allan to Culture of Health Leaders orientation meeting September 24-26, 2016 – Washington, DC (Robert Wood Johnson Foundation to pay all expenses).
- b. Terry Allan to Institute of Medicine (IOM) –Roundtable on Population Health Improvement Population Health workshop October 18-19, 2016 – Washington, DC (IOM to pay all expenses).
- c. Terry Allan to Public Health National Center for Innovations (PHNCI) Learning Community meeting November 9-11, 2016 – Alexandria, VA (Ohio Public Health Partnership to pay all expenses).
- d. Terry Allan to speak at OPHA – PHN Section Conference December 13, 2016 – Dublin, OH.

Environmental Public Health

- a. Kathy Schoch to PHBPP Work Group Fall Meeting October 18, 2016 – Columbus.
- b. Gerry Scott to present at World Aquatic Health Conference October 18-22, 2016 – Nashville TN. – registration fee \$416.50.
- c. Annie Bartosh, Barry Grisez, Joe Lynch and Rebecca Sara to Ohio Mosquito Vector Control Association meeting October 26-27, 2016 – Columbus – registration fee \$100.00 each.

Epidemiology, Surveillance & Informatics

- a. Sagar Jha and Carl Preusser to a meeting with other Ohio public health informatics personnel September 20, 2016, Columbus.
- b. Sagar Jha and Carl Preusser to the Ohio Digital Government Summit October 25-26, 2016, Columbus – registration fee \$50.00 each.

Prevention and Wellness

- a. Amy Geiss\* and Michelle Rodgers\* to Changing How We Feel, By Changing How We Think conference September 22, 2016 – Cleveland – registration fee \$79.00 each.
- b. Alison Patrick to Ohio Farm to School Advisory board meeting September 28, 2016 – Columbus.
- c. Gayle Podoba to 10<sup>th</sup> Annual North Coast Breast Cancer conference October 1, 2016 –

- Sandusky – registration fee \$100.00.
- d. Kate Burnett-Bruckman and Melissa Kolenz to Transforming Care conference October 20-21, 2016 – Columbus – registration fee \$45.00 each.
  - e. Claire Boettler to Medicaid Budget and Training Academy November 14-16, 2016 – Columbus – registration fee \$250.00.
  - f. Staff and Public Health Nurses\* to 12<sup>th</sup> Statewide Immunization conference November 16, 2016 – Wadsworth - registration fee \$75.00 each.
  - g. Antionette Waltman to 12<sup>th</sup> Statewide Immunization conference November 15-16, 2016 – Wadsworth - registration fee \$75.00.
  - h. Personal Responsibility Education Program (PREP) staff to various program meetings and trainings from August 1, 2016 through July 31, 2017 – Ashtabula, Lorain, Geauga and Lake counties.
  - i. Debbie Busdiecker, Amy Geiss\* and Michelle Rodgers\* to Opiate Addiction conference September 29, 2016 – Cleveland – registration fee \$35.00 each.
  - j. Claire Boettler to OPHA PHN Section meeting October 13, 2016 – Columbus.

\*Professional education under ONA contract.



**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. September 6, 2016 Meeting (ref. enclosed):

No Exchange of funds

- a. CRC 2016-51: MOU – Cleveland Heights/University Heights School District
- b. CRC 2016-52: MOU – Moss-Card Consulting, Inc.
- c. CRC 2016-53: Letter of Agreement – Cuyahoga County
- d. CRC 2016-54: MOU - Village of Oakwood
- e. CRC 2016-55: BAA – James B. Oswald Company

Bid/Quote Openings ≥ \$25,000.00

- a. CRC 2016-56: Maternal and Child Health Program – Community Engagement  
RFP# 2016-02

Contract Authorizations (Lead and/or Household Sewage Program)

- a. CRC 2016-57: C.B. Mullins Construction Co. - \$13,000.00
- b. CRC 2016-58: Green Home Solutions - \$4,950.00
- c. CRC 2016-59: Green Home Solutions - \$15,550.00

Contract Approvals

- a. CRC 2016-60: Contracts -
  - Jerrold Nash           \$3,000.00
  - Melvin White           \$2,500.00
- b. CRC 2016-61: State Auto Insurance Companies - \$6,180.00
- c. CRC 2016-62: LexisNexis - \$14,040.00
- d. CRC 2016-63: Davey Resource Group - \$6,105.00

Revenue Generating Agreement Approvals

- a. CRC 2016-64: Montessori Children's School - \$8,426.00

## 2. September 20, 2016 Meeting (ref. enclosed):

No Exchange of funds

- a. CRC 2016-65: Addendum – Cuyahoga County Planning Commission
- b. CRC 2016-66: Amendment – Food and Drug Administration

Tabled Items – Contract Recommendation

- a. CRC 2016-56: Neighborhood Leadership Institute - \$55,000.00

Contract Authorizations (Lead and/or Household Sewage Program)

- a. CRC 2016-67: C.B. Mullins Construction Company, Inc. - \$15,200.00
- b. CRC 2016-68: Green Home Solutions - \$9,450.00
- c. CRC 2016-69: C.B. Mullins Construction Company, Inc. - \$24,300.00
- d. CRC 2016-70: Allenbey Construction Company, LLC - \$20,475.00
- e. CRC 2016-71: MAE Construction, LLC - \$14,500.00
- f. CRC 2016-72: Withdrawn to complete RPF process due to bids exceeding \$25,000.00
- g. CRC 2016-73: BDL General Contracting - \$9,030.00
- h. CRC 2016-74: MAE Construction, LLC - \$7,315.00
- i. CRC 2016-75: Allenbey Construction Company, LLC - \$8,090.00
- j. CRC 2016-76: C.B. Mullins Construction Company, Inc. - \$9,835.00

Contract Approvals

- a. CRC 2016-77: Moved to the September 28, 2016 Board Agenda for approval due to the potential to exceed \$25,000.00 in expenditures during the term of the contract
- b. CRC 2016-78: Addendum-Tucker Landscaping, Inc. – time and rate extension - \$4,500.00
- c. CRC 2016-79: Correction to Resolution 2015-144 on payment terms - \$8,400.00

Revenue Generating Agreement Approvals

- a. CRC 2016-80: Addendum – Cigna – addition of ancillary services billable by CCBH

## B. Other Contracts

1. Approval to enter into an MOU agreement with Ryan White Part A Planning Council (PC) per the recommendation made in the HRSA post-site visit report in 2015. This MOU agreement includes creating a shared understanding of the relationship between the PC and CCBH; delineating roles and responsibilities of each entity; and encouraging a mutually beneficial relationship between the PC and CCBH. No exchange of funds.
2. Accept addendums to the following contracts under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2016 through February 29, 2017.

	Amount to be paid <u>not to exceed:</u>	
	From	To
AIDS Healthcare Foundation (Resolution 2016-69 & 2016-106)	\$100,000.00	\$ 63,000.00
Mercy Regional Medical Center (Resolution 2016-69 & 2016-106)	\$186,995.00	\$223,995.00