

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – September 20, 2016

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – September 6, 2016.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2016-65 Prevention and Wellness Services submitting an addendum to the contract with Cuyahoga County Planning Commission (CCPC) (Resolution 2016-13) under the Creating Healthy Communities (CHC) grant to amend the Scope of Work to include activities to support the Community Food Assessment Project. Amount to be paid to CCPC to remain the same.
 2. CRC 2016-66 Environmental Public Health Services submitting an amendment to the Food and Drug Administration (FDA) grant (Resolution 2015-138) to extend the end of the agreement from August 31, 2016 to August 31, 2017 for the development and implementation of Innovate Food Defense Assessment and Training In Large Retail Food Establishments. Amount to be received to remain the same.
5. **CONTRACTS AND AWARDS:**

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

A. Tabled Items

1. CRC 2016-56
Maternal and Child Health Program
Community Engagement
RFP # 2016-02

B. New Items For Review

1. Bid/Quote Openings \geq \$25,000.00

None

2. Bid/Quote Openings $<$ \$25,000.00

- a. CRC 2016-67
1438 East 134th St.
East Cleveland, Ohio 44112
- b. CRC 2016-68
1589 Coutant Ave.
Lakewood, Ohio 44107
- c. CRC 2016-69
1438 E 133rd St.
East Cleveland, Ohio 44112
- d. CRC 2016-70
5578 Dalewood Avenue.
Maple Heights, Ohio 44137
- e. CRC 2016-71
19317 Milan Dr.
Maple Heights, Ohio 44137
- f. CRC 2016-72
2000 Hanover Dr.
East Cleveland, Ohio 44112
- g. CRC 2016-73
24200 Glenbrook Blvd.
Euclid, Ohio 44117

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- h. CRC 2016-74
13310 Christine Ave.
Garfield Heights, Ohio 44105
 - i. CRC 2016-75
3903 Redfern Rd.
Parma, Ohio 44134
 - j. CRC 2016-76
14217 Savannah Ave.
East Cleveland, Ohio 44112
3. Expenditures: Contracts < \$25,000.00
- a. CRC 2016-77 Administration Services submitting a contract with Area Temps, Inc. for temporary staffing services from September 1, 2016 through August 31, 2019. Amount to be paid to Area Temps, Inc. is based on the hourly rate associated with any temporary staff placed at CCBH and will be paid to Area Temps, Inc. for hours worked by the assigned temporary staff.

Purpose: To establish a contract under which CCBH can request temporary staffing as needed to meet service deliverables.

Funding Source: Varies based on temporary staffing assignment.
 - b. CRC 2016-78 Administration Services submitting an addendum to the contract with Tucker Landscaping, Inc. (Resolution 2015-49) for landscaping services to extend the end of the contract period from November 30, 2016 through November 30, 2017. The annual rate to be paid to Tucker Landscaping, Inc. to remain the same.

Purpose: To extend landscaping services for an additional year at the previously approved rate of \$4,500.00 annually and recommended landscaping services as priced in the contract.

Funding Source: 100% funded through CCBH General Revenue.
 - c. CRC 2016-79 Administration Services submitting a correction to Resolution 2015-144 to provide for payment of not to exceed \$4,200.00 per annum to Bridgefront or its successors for a three year term ending July 31, 2018.

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Purpose: To correct the previous resolution that reflected a payment amount of not to exceed \$4,200.00. Payment amount should have read not to exceed \$4,200.00 per year.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

- a. CRC 2016-80 Administrative Services submitting an addendum to the contract with Cigna (Resolution 2013-192) to include additional ancillary services effective September 15, 2016. Amount to be received shall be consistent with approved network/participating provider rates.

Purpose: To add ancillary services to the covered services that CCBH as a network/participating provider is able to bill for.

C. Contract Rescissions

None

6. Other Business.
7. Public Comment (3 minute maximum).
8. Motion to adjourn the meeting.